Mercedes Benz of Arlington

A and E Supervisor job description

Summary/Objective

The A and E Supervisor makes vehicle repairs and oversees all A and E operations for quality and production.

Essential Functions

- Work closely with the dispatcher to obtain work for the apprentices for instructional and productive purposes.
- Perform repairs on vehicles inviting apprentices in when unfamiliar repairs are being made.
- Proactively provide support to apprentices and quick tech’s performing diagnosis or repair.
- Quality check repairs made by apprentices and quick tech’s to ensure standards are met.
- Review errors made by any technician for continued growth.
- Randomly review technician estimates for correct procedure and content.
- Address technicians with issues of tardiness and frequent absences.
- Ensure technicians stay productive throughout the work day.
- Ensure technicians use appropriate PPE while in the workshop.
- Attends company meetings as required.
- Be a constant example of safety, quality, efficiency and professionalism in the shop.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.