

**VENETIAN ESTATES PROPERTY OWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
March 6, 2018**

In attendance:

x	Ed Beckham	x	Jan Peterson		Don Wilson
	Bob Buck	x	Tarn Springob	x	James Wong
	Andrew Engleman	x	Tom Tannahill	m	Cindy Valdez
x	Sue Frewin	x	Tom Tran	g	Lisa Dudley -of
x	JoAnn Gunther	x	Ralph Twiss		Barlisa Enterprises
x	Carolyn James	x	Pat Uselton		
	Jeff Johnston	x	Bob Vacek		
	Pat Krajca		Bao Vinh		
x	Pat Lowrie		Greg Waleke		

x=board members in attendance, g=guest, m=management company

Call Meeting to Order:

Due notice of meeting, a quorum was established, Tarn Springob, the board Vice President called the meeting to order at 7:00 P.M. The meeting was conducted at The First United Methodist Church, Sugar Land, TX 77478.

Call Open Forum to Order:

No Residents Input

Call Business Meeting to Order:

Actions between Meetings:

Approve Minutes of Previous Meeting:

With a motion by James Wong and a second by Carolyn James, the February 6, 2018 meeting minutes were approved as written.

Committee Reports:

- a. Deed Restrictions - Tom Tannahill said a homeowner has a problem replacing a concrete bulkhead and there was some discussion on what could be done. He said the committee is trying to work out a solution with the

homeowner.

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- b. Grounds – Pat Lowrie said that Vision Scapes is not maintaining the flower beds as they should. She also asked the status on the trees, screen and the tree in the pot at the Lombardy entrance. Tarn Springob told her what the city had recommended and the board had approved, but that the city has not followed through on the matter. She said she would discuss it with the committee.
- c. Lake Quality – No report.
- d. Neighborhood Caring – No report.
- e. Public Relations – Ed Beckham reminded everyone about the neighborhood coffee to be held at Bruce and Pat Lowrie’s home on Wednesday, March 28, 2018.
- f. Newsletter/Website – Bao Vinh sent a note saying he will be collecting articles for the spring newsletter beginning this month.
- g. City Liaison/Legal – Ralph Twiss said the city is encouraging everyone to use the 311 site for various services.
- h. Architectural Control – No report.
- i. City Water/Pump Operations/Dredging – Ed Beckham submitted a report titled Conveyance of Raw Water Pump Station Equipment for final approval. He said this is a done deal with the city but there are a couple of minor issues to discuss. One is who will pay the electrical bill, and if VE does then we need a separate meter. The other was a provision for VE to have a manual override when needed. A lengthy discussion followed, and the general thought was to accept the document as written and let the city take over the management of the pump completely. Tarn Springob will send out a copy to all board members to look over and make any suggestions at that time.

Lisa Dudley of Barlisa Enterprises introduced herself to the board and offered some suggestions for the website. She said that VE does not utilize all the features offered by her company, and outlined some of the things she could do. She could put more information on the front page of the website useful to homeowners, or she could put a series of brief descriptions with links so as not to overcrowd the site. James Wong made a motion to open up the website to links which are relevant and pertinent to VE, Ralph Twiss seconded the motion and the motion passed.

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Treasurer's Report:

- a. Cash Balances as of January 31, 2018
- | | | |
|----------------------------------|----|------------------|
| HFCU CD Account | \$ | 100,443.41 |
| HFCU CD Account | | 30,118.82 |
| HFCU CD Account | | 30,714.40 |
| HFCU CD Account | | 40,099.62 |
| Frost Checking | | 15,863.58 |
| Frost Money Market Account | | 209,826.89 |
| HFCU Money Market Account | | 20.00 |
| Delinquencies – January 31, 2018 | | 90.60% collected |
- b. Review Financial Reports – Bob Vacek said the cash balances had been reconciled. He said the water and electrical statements were too high, and he did not know why. He asked Cindy Valdez of MASC Austin Properties, Inc. to check into the matter.

Management Report:

- a. Correspondence received by Association, Directors, Management – No Report
- b. Association Business and Operations – No Report

Executive Session:

Reconvene in Open Session and Report on Actions Approved During Executive Session

- a. Collections
1. Enforcement Action – No Report
 2. Owner Request – No Report
- b. Deed Restriction Report
1. Enforcement Action –The following actions were discussed:
 - Tarn Springob made motion to send certified letter to homeowner, and Carolyn James seconded the motion;
 - Ed Beckham made a motion to talk with homeowner before certified letter is sent, and Tarn Springob seconded the motion;
 - Ed Beckham made a motion to talk with homeowner before

certified letter is sent, and Tarn Springob seconded the motion;

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- Pat Lowrie made a motion to send a certified letter to homeowner, and Tarn Sprinob seconded the motion;
- James Wong made a motion to send a certified letter to homeowner, and Tarn Springob seconded the motion;
- It was decided that the board would wait for photos and address this matter at the next meeting;
- Jan Peterson made a motion to send a certified letter to homeowner; and James Wong seconded the motion;
- It was decided that the board would check out some issues and address this matter at the next meeting;
- Tarn Springob said this matter had already been sent to legal, need to get copy of paper work and make a recommendation at the next meeting.

Pat Lowrie asked when the next pump reading for individual pumps is going to be held, and Cindy Valdez. said it is scheduled for March.

Pat Lowrie mentioned that some of the LED lights that homeowners are putting on the back of their homes are too bright and harsh. Sue Frewin suggested putting a notice in the next newsletter.

Set Date, Time and Agenda of Next Meeting/Adjournment

The next scheduled meeting will be April 3, 2018 at 7:00 P.M. located at the Sugar Land First United Methodist Church, Sugar Land, TX 77478.

With no further business to be conducted Carolyn James made a motion to adjourn the meeting at 8:22 P.M., it was seconded by JoAnn Gunther, and the motion passed.

Date: _____

_____, President

_____, Secretary

_____, Management