

# Evans Service Company, LLC

Testing Questionnaire - to be completed prior to scheduling

**Builder Name, Contact Name & Telephone Number**

**Email**

example@example.com

**Job Site Address including City where permit was issued: \***

**Permit Number:**

**How will we get in the house? If there is a lockbox, please provide location and lockbox code. If no lockbox....how will we get in? Is there anything else we need to know about getting into the house? \***

**In the event of rain, is the house accessible without having to walk through mud? Any additional access instructions in the event of rain?**

**Permanent Power is required for testing. Is permanent power installed? \***

Yes

No

**Preferred Testing Date ~ please note most testing is performed on Thursday & Friday of each week. We try to accommodate requested days but it doesn't always happen.**

**What type insulation is in the attic?**

- Foam at the rafters
- Traditional blown in insulation

**What is the tallest ceiling (height) that has A/C registers or returns in it?**

**Is the house/dwelling unit occupied? \***

- Yes
- No

**Foundation questions for review.....**

**Is the foundation a slab?**

- Yes. If yes...skip next section
- No. If No, complete next section

**Pier & Beam Foundation Questions...skip if you answered yes above.**

Yes      No      N/A

Is the foundation Pier & Beam?

If "Yes"...are there ducts under the floor?

Is the grade beam insulated?

Is the grade beam vented?

**If "Yes" above....how many HVAC systems have ducts under the floor?**

**Mechanical questions for review.....**

**How many ducted HVAC systems are in the house/dwelling unit?**

**Is there a fresh air intake system/HRV or ERV? If yes, which one & how many?**

**Approximately how many exhaust fans are in the house/dwelling unit?**

**Please note: all exhaust fans must be operational....power & switches are required.**

Please do NOT include ceiling fans in the count of exhaust fans.

**Additional Items for Review.....please select one option**

**Complete & Ready**      **Not Applicable**

- Doors must remain closed while testing is performed
- All plumbing fixtures installed, water in traps, or drain pipes sealed
- Drain on washing machine sealed or machine in place
- Attic access doors/hatches in place, weather stripped or sealed
- Electrical panel cover on if in conditioned space
- Exterior doors & weather stripping in place
- Windows installed, no broken panes
- No holes in sheetrock
- Holes for added outlet boxes installed after sheetrock need to be covered, both walls & ceilings
- Dryer vent dampered, vent sealed or dryer installed
- Fireplace dampered
- Venthood dampered or installed
- Outlet covers & switch plate covers installed
- If casement windows present, they need to be closed & latched or window crank must be on site

**CONSENT & SUBMISSION**

By submitting this form I am indicating that I/we are ready for the required testing. If testing is requested & scheduled and your project is NOT ready, there will be a trip charge of \$200 added to your invoice.

If our inspector has to spend more than 20 minutes determining leaks in order to try to perform the testing, there will be an added charge of \$175.

The above fees are in addition to normal testing fees.

Testing fees/quotes are available upon request, prior to testing. I understand that if re-testing is required, it will be billable.