

Foxhills of Shanklin – Risk Assessment

24th June 2020

What are the hazards?	Who might be harmed	Controls Required	Additional Controls	Action by who?	Action by when?	Done
Spread of Covid-19 Coronavirus	<ul style="list-style-type: none"> • Staff • Visitors to your premises • Contractor • Anyone else who physically comes in contact with you in relation to the business 	<p><u>Hand Washing</u></p> <ul style="list-style-type: none"> • Hand washing facilities with soap and water in place. • Stringent hand washing taking place. • See hand washing guidance. • https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ • Drying of hands with disposable paper towels. • https://www.nursingtimes.net/news/research-and-innovation/paper-towels-much-more-effective-at-removing-viruses-than-hand-dryers-17-04-2020/ • Gel sanitisers are in any area where washing facilities not readily available 	<p>Regular washing of hands for 20 seconds with water and soap and proper drying with disposable towels. Remember to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout the workplace.</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - https://www.publichealth.hscni.net/news/covid-19-coronavirus</p> <p>https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p>			

		<p><u>Cleaning</u></p> <p>Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use. Appropriate cleaning products and methods to be used.</p> <p>All rooms deep cleaned between guests with all touch points disinfected.</p> <p>All towels and bed linen carefully removed whilst wearing masks, gloves and aprons.</p> <p>Info sheet available for room cleaning after a suspected Covid symptomatic guest.</p> <p>Limited daily room servicing.</p> <p><u>Social Distancing</u></p> <p>Social Distancing -Reducing the number of persons in any work area to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency</p> <p>https://www.publichealth.hscni.net/news/covid-19-coronavirus</p> <p>https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people</p>	<p>Points such as door handles, light switches, reception area and stair banisters, through door handles, and bells all with frequent use of disinfectant and before and after every new guest.</p> <p>All laundry is sent to commercial laundry, with different coloured bags out and in.</p> <p>Rigorous checks will be carried out to ensure that the necessary procedures are being followed. Extra cleaning and care with laundry.</p> <p>Only on request, for the safety of both the personnel and guests.</p> <p>Emphasis on the importance of social distancing both in the workplace and outside of it.</p> <p>Management checks to ensure this is adhered to.</p>			
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		<p>We will ensure staggered check in times to enable social distancing. Keys sanitised.</p> <p>Breakfast and meal times staggered to ensure distancing, no buffet, and paper tablecloths. No tables laid beforehand.</p> <p>Redesigned processes to ensure social distancing in place.</p> <p><u>Wearing of Gloves</u></p> <p>Where Risk Assessment identifies wearing of gloves as a requirement of the job, an adequate supply of these will be available. We are aware of how to remove gloves carefully to reduce contamination and how to dispose of them safely.</p> <p><i>We will at all times observe social distancing measures and practice good hand hygiene behaviours</i></p> <p><u>Symptoms of Covid-19</u></p> <p>If anyone becomes unwell with a new continuous cough or a high temperature in the hotel they will be sent home and advised to follow the stay at home guidance.</p> <p>If advised that a member of the public has developed Covid-19 and were recently on our premises the management team of the workplace will contact the Public Health Authority</p>	<p>Guests will give us time of arrival in advance.</p> <p>Numbered tables to be used during guests stay – paper cloths changed between guests and tables and chairs sanitised.</p> <p>Masks and gloves worn by server, meals pre-booked so limited contact.</p>			
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