

POLICY REGARDING FOREIGN STUDENT ENROLLMENT

Applicability

All foreign students shall fill out the evaluation form, or email the office of admission, fax or call the office of admission to be advised on enrollment procedures.

The policy applies to all Foreign Students

All foreign students pursuing degree-awarding programs shall have their transcripts evaluated in California or by any legal evaluation Board in the United States of America. Nevertheless, if any foreign student decides to pursue a non-degree awarding program, the candidate shall **not** be compelled to submit his or her transcript for evaluation. All non-degree awarding candidates shall **not** be awarded diplomas but shall receive certificates of completion from Winning Life Theological Seminary.

On the contrary, all foreign students pursuing degree-awarding programs shall receive diplomas, Transcripts, and certificates from Winning Life Theological Seminary upon completion of programs and payment of all **fees. Their diplomas, transcripts, and certificates shall qualify them for undergraduate, graduate, and Doctoral level jobs in America, Europe, Asia, Australia, and Africa depending on their respective programs.**

Cancellation and Refund policies

California Law stipulates that a student has the right to cancel his/her enrollment at any time during the cancellation period and receive a full refund of any monies received minus a fee not to exceed \$100.00. A student also has the right to withdraw from his or her program at any time. If a student chooses to cancel or withdraw, he must notify **Winning Life Theological Seminary**. The withdrawal and the cancellation will become effective as of the date the **Seminary** approves it. If a student withdraws after the cancellation period, he/she may be entitled to a refund. This will be calculated in accordance with the **Seminary** refund policies. The cancellation period for Winning Life Prayer Ministry (Winning Life Theological seminary) is four weeks from the date of enrollment.

Students who withdraw from the **Seminary** either by mail, in person, Email, or by phone, permanently will **NOT** be granted a fraction of refund on tuition and all fees. No refund will be granted if a student leaves without official withdrawal for four weeks. No refund will be granted to a student who leaves under discipline. No refund will be granted to a student who is withdrawn for failing to obtain a quarterly grade average of B. All refunds will be prorated as follows:

Hope this explanation about **Winning Life Theological Seminary (Winning Life Prayer Ministry's)** Cancellation and Refund policies will be given a favorable consideration.