

- f. tax returns and audit records shall be retained for seven years.
3. Upon expiration of the retention period listed above, the documents shall no longer be considered Association records and may be destroyed, discarded, deleted, purged, or otherwise eliminated.
 4. Any document not described above may be retained for the duration deemed to be useful to the purpose of the Association.
 5. This policy applies to all hard copy records as well as all electronic records.
 6. In the event the Association is served with any subpoena or request for documents or the Association becomes aware of a governmental investigation or audit concerning the Association or the commencement of any litigation against or concerning the Association, all documents relating or pertaining to such investigation, claim or litigation shall be retained indefinitely, and any further disposal of documents shall be suspended and shall not be reinstated until conclusion of the investigation or lawsuit, or until such time as the Board, with the advice of legal counsel, determines otherwise.
 7. The Board is authorized to make changes to their Policy from time to time to ensure it is in compliance with all applicable laws, includes the appropriate document and record categories and serves the purposes of the Association.
 8. The policies set forth herein are effective upon recordation and supersede any policies, guidelines, procedures, and/or regulations regarding document retention that may have previously been in effect. Except as affected by Section 209.005 of the Texas Property Code and/or by this Policy all other provisions contained in the operative dedicatory instruments of the Association shall remain in full force and effect.

Approved and adopted this 5 day of March, 2015, by the Board of Directors of Fox Point Lot Owners Association, Inc.

FOX POINT CLUB LOT OWNERS
ASSOCIATION, INC.

By: Wayne Johnson
Wayne Johnson, President

CERTIFICATION

IN WITNESS WHEREOF, the undersigned, Wayne Johnson as the duly elected, qualified and acting President of Fox Point Club Lot Owners Association, Inc., a Texas nonprofit corporation, hereby certifies on behalf of the Association that this Record Retention Policy was duly adopted by the Board of Directors of the Association at a meeting of the Board held on March 5, 2015, and shall take effect upon its recording in the Official Public Records of Hunt County, Texas.

Fox Point Club Lot Owners

Association, Inc., a Texas Nonprofit Corporation

Stacy Babble

BY: Stacy Babble

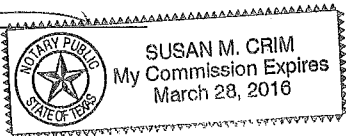
Its: Bookkeeper / Lot Owner

THE STATE OF TEXAS §

COUNTY OF HUNT §

This instrument was acknowledged before me on the 5TH day of MARCH, 2015, by WAYNE JOHNSON, PRESIDENT of Fox Point Club Lot Owners Association, Inc., a Texas nonprofit corporation.

[Signature]
Notary Public



AFTER RECORDING PLEASE RETURN TO:

Shepherd Law Firm
1901 North Central Expressway
Suite 200
Richardson, TX 75080

**THE STATE OF TEXAS
COUNTY OF HUNT**

I hereby certify that this instrument was FILED on the
date and the time stamped hereon by me and was duly
RECORDED in the OPR Records of Hunt County, Texas.

2015-2591 mm
03/11/2015 09:36 AM



Jennifer Lindenzweig

Jennifer Lindenzweig, County Clerk
Hunt County, Texas