

VENETIAN ESTATES PROPERTY OWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
 May 12, 2020

In attendance:

X	Tarn Springob		Jan Peterson	X	Jim Vonderhaar
X	Ed Beckham	X	Haynie Stringer	X	Steve Tralie
X	Andrew Engleman	X	Tom Tannahill	M	Leticia Gomez
X	James Wong	X	Tom Tran		
X	Bob Buck		Ralph Twiss		
X	Curtis Bergeron	X	Pat Uselton		
X	Ruth Jungman	X	Bob Vacek		
X	Pat Krajca	X	Bao Vinh		
X	Pat Lowrie	X	Don Wilson		

x=board members in attendance, g=guest, m=management company

Call Meeting to Order:

Due notice of meeting, a quorum was established, Tarn Springob, the board President called the meeting to order at 7:11 P.M. The meeting was conducted via conference call.

Call Open Forum to Order:

Call Business Meeting to Order:

None

Actions between Meetings:

- None

Approve Minutes of Previous Meeting

With a motion by Bob Vacek and a second by Steve Trailie the March 3, 2020 meeting minutes were approved as written.

Committee Reports:

- a. Deed Restrictions
 - a. 2 letters sent to homeowners
 - b. Pat U. discussed boats on the lake without lights at night. It was suggested that information be included in next newsletter regarding all boating guidelines in covenants. Also suggested an email blast be sent out with similar information.
 - c. Mentioned that temporary construction fence surrounding pool on vacant lot, 923 Piedmont, has fallen down representing a potential hazard. Board member Don agreed to contact builder to have fence repaired.
 - d. Fence on 103 Capri going down to lake on both sides is out of compliance. There

Venetian Estates Property Owners Association, Inc.
Board of Directors Meeting Minutes
May 12, 2020

have been multiple communications with the homeowner regarding this fence. A motion was made by Jim V, seconded by Steve T. to send homeowner a letter asking them to remove the fence to bring it into compliance. Motion was approved. Austin Properties will send letter.

- b.** Grounds:
 - a. Steve Tralie reported minor repairs were made to sprinkler system.
 - b. A request was made by a homeowner in Sugar Lakes whose property borders the Venetian Estates Park, to split the cost of replacing his fence along the park. It was determined that VE is not required to assist in this effort. A motion was made by Jim V, seconded by Tarn S to deny this request. Motion was approved. Austin Properties was instructed to respond to this homeowner informing him of the denial.
 - c. Update on security camera system. Curtis B informed the board that we are waiting on the City of Sugar Land to provide Right of Way approval.
- c.** Lake Quality:
 - a. Bob Buck reported there is an issue with gaining access to the lake by the firm providing the “shock” boat. Still waiting for a solution.
 - b. Next project is to gather fish using gill net. Waiting on Coronavirus social distancing issues to be resolved/relaxed prior to beginning this project.
- d.** Neighborhood Caring/Welcome – no report.
- e.** Public Relations
 - a. All neighborhood functions have been cancelled for the foreseeable future due to social distancing guidelines related to the Coronavirus.
 - b. Tom T suggested a “Classic Car” parade for the neighborhood. Tom was encouraged to pursue this idea.
- f.** Newsletter – Bao is ready to prepare newsletter. It was suggested to include the following items: i) info on city ordinance regarding nuisance dogs; ii) info regarding outdoor lighting and safe boating (including boat lighting) from the VOA covenants; iii) general info (include web links) on the Coronavirus; iv) info on new and improved POA website.
- g.** Website –
 - a. new website is now operational. Everyone is encouraged to check it out and let Bao know of any issues. Big Thank you to Bao for getting this completed.
 - b. Directories – Jim V made motion, Bob V seconded, authorizing the expenditure of \$880 for the printing of neighborhood directories. Motion was approved.
- g.** City Liaison/Legal – No update
- h.** Architectural Control:
 - a. James Wong said VE has (7) seven request in April. 2 are new construction. There are (9) nine on-going construction projects.
 - b. James W reported the ACC has been conducting their meetings via Zoom.

Venetian Estates Property Owners Association, Inc.
Board of Directors Meeting Minutes
May 12, 2020

- c. Ed B. informed the board that the contractor building the house across the street from his home on Piedmont did some work in his front yard and made a mess of it. James W is to contact builder to try to have problem corrected.

- i. City Water/Pump Operations/Dredging:
 - a. Steve T has had ongoing discussions with city personnel regarding maintaining proper level in Venetian Lake. Goal is to maintain a 4"-6" fluctuation range.
 - b. Further discussions with city regarding relocating pump vault.
 - c. Discussion regarding electric bills associated with the pumps. City assumed responsibility for pumping on 2/7/19. As such electric bills for these pumps should have been transferred to the city effective that date. It is estimated that the electric bill in question has an address of 601-1/2 Lombardy, ESI# **1008901022900144690107**. Austin Properties to confirm this and attempt to have the appropriate bill(s) transferred to the city.

Treasurer's Report:

a.	<u>Cash Balances as of March 31, 2020</u>	
	HFCU CD Account	\$?
	HFCU CD Account	\$?
	HFCU CD Account	\$?
	HFCU CD Account	\$?
	New First Checking	\$?
	Frost Checking	\$?
	Frost Money Market Account	\$?
	Frost CD	\$?
	HFCU Money Market Account	\$?
	Delinquencies as of March 31, 202019 ? % collected	

Review Financial Reports

- a. Pat Krajca reviewed the financials. He pointed out that we have 2 CDs that will be expiring mid-May. Bob V made a motion to move these funds to a new 12 month CD at a local bank paying approx.. 1.5% interest. Motion was approved. Pat will make these moves in the coming week.

- b. A discussion was had regarding the proper amount to maintain in the operating expense checking account. Recommendation was made for the Finance Committee to meet to develop a recommendation.

Venetian Estates Property Owners Association, Inc.
Board of Directors Meeting Minutes
May 12, 2020

Management Report:

- a. Correspondence received by Association, Directors, Management – Letter received from homeowner in Sugar Lakes bordering on the VE Park regarding replacement of fence. See item b in the Grounds report section above for further details.
- b. Association Business and Operations –
 - 1. Received quote to renew liability insurance for 2020-2021 from BCH Association Programs in the amount of \$8,573. Tarn made motion to approve, Pat U second. Motion was approved.
 - 2. AMS Meter Reading – Austin Properties is working with AMS to get updated contract. Meters were not read in March 2020 due to Coronavirus. Expectation is the meters will be read in June 2020.
 - 3. Leticia informed the board that Austin Properties' new Mobile App is now operational. It is called TownSq. More info to come.

Executive Session:

Reconvene in Open Session and Report on Actions Approved During Executive Session

- a. Collections
 - 1. Enforcement Action – No Report.
 - 2. Owner Request - No Report
- b. Deed Restriction Report
 - 1. Enforcement Action – None
 - 2. Owners Request – None

Set Date, Time and Agenda of Next Meeting/Adjournment

The next scheduled monthly meeting will be June 2, 2020 at 7:00 P.M. located at the Sugar Land First United Methodist Church, Sugar Land, TX 77478.

With no further business to be conducted James Wong made a motion to adjourn the meeting at 8:55 P.M., it was seconded by Carolyn, and the motion passed.

Venetian Estates Property Owners Association, Inc.
Board of Directors Meeting Minutes
May 12, 2020

Date: _____

_____, President

_____, Secretary

_____, Management