

GROUND TRANSPORTATION RESERVATION FORM

2416 W. Victory Boulevard, #614
Burbank, CA 92651

Phone: (818) 953-5020
E-mail: reservations@scsglobaltrans.com

Reservations

passenger information	FIRST NAME		MI	LAST NAME	
	ADDRESS LINE 1				
	ADDRESS LINE 2				
	CITY		ST	ZIP	E-MAIL
HOME PHONE		WORK PHONE		CELL PHONE	
arrival information	DEPARTURE DATE	AIRLINE		FLIGHT No.	SPECIAL REQUEST(S)
	DEPARTURE CITY	DEPARTURE TIME		# of PASSENGERS	
	ARRIVAL CITY	ARRIVAL TIME		GOLF CLUBS?	ARRIVAL CHARGES
	DEPARTURE DATE	AIRLINE		FLIGHT No.	SPECIAL REQUEST(S)
return information	DEPARTURE CITY	DEPARTURE TIME		# of PASSENGERS	
	ARRIVAL CITY	ARRIVAL TIME			RETURN CHARGES
	PAYMENT TYPE		REMARKS		Total Charges:

This is an agreement between **Summit Transportation** and the above listed client, for ground transportation. Please be advised, in order to avoid penalties and fees, any changes or cancellations to your reservation must be made **no less than 4 hours** prior to your scheduled trip. In the event of a flight cancellation, unless Summit Transportation is contacted to re-schedule with the correct flight information, Summit will consider this reservation cancelled and will not dispatch a driver/car.

