



MINUTES of a **Regular Called Meeting** of the **San Benito Economic Development Corporation** Board of Directors held on **Wednesday, August 25, 2021 at 5:30 P.M. at 701 N. Bowie St., San Benito, Cameron County, Texas 78586.**

Board Meeting Presided by Mr. Julian Rios, President
Meeting Duration: 2 Hrs. 27 Min.

BOARD MEMBERS PRESENT:

Rene Garcia, Vice President

Mario Silva, Board Member

Julian Rios, President

Mayor Ricardo Guerra, Ex-Officio

Deborah Morales, Board Member

Encarnacion Lopez, Board Member

BOARD MEMBERS ABSENT:

Adrian Gonzalez, Board Member

Jeremy Maya, Secretary/Treasurer

EDC STAFF:

Rebeca Castillo, EDC Executive Director

Katarina Guerra, EDC Economic Development Specialist

Others Present:

Manuel De La Rosa, City of San Benito City Manager/EDC Chief Executive Officer

Mark Sossi, EDC Attorney

Belen Peña, City of San Benito Finance Director

Meeting – 5:34 PM

- 1. Determination of a quorum;** (Presented by J. Rios)

[Mr. Julian Rios, EDC President](#) made welcoming remarks. A quorum was determined to be present

- 2. Call to Order;** (Presented by J. Rios)

[Mr. Julian Rios, EDC President](#) called the meeting to order at 5:34 PM.

- 3. Pledge of Allegiance and Texas Flag Pledge;** (K. Guerra)

Pledge of Allegiance & Texas Flag Pled was led by [Ms. Kat Guerra](#), San Benito EDC Economic Specialist.

- 4. Invocation;** (R. Castillo)

Invocation was done by [Mrs. Rebeca Castillo](#).

5. **Public Comments;** (R.Castillo/J. Rios)

No public comments were made.

6. **Consideration and Possible Action on the August 11, 2021 EDC Board of Directors Meeting Minutes** (R. Castillo)

Mrs. Rebeca Castillo presented the August 11, 2021 EDC Board of Directors Meeting Minutes. For technicality Mr. Rios asked that when the meeting minutes be printed and signed they are formatted correctly on the document.

A motion to approve the August 11, 2021 EDC Board of Directors Meeting Minutes as discussed was made by Mr. Rene Garcia. The motion was seconded by Mrs. Deborah Morales. Voting Aye: Mr. Rene Garcia, Mr. Encarnacion Lopez, Mr. Mario Silva, and Mrs. Deborah Morales. Mr. Julian Rios abstained from voting. The motion passed.

7. **Presentation and Acknowledgement of the San Benito EDC Financial Statements for the period ending June 31, 2021;** (B. Peña)

Mrs. Belen Pena, City of San Benito Finance Director, presented the Financials for the period ending June 30, 2021.

A motion to acknowledge the presented financials was made by Mr. Rene Garcia . The motion was seconded by Mr. Encarnacion Lopez, . Voting Aye: Mr. Rene Garcia, Mr. Julian Rios, Mr. Encarnacion Lopez, Mr. Mario Silva, and Mrs. Deborah Morales. The motion passed.

8. **Presentation and Acknowledgement of the San Benito EDC USDA IRP Reports for the period ending July 31, 2021;** (B. Peña)

Mrs. Belen Pena, City of San Benito Finance Director, presented the USDA RLP Report for the period ending July 31, 2021.

A motion to acknowledge the presented report was made by Mr. Mario Silva. The motion was seconded by Mr. Encarnacion Lopez Voting Aye: Mr. Rene Garcia, Mr. Julian Rios, Mr. Encarnacion Lopez, Mr. Mario Silva, and Mrs. Deborah Morales. The motion passed.

9. **Presentation and Acknowledgement of the Resaca Fest 2021 Post Event Report;** (N. Serrano)

Mrs. Nikki Serrano, City of San Benito Special Events Planner, presented the Resaca Fest 2021 Post Event Report.

A motion to acknowledge the Resaca Fest 2021 Post Event Report was made by Mr. Mario Silva. The motion was seconded by Mr. Encarnacion Lopez. Voting Aye: Mr. Rene Garcia, Mr. Julian Rios, Mr. Encarnacion Lopez, Mr. Mario Silva, and Mrs. Deborah Morales. The motion passed.

10. **Consideration and Possible Action on the Legal Services Agreement between the San Benito Economic Development Corporation and Attorney Mark E. Sossi;** (R. Castillo)

The Board of Directors discussed with Mr. Mark Sossi the legal service agreement between the two parties.

A motion to approve the Legal Service Agreement between the San Benito Economic Development Corporation and Attorney Mark E. Sossi was made by [Mr. Mario Silva](#). The motion was seconded by [Mr. Encarnacion Lopez](#). Voting Aye: [Mr. Rene Garcia](#), [Mr. Julian Rios](#), [Mr. Encarnacion Lopez](#), [Mr. Mario Silva](#), and [Mrs. Deborah Morales](#). The motion passed.

11. Consideration and Possible Action on the Fiscal Year 2021-2022 Annual San Benito Economic Development Corporation Budget; (R. Castillo)

Mrs. Rebeca Castillo presented the Fiscal Year 2021-2022 Annual San Benito Economic Development Corporation Budget for the EDC Board. The proposed FY 2021-2022 annual EDC budget reflected \$1.2 million dollars compared to over \$2.8 million dollars that was originally presented on a prior draft of the preliminary budget. The possibility of expanding the duties of the grant writer position was addressed by [Mr. Rene Garcia](#). [Mrs. Rebeca Castillo](#) addressed any questions or concerns that the board members had about specific line items.

A motion to approve the Fiscal Year 2021-2022 Annual San Benito Economic Development Corporation Budget as discussed was made by [Mr. Mario Silva](#). The motion was seconded by [Mr. Encarnacion Lopez](#). Voting Aye: [Mr. Rene Garcia](#), [Mr. Julian Rios](#), [Mr. Encarnacion Lopez](#), [Mr. Mario Silva](#), and [Mrs. Deborah Morales](#). The motion passed.

12. The Grant Process Overview 101 Presentation; (S. Dzieubanek)

A motion to table Item 12 was made by Mr. Rene Garcia. The motion was seconded by [Mr. Encarnacion Lopez](#). Voting Aye: [Mr. Rene Garcia](#), [Mr. Julian Rios](#), [Mr. Encarnacion Lopez](#), [Mr. Mario Silva](#), and [Mrs. Deborah Morales](#). The motion passed.

13. Consideration and Possible Action to Approve the Travel and Training attendance of the following EDC Board Members and Staff: (R. Castillo)

Training/Workshop	Travel Dates	Location	Attendee
TEDC Sales Tax Workshop	9/30/2021 to 10/2/2021	San Antonio, TX	Mario Silva

A motion to approve the Travel and Training attendance of the listed above EDC Board Members and Staff was made by [Mr. Rene Garcia](#). The motion was seconded by [Mr. Julian Rios](#),. Voting Aye: [Mr. Rene Garcia](#), [Mr. Julian Rios](#), [Mr. Encarnacion Lopez](#), [Mr. Mario Silva](#), and [Mrs. Deborah Morales](#). The motion passed.

14. EDC Executive Director's Report for the period of August 11-20, 2021; (R. Castillo)

[Mrs. Rebeca Castillo](#) Presented the August 11- 20 2021 EDC Executive Director Report. For presentation purposes only. No action was needed or taken.

15. Board Comments

For Discussion Purposes Only. No Action was needed or taken.

16. Determination of Date and Time for the next San Benito EDC Board of Directors Meeting

(J. Rios)

Next regular meeting will be on September 29, 2021, at 5:30PM.

17. Meeting Adjournment. (J. Rios)

Meeting Adjourned at 8:35PM. A motion was made by [Mr. Rene Garcia](#). The motion was seconded by [Mr. Encarnacion Lopez](#). The motion carried unanimously. The motion passed.

Approved by the San Benito Economic Development Corporation on this 1st day of November 2021

	Julian Rios, EDC President
	Jeremy Maya, EDC Treasurer/ Secretary