



LA FLEUR  
FRANÇAISE

## General Program Information

### Parking

Street parking is available right in front of the building on Ridge Rd. There is a semi-public parking lot directly across from the building as well as side street parking on Schiller Rd.

### Drop-Off / Pick-Up

Drop-Off :

8:45-9:00AM                      11:30-11:45AM                      12:15-12:30PM

Pick-Up :

11:30-11:45AM                      12:30-12:45PM                      3:00-3:15PM

\*Specific procedures will be sent in August.

### Absences

Please email us at [contact@lafleurfrancaise.com](mailto:contact@lafleurfrancaise.com) to let us know about any absences. If your child is sick, and or has a fever, please keep them home.

### Dress Code

Children are able to wear regular street clothing for class. Children must bring an additional pair of shoes to keep in the classroom to wear daily indoors. "Classroom Slippers". These shoes should be comfortable to wear and easy to move in. Please be sure the child's name is visible.

Children should also bring an extra change of clothes with them in a small backpack.

### Snacks

Students will be provided with healthy snacks during each class time. Fresh fruits and vegetables will be a main staple in addition to crackers and raisins. Please be sure to list any allergies on the registration form to ensure safe food is provided for each child.

## COVID - 19 Policies / Procedures

In light of the current circumstances, we are taking multiple precautions in ensuring our students and our space are safe. We are actively reviewing CDC guidelines and state guidelines and continue to update our policies accordingly.

### Day-to-Day Procedures & Classroom Policies

***\*If your child exhibits COVID-19 symptoms and or a fever 100.4 or higher, they should remain home\****

- Childrens temperatures will be taken upon arrival to the school with a touchless thermometer. Children with a temperature of 100.4 or over will be sent home.
- Students will be asked to remove their shoes and will put on “classroom shoes” prior to entering the studio. There are cubbies for their personal items.
- Children will apply hand sanitizer via a touchless dispenser prior to entering the studio.
- Children will regularly be washing hands throughout the day. Before and after activities and before and after snack/lunch. Touchless soap and paper towel dispensers for use in the bathroom.
  
- Small class size will assist with social distancing. 8-10 children per class.
- Children will be provided with individual supplies including : markers, crayon, pens, pencils, scissors, glue, play dough, etc. to decrease cross-contamination
- Parents will not be allowed in the studio to ensure social distancing and the ability to keep the space as clean as possible. There is a glass panel in the main door where parents will be able to observe the class on occasion without having to enter the space.
- If masks/face coverings are required/strongly recommended, children will be provided with hats with a protective face shield. If families prefer to wear masks instead of the hat in these instances, that will be a family decision.
- Toys, furniture, materials and the space will be sanitized each day.
- Children can be separated in groups and rotate their indoor/outdoor activities.

### SPACE / STUDIO

- Both studio spaces are open rooms. 1100sqft and 800sqft. This allows for a moveable and open space.
- Tables and chairs will be spaced for social distancing as well as activity stations throughout the space.
- Due to the mobility of the space, furniture and materials will be easily moved and arranged to accommodate different activities and spacing to maintain distancing.
- Colored dots will be utilized on the floor, as well, to assist with the children's ability to find personal space when needed.

## COVID Learning (when applicable)

Due to the current environment, it is possible that we may have to move to e-learning at some point in the year. Although not a public school/private school, we will follow what the state guidelines are for student programming and ensure the safety of our students. If the amount of people at one time is limited, or we are asked to shelter-in-place, there are a few options :

### **In - Person Learning :**

- If we are asked to limit the number of people in a space, we would break the students into appropriate groups and stagger their learning throughout the day. There would be a set schedule that would remain the same until we are able to resume our regular scheduling.
- If a student is on a half-day schedule, we would do our best to have them in the classroom for their full time. If a student is on a full-day schedule, we may combine in-class teaching with ZOOM/take home work to ensure they are able to continue with their enrichment.

### **E-Learning / ZOOM :**

- We will follow a set schedule and divide students accordingly, into Breakout rooms when applicable.
- For a half-day schedule, students would follow :
 

|               |   |
|---------------|---|
| 9:00-10:00AM  | ZOOM as a class / breakout rooms (lessons, art)       |
| 10:00-11:00AM | Individual assigned activities / break / outdoor play |
| 11:00-11:30AM | Present finished activities / music / story           |
- Full-day students would then continue :
 

|              |   |
|--------------|---|
| 12:30-1:30PM | ZOOM as a class / breakout rooms (lessons, art)       |
| 1:30-2:30PM  | Individual assigned activities / break / outdoor play |
| 2:30-3:00PM  | Present finished activities / music / story           |