



# INTRODUCTION TO LEADERSHIP



## Program Summary

This Leadership Training Program is perfect for emerging managers, relief managers, and new managers. It provides a snapshot of the attitudes, behaviours, language, and actions required to succeed in a leadership role. It includes learning important strategies for managing peers and friends in the workplace.



## Program Objectives

- Definition of Leadership
- Explore Growth Mindset -v- Fixed Mindset.
- Understand the top 10 qualities of a good manager as researched by Google.
- Identify effective and ineffective leadership attitudes and behaviours.
- Understand key differences between leading, managing & doing operational work.
- Explore the transition from individual contributor to manager
- Apply techniques for managing team members who were once peers.
- Recognise unconscious bias in judgement and decision-making.
- Explore three main leadership styles and their effectiveness.
- Understand the importance of clear, concise communication.
- Avoid the common pitfalls of being a new manager.
- Explore the many benefits of cultivating an inclusive, diverse team.
- Gain clarity on what you stand for and what you are willing to risk to stay true to your values.

## PARTICIPANTS

- New Managers
- Acting-Managers
- Key Influences
- Project Managers
- HR Teams
- EA's, PA,s

## LENGTH

One-Day

## TOPICS

- Qualities of good Leaders
- Growth Mindset
- Managing Peers
- Unconscious Bias
- Communication
- Avoiding Common Pitfalls
- Diversity & Inclusion