



## **FOOD VENDORS**

This form is for food vendors. **Craft Vendors, please see our craft specific application.** Email [harrodsburgfirst@gmail.com](mailto:harrodsburgfirst@gmail.com) with any questions.

Event dates and times are as follows:

Friday, October 1, 4PM - Midnight

Saturday October 2, 10AM - Midnight

Sunday October 3, 12PM – 6PM

**To ensure the best event possible, we require all vendors to be present and open throughout the entire 3 day event.**

## **FOOD VENDORS**

The undersigned Vendor agrees to the following terms and conditions associated with their participation at the 2021 Oktoberfest. Vendor acknowledges that they have read this contract and agree to abide by the terms, conditions, and rules. Vendor assumes full responsibility for their merchandise and personal property at all times while participating at event(s). Vendor agrees to indemnify and hold harmless: Harrodsburg First, including all employees and volunteers for any liability, loss, theft, property damage, or injury.

Terms and Conditions:

1. The Harrodsburg First reserves the right to refuse ANY application without recourse.
2. Vendors must provide their space requirements upon application. Your set-up must fit into this space on the day of the event.
3. Food menu must be submitted with this vendor application. Items sold at event(s) will only be allowed upon approval of Harrodsburg First.
4. Refunds will only be given should Harrodsburg First have to cancel the event due to unforeseen circumstances.
5. All Vendors must have their booth open for the entirety of the event(s); Friday 4PM - 12AM, Saturday 10AM - 12AM, Sunday 12PM - 6PM. If a vendor closes or leaves early, without express permission from Harrodsburg First and reasonable explanation, they will not be invited back to future Oktoberfest events.

6. Vendors MUST arrive AT LEAST 1 hour prior to the event start time each day to ensure access to their spot.
7. Vendors are required to clean up their booth areas at the close of each day. Booth set-up may stay on location, however vendors are required to secure their own booth.
8. Vendors are responsible for bringing adequate change. We will not be able to make change for you.
9. Vendors will need to provide their own table, chairs, and tents.
10. All County and State licenses, taxes, and sales taxes are the SOLE RESPONSIBILITY of the exhibitor. All vendors are responsible for collection and payment of 3% City of Harrodsburg restaurant tax.
11. Vendors serving alcohol must provide Harrodsburg First with proper ABC License and required STARS Server Training for all servers.
12. Vendor must provide a Certificate of Insurance no later than September 17, 2021 listing Harrodsburg First, Inc. and the City of Harrodsburg as Additional Insured. General Liability limits should be no less than \$1 Million. Harrodsburg First, Inc., reserves the right to deny access to operate without receipt of the certificate by the requested date.
13. Fee to participate as a food vendors is \$250 and must be paid by 9/15/2021 to secure a spot. "Early Bird" pricing for food vendors is \$200, to receive this 20% discount, you must be approved and pay by 7/31/2021.