



**NOTICE OF A REGULAR MEETING OF THE  
SAN BENITO ECONOMIC DEVELOPMENT CORPORATION  
Wednesday, November 20, 2019 AT 5:30 PM**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, NOTICE IS HEREBY GIVEN that a **REGULAR MEETING** of the San Benito Economic Development Corporation will be held on Wednesday, November 20, 2019 at 5:30 P.M. at 701 N. Bowie St., San Benito, Texas, 78586.

Notice is also Hereby Given that a possible Special Meeting of the San Benito City Commission may be held on Wednesday, November 20, 2019, at 5:30 PM at 701 N. Bowie St., San Benito, Texas, 78586. In the event that a quorum of the San Benito City Commission is present, this public meeting will be a Special Meeting of the City Commission at which time the Commission may discuss the items listed below.

MEETING – 5:30 P.M.

- 1. Determination of a quorum;**
- 2. Call to Order;**
- 3. Pledge of Allegiance and Texas Flag Pledge;**
- 4. Invocation;**
- 5. Public Comments;**
- 6. Consent Agenda Items**

All consent Agenda Items are considered to be routine by the San Benito Economic Development Corporation and will be approved by one motion. There will be no separate discussion of these items unless a SBEDC Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Items "A"

A. October 23, 2019 Meeting Minutes

- 7. Discussion and Possible Action on the San Benito CISD-Career and Technical Education Collaboration Opportunity;**
- 8. Selection of Officers;**

- A. President
- B. Vice-President
- C. Secretary/ Treasurer

**9. Consideration and Action to authorize the issuance of bank signature cards and have authority to sign San Benito EDC checks to the San Benito EDC Board Officers;**

**10. Executive Director's Monthly Update**

**11. Presentation and Acknowledgement of the San Benito EDC Financial Statements for the period ending September 30, 2019;**

**12. Presentation and Acknowledgement of the USDA Small Business Loan Program report for the period ending September 30, 2019;**

**13. Presentation and Acknowledgment of the October 2019 Accounts Payable Report;**

**14. Discussion and Possible Action on the adoption of new San Benito EDC logo;**

**15. Discussion and Possible Action to rectify the expenditures of signage for the San Benito EDC offices;**

**16. Discussion and Possible Action on the San Benito Economic Development Corporation's Employee Handbook;**

**17. Discussion and Possible Action on the Application Guidelines and Criteria for the San Benito EDC Community Partnership Grant;**

**18. Update on the Christmas Destination efforts at the W.H. Memorial Park;**

**19. EXECUTIVE SESSION**

- A. Under Texas Government Code, Section 551.071: Consultation with attorney regarding Delia's Adult Day Care;
- B. Under Texas Government Code, Section 551.071: Consultation with attorney regarding X-Treme Jump;
- C. Under Texas Government Code, Section 551.071: Consultation with attorney regarding 2550 Expressway property;
- D. Under Texas Government Code, Section 551.074, Personnel: To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to hear complaints or charges against a public officer:
  - I. Evaluation of Executive Director
  - II. Discussion of EDC Executive Director's Employment Contract

**20. Action, if any, to be taken on items discussed in Executive Session;**

**21. Determination of Date and Time for the next San Benito EDC Board of Directors Meeting;**

**22. Board Comments:** Announcements relating to items of public interest, regarding local or regional civic charitable events, staff recognition, upcoming meetings, informational update on projects, awards acknowledgement of meeting attendees, birthdays, requests for items to be placed on upcoming agendas, and condolences.

**23. Meeting Adjournment**

During the course of this meeting, the Board of Directors may retire into Executive Session under Texas Government Code Section 551.071 (2) to consult with legal counsel on matters relating to any item on this agenda where the duty of the attorney to the Board of Directors under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. No Formal Action will be taken in Executive Session.

The Board of Directors reserves the right to consider, deliberate, and/or act upon in a different order than numbered.

The San Benito EDC does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the ADA Coordinator at (956) 626-1350 to make proper arrangements.

I certify that a copy of the November 20, 2019 Meeting Agenda for the San Benito Economic Development Corporation, Inc. has been posted in the front OUTDOOR BULLETIN BOARD CABINET FOR AGENDAS of the San Benito City Hall, located at 401 N. Sam Houston Boulevard, San Benito, Texas, a place convenient and readily accessible to the General Public, and which has been continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting will convene. Posted this 15<sup>th</sup> day of November 2019 by 5:30 PM.

*Victoria Padron*

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Economic Development Specialist