

**VENETIAN ESTATES PROPERTY OWNERS ASSOCIATION, INC.  
BOARD OF DIRECTORS MEETING MINUTES  
January 2, 2018**

**In attendance:**

x	Ed Beckham		Cindy Pack		James Wong
x	Bob Buck		Jan Peterson	m	Terri Salter
	Andrew Engleman	x	Tarn Springob	m	Cindy Valdez
x	Sue Frewin	x	Tom Tannahill		
x	JoAnn Gunther		Ralph Twiss		
	Carolyn James	x	Pat Uselton		
	Jeff Johnston	x	Bob Vacek		
x	Mel Kleiman		Bao Vinh		
x	Bruce Lowrie		Greg Waleke		

**x=board members in attendance, g=guest, m=management company**

**Call Meeting to Order:**

Due notice of meeting, a quorum was established, Greg Waleke, the board President called the meeting to order at 7:00 P.M. The meeting was conducted at The First United Methodist Church, Sugar Land, TX 77478.

Terri Salter of MASC Austin Properties, Inc. said she is retiring at the end of January 2018, and introduced Cindy Valdez who will be assuming her duties as our management agent.

**Call Open Forum to Order:**

No Residents Input

**Call Business Meeting to Order:**

**Actions between Meetings:**

**Approve Minutes of Previous Meeting:**

With a motion by Tarn Springob and a second by Ed Beckham, the December 5, 2017 meeting minutes were approved as written.

**Committee Reports:**

- a. Deed Restrictions - Bruce Lowrie gave an update on several bulkhead notices.
- b. Grounds – Ed Beckham said they will take down the wreaths this weekend.

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- c. Lake Quality – Bob Buck said he will have the lake dyed now that it is colder.
- d. Neighborhood Caring – No report.
- e. Public Relations – Ed Beckham said Marcie McCutcheon is going to be in charge of all the functions for VE, but doesn't want to be on the board. They will have to figure out the best way to make this work.
- f. Newsletter/Website – No report.
- g. City Liaison/Legal – Tom Tannahill said the next Quarterly HOA/Neighborhood Representatives Meeting will be held on January 18, 2018.
- h. Architectural Control – Tarn Springob said the committee received two (2) applications last month.
- i. City Water/Pump Operations/Dredging – Bruce Lowrie said he has a meeting set up with the city manager in a couple of weeks and thinks this will speed discussions along. He said that Sugar Lakes subdivision wants to charge VE three hundred dollars (\$300.00) a month for the use of the land the pump sets on.

**Treasurer's Report:**

- a. Cash Balances as of November 30, 2017
  - HFCU CD Account \$ 100,161.91
  - HFCU CD Account 30,043.39
  - HFCU CD Account 30,026.10
  - HFCU CD Account 40,099.62
  - Frost Checking 6,440.36
  - Frost Money Market Account 117,902.03
  - HFCU Money Market Account 20.00
  - Delinquencies – November 30, 2017 100% collected
- b. Review Financial Reports – Bob Vacek said everything is fine with the bank accounts.

**Management Report:**

- a. Correspondence received by Association, Directors, Management – No Report
- b. Association Business and Operations – No Report

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**Executive Session:**

**Reconvene in Open Session and Report on Actions Approved During Executive Session**

- a. Collections
  - 1. Enforcement Action – No Report
  - 2. Owner Request – No Report
- b. Deed Restriction Report
  - 1. Enforcement Action – No Report

Greg Waleke asked Terri Salter what she needs for the printout for the annual meeting held on January 18, 2018, and she said a report from each committee.

Terri Salter said that Cindy Pack, Bruce Lowrie and Mel Kleiman will be resigning from the board as of this meeting so that creates three (3) positions, there is already a vacant one that needs to be filled, and Tarn Springob, Ralph Twiss, and Andrew Engleman will be seeking re-election.

Greg Waleke asked Sue Frewin to bring the car stickers to the meeting. She said the supply is getting low so need to find out about getting new ones.

**Set Date, Time and Agenda of Next Meeting/Adjournment**

The next scheduled meeting will be February 6, 2018 at 7:00 P.M. located at the Sugar Land First United Methodist Church, Sugar Land, TX 77478.

With no further business to be conducted Mel Kleiman made a motion to adjourn the meeting at 7:24 P.M., it was seconded by Tarn Springob, and the motion passed.

Date: 2/6/18  
Greg Waleke, President  
Sue Frewin, Secretary  
Cindy Valdez, Management