

Hiring: Elementary School Teachers, K-5th

Hidaya Academy views education as encompassing the “whole child” -- i.e. the spiritual, social-emotional, academic and physical needs of a student. It realizes that this is the only true way to prepare a child for success in this life, and the next. We aim to be a professional, sustainable Islamic school, infused with research driven teachings that will weave into developing students’ mindsets on how Islam shapes their identity and the world in which we live.

Primary teaching positions are available for Kindergarten through 5th grade for **August 2024** in Urbana, IL. Hidaya Academy is seeking qualified full-time elementary teachers who are exemplary leaders, self-starters who are interested in developing and implementing effective curriculums. This is a great opportunity for individuals looking to grow their careers in an environment that values increasing students' skills and knowledge, solidifying their Muslim character, and inspiring confidence-based principles that allow them to serve and thrive, in our communities and our world. If these values resonate with you, we invite you to join our team!

JOB SUMMARY: Under the general direction of the administrators, teachers will provide educational experiences for the “whole child”-- including subject-matter and skills that facilitate a child’s growth into a mature and capable adult. Teachers will prepare and execute full teaching plans according to the school’s requirements. Teachers will adhere to the staff code of conduct and act as excellent role models for students. Teachers must respect the beliefs and practices of Ahl-us-Sunnah taught at Hidaya Academy. Detailed essential functions will be made available soon.

ESSENTIAL FUNCTIONS: To perform this job successfully, an individual must be able to perform each essential function satisfactorily:

- Meets and instructs assigned classes, and fulfills supervision and other assigned duties, in the locations and at the times designated.
- Create a curriculum that addresses the individual needs, interests, and abilities of the students.
- Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students.
- Prepares for classes assigned and shows written evidence of preparation upon request of immediate supervisor.
- Guides the learning process toward student achievement of curriculum goals and in harmony with the goals clearly communicates the objectives to the students for all their learning activities, such as lessons, units and projects.
- Responds to parent communication promptly and in a positive manner. In addition, provides progress reports as required and contacts parents and guardians when a student is at risk of not meeting significant goals in a timely manner.
- Encourages students to set and maintain appropriate standards of classroom and building behavior.

- Employs a variety of instructional techniques and instructional media, consistent with the physical limitations of the location provided, and the needs and capabilities of the individuals or student groups involved.
- The physical environment itself should be organized and be reflective of academic and social emotional learning standards, as through the effective use of bulletin and white boards to post class agendas and schedules, learning goals, behavioral expectations and other relevant learning content and displays of student work.
- Strives to implement by instruction and action the district's philosophy of education and instructional goals and objectives.
- Assesses the learning of students on a regular basis, keeps records of specific progress on an individual basis and makes targeted instructional accommodations and responses, including presenting information and recommendations to the school team.
- Takes all necessary and reasonable precautions to protect students, equipment, materials and facilities.
- Maintains accurate, complete, and correct records as required by law, district policy and administrative regulation in a timely manner.
- Assists the administration in implementing all policies and rules governing student life and conduct, and for the classroom, develops reasonable rules of classroom behavior and procedure and maintains order in the classroom in a fair and just manner.
- Makes provision for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so under reasonable terms.
- Plans and supervises purposeful assignments for teacher assistants and volunteers.
- Strives to maintain and improve professional competence.
- Attends staff meetings and inservice activities as required.
- Serves on staff committees as required.
- Maintains professional relationships with students and faculty, follows the ethics of the teaching profession and promotes the welfare of students at all times.
- Some teachers may serve as department chairs, team leaders and building curriculum coordinators.

Education: Bachelor's Degree from an accredited college or university, with certification and endorsements.

Preferred Experience: 2-3 years teaching students at the elementary level (K-5th)

Knowledge, Skills and Abilities:

- Well-organized and highly committed
- Effective at multitasking and time management skills
- Creative and energetic
- Strong moral values and discipline
- Works well as part of a team and also demonstrates strong work ethics in order to achieve team and individual goals
- Operational knowledge of internet and web-related technologies

TERMS OF EMPLOYMENT:

- Must be eligible to work in the United States
- 50% tuition discount for your children.
- Salary is dependent on experience. Tentative range \$29-35K.
- Paid Time Off
- Full- Time Employment: 7:50 am - 3:45 pm (School starts 8 am- 3:30 pm) with lunch/planning breaks

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on assessment of professional personnel.

Reports to: Administrative team at Hidaya Academy

START DATE: Late July 2024 (Tentative school start date August 14)

AN EQUAL OPPORTUNITY EMPLOYER

- Physical mobility, dexterity, strength and visual acuity to meet student needs, deal with student problems and assist with building maintenance problems and school ground monitoring activities.



TERMS OF EMPLOYMENT:

- Must be eligible to work in the United States
- 50% tuition discount for your children.
- Salary is dependent on experience. Tentative range \$35-45K/ year.
- 12 month employee with Paid Time Off

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on assessment of professional personnel.

Reports to: Board of Directors of the Islamic School.

START DATE: August 2023