

DeSoto Fire District #2

Regular Monthly Meeting Minutes

October 17, 2023

Chad Burford called the regular monthly meeting to order at 6:38 p.m. on Tuesday, October 17, 2023. Present, in addition to Mr. Burford, were Kenny Sanchez, Terri Burford, and Timmy McInnis, Fire Chief. Donnie Fisher and John Lindsly were absent. Guests present were Jennifer Hawkins and Ryan Todtenbier of Thomas, Cunningham, Broadway & Todtenbier, and Mickey Smoak.

Mr. Sanchez led the opening prayer followed by the Pledge of Allegiance.

There were no guest or public comments.

Guest speakers were Jennifer Hawkins and Ryan Todtenbier who delivered and explained the annual audit. Hardcopies were handed to each board member and the Fire Chief. Annual financial were presented and findings were explained. The Board advised that changes to past procedures were already in place and that DeSoto Fire District #2 was in the discussion phase of creating their own website to alleviate any issues in the future similar to the findings for the 2022 fiscal year.

The Fire Chief delivered his report. DeSoto Fire District #2 had a total of 35 calls for the month of September. They are as follows:

EMS-21

Grass Fire-1

Unauthorized Burning-3

Cancelled enroute-5

Mutual Aid Structure Fire-1

Smoke in the are-1

Explosion-1

Tree across roadway-1

Hay bale on fire-1

Mr. McInnis also advised that PIAL was here evaluating on September 21st. Results should be released after the first of 2024.

Additions:

A motion by Kenny Sanchez, seconded by Terri Burford to use the Suburban as a sprint vehicle instead of selling it and adding lights. All in favor. This was added as #7 to the agenda.

Approval of Financial Statements:

A motion by Terri Burford, seconded by Kenny Sanchez to approve the financial statements. All in favor.

Approval of Minutes:

A motion by Terri Burford, seconded by Kenny Sanchez to approve the minutes of September 13, 2023. All in favor.

Old Business:

1. New Tanker no quote was received. This business was tabled by Mr. Burford.

New Business:

2. Discuss purchasing a lawn mower and a trailer to mow all the stations. Motion by Terri Burford, seconded by Kenny Sanchez to defer until 2024.
3. Discuss purchasing Bunker Gear for several firefighters that don't have any bunker gear at all. Motion by Terri Burford seconded by Kenny Sanchez to purchase bunker gear for firefighters. All in favor.
4. Approve and Adopt Vehicle Use Policy. Being a component of the DeSoto Parish Police Jury, this policy mirrored that of the jury. After discussion a motion was made by Terri Burford, seconded by Kenny Sanchez, to adopt the Vehicle Use Policy. All in favor. A signed copy of the Vehicle Use Policy to be placed in each employees file.
5. Approve and Adopt Drug and Alcohol Policy. After discussion a motion was made by Kenny Sanchez, seconded by Terri Burford, to adopt Drug and Alcohol Policy. All in favor. Terri Burford to contact the Police Jury to see if our full-time employee can be added to the DeSoto Parish Police Jury random list.
6. Discuss adding GPS on DeSoto Fire District #2 vehicles. Samsara is the company used for EMS. A price was quoted for less than 10 vehicles, however, all vehicles will have GPS installed. A new price will be given next month. Motion by Terri Burford, seconded by Kenny Sanchez. All in favor.
7. Agenda Addition: 2012 Suburban used as sprint car. Motion by Kenny Sanchez, seconded by Terri Burford to use the Suburban already owned by DFD#2 as a sprint car with lights to be added with budget of around \$1,000.

Meeting adjourned at 8:05 p.m.