

MINUTES OF THE REGULAR COUNCIL MEETING
TOWN OF LUSK
August 6, 2024, 5:00 P.M.

The Town Council of the Town of Lusk met in regular session at 5:00 p.m. in the Council Chambers of Town Hall on Tuesday, August 6, 2024.

Council Members Present: Mayor Douglas Lytle, Council Members Tom Dooper, Chantry Filener, Ron Pfister, and Justin Bo Krein

Also Present: Attorney Dennis Meier
Desirae Matthews-LeLeux, Clerk/Treasurer
Taylor Willis, Deputy Clerk/Treasurer
Trevor Barner, Golf Course Superintendent
Mike Mayville, EMS Director
Jacob Gordon, Police Chief
Pete Kruse, Electric Supervisor
Joyce Hammer, Pool Manager
Royce Thompson, Airport Manager

Trevor Barner led everyone in the Pledge of Allegiance.

MAYOR LYTLE called the meeting to order at 5:00 p.m.

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve a consent agenda for item numbers three (3) through six (6). MOTION CARRIED.

VOUCHERS FOR PAYMENT

14 County Tire	Shop Vehicle Repair	\$25.00
Aflac	Payroll Deduction	\$848.20
Allbright's True Value	Supplies	\$1,712.84
ALSCO/American Linen	Mat Rental	\$96.90
AT&T Mobility	PD Phones/Tablets	\$445.75
Axon Enterprise, Inc	PD New Equipment	\$4,400.00
Black Hills Energy	Gas Utilities	\$2,080.37
Body Builders Body Shop	Electric Dept Vehicle Repair	\$150.00
Boldon Welding & Repair LLC	Golf Course Equip Repair	\$91.38
Border State Industries Inc.	Electric Parts/Supplies	\$1,484.20
Bound Tree Medical LLC	Ambulance Supplies	\$48.15
Caselle Inc.	Office Support & Maintenance	\$1,360.00
Century Link	Phone Services	\$1,103.73
CMIT Solutions of WY Center	PD Firewall	\$130.00
CNM Plumbing & Heating, LLC	Sewer Line Project Camera	\$400.00
Connecting Point	Copier Lease	\$100.00
D.C. Drilling LLC	Golf Course Irrigation Repairs	\$10,365.10

Doyle J. Davies	Municipal Judge/Bond	\$1,000.00
Decker's Food Center	Supplies	\$92.53
Delta Dental	Employee Dental Insurance	\$1,021.50
Ditch Witch Undercon	Water Maint/Repairs	\$2,231.61
Eaton Sales & Service LLC	Airport New Equip	\$2,082.63
Energy Laboratories INC.	Water Samples/well monitoring	\$66.00
Epic Sports	Rec Dept Ball Field Rehab	\$424.36
Franks Parts Company	Parts/Supplies/Repairs/Fuel/Oil	\$1,953.98
Golden West Industrial Supply	Golf Course Parts/Supplies	\$222.39
Great American Financial Services	Copier Lease	\$100.00
Harberts, Michael	IT Services	\$3,390.00
Hawkins, Inc	Pool Chemicals/Parts/Supplies/Maintenance	\$5,533.52
HDR, Inc	Consultant Fees	\$9,423.69
Hickory Creek Catering	Rec Dept Volleyball Camp Catering	\$260.00
Ideal Linen/Bluffs	Parts/Supplies	\$388.64
IRBY	Electric Parts/Supplies	\$1,260.00
Jergenson, Doug	Monthly Wage Animal Control	\$1,540.00
Kellett, Steven	EMS Barn Reno Reimbursement	\$1,319.62
Kinberg, Danielle	Volleyball Camp Refund	\$80.00
Kurtzer's	Parks Parts/Supplies	\$63.52
LeLeux Enterprise, LLC	Golf Course Pro Shop	\$3,000.00
Local Govt. Liability Pool	Claim Deductible	\$1,000.00
Lumen	Phone, Long Distance	\$18.96
Lusk Herald	Legal Advertising/Advertising	\$1,729.76
Lusk Lodging Tax Board	Tax Distribution	\$4,169.47
Luskwyoming.com	Public Relations Advertising	\$100.00
Lytle, Katye	Volleyball Camp Refund	\$40.00
Matheson Tri-Gas Inc	Ambulance Supplies	\$55.73
McKee, Dawn	Lifeguard Training	\$250.00
Meier Building	Rent	\$800.00
Meier Law Office	Monthly Retainer	\$3,000.00
Midland Implement Co.	Parts/Supplies	\$1,981.51
Niobrara County Weed & Pest	Chemicals/Weed Control	\$48.50
Niobrara Chamber of Commerce	Promotion	\$187.50
Niobrara County Library	Internet Service	\$250.00
Niobrara County Treasurer	Communication Contract	\$6,301.50
Niobrara Electric Association	Utilities	\$49.21
Northwest Lineman College	Lineman College Module	\$702.00
Northwest Pipe Fittings, Scottsbluff	Cemetery Parks Irrigation Repairs	\$201.31
One-Call of Wyoming	Dig Tickets	\$29.25

Pavone, Gary	Utility Deposit Refund	\$2.35
Pitney Bowes Purchase Power	Postage	\$537.50
R&R Products Inc.	Golf Course Equip/Repairs/Parts/Supplies	\$651.70
Ranchers Feed and Supply	Parts/Supplies	\$358.25
Sinclair, Pine Bluffs	Golf Course/Airport Fuel	\$4,792.95
Summit Fire & Security	Supplies	\$1,730.50
Swisher, Amy	Volleyball Camp Coach Pay	\$1,400.00
TDS Trash Collection Serv.	Tipping Fees	\$4,517.26
Torrington Office Supplies	Supplies	\$54.98
Torrington Sod Farms	Cemetery Seed/Sod	\$264.00
Underground Enterprises	Transfer Station Fees	\$2,100.00
USA Blue Book	Water Supplies	\$417.05
Visa 0681	Subscriptions/Supplies	\$1,184.69
Visa 0715	Ambulance Emergency Coverage	\$680.00
Visa 0731	Golf Course Equip Repairs/Supplies/Trees	\$1,546.48
Visionary Broadband	Internet Service	\$562.80
W.M.P.A.	Power Purchase	\$96,368.65
WAM/WCCA	Lease Payment Shop Heaters	\$786.55
Western Medical Management	Ambulance Billing Fees	\$1,114.37
WEX Bank	Fleet Fuel	\$4,452.08
WY Dept of Revenue	Sales Tax	\$6,169.21
WY Dept of Transportation	Fire Dept New License Plate	\$10.00
WY Dept. of Workforce Services	Worker's Compensation	\$2,331.22
WY Educators Benefit Trust	Employee Insurance	\$32,743.00
WY First Aid & Safety Supply	Supplies	\$276.18
WY Secretary of State	Notary Fees- White	\$60.00
Total Vouchers		\$246,322.08

<u>Manual Checks, July 2024</u>		
Circuit Court of Niobrara County	Writ of Wages, Garnishment	\$ 347.93
Circuit Court of Niobrara County	Writ of Wages, Garnishment	\$ 575.42
Wyoming Child Support	Writ of Wages, Garnishment	\$ 307.84
Aflac	Payroll Deduction	\$ 848.20
Blue Cross Blue Shield of Wyo	Ambulance Overpayment Refund	\$ 49.49
Datapilot, Inc	PD New Equipment	\$ 2,445.00
Void		\$ -
Terex USA, LLC	Electric Equipment Repair & Parts	\$ 1,119.33
Norberg, Rory	Per Diem Water Samples	\$ 20.00
AVI PC Engineering	Engineering Fees	\$ 90,659.33
Postmaster	Utility Billing Mailings	\$ 346.26

Silver Cliff Vet Clinic	Animal Control Vet Expenses	\$ 665.00
Circuit Court of Niobrara County	Writ of Wages, Garnishment	\$ 386.04
Circuit Court of Niobrara County	Writ of Wages, Garnishment	\$ 565.26
Wyoming Child Support	Writ of Wages, Garnishment	\$ 307.84
	Total	\$ 98,642.94

ACH - July 2024		
Lusk State Bank	Health Savings Account	\$ 6,125.07
Elevon	Office Credit Card Fees	\$ 532.15
Wyoming Retirement System	Government Contribution	\$ 15,825.43
Xpress Bill Pay	Online Bill Pay Fees	\$ 119.00
Verizon Wireless	Ambulance Phones	\$ 89.62
Black Hills Energy	Shop Gas Utilities	\$ 88.50
Black Hills Energy	Shop Gas Utilities	\$ 46.07
Black Hills Energy	PD Gas Utilities	\$ 27.19
Black Hills Energy	PD Gas Utilities	\$ 42.82
Black Hills Energy	Warehouse Gas Utilities	\$ 131.37
Black Hills Energy	Warehouse Gas Utilities	\$ 55.79
Black Hills Energy	Ambulance Gas Utilities	\$ 110.73
Black Hills Energy	Ambulance Gas Utilities	\$ 75.20
	Total	\$ 23,268.94

Visitors:

Kate Peters with Sidewinder Clean Hydrogen Project introduced their project to the council and talked about community engagement efforts that she and Jessie Defoe have been engaged in. Paul Martin, the engineer on the project, went into detail about the energy focus and stated the project is still in its early stages.

Department Updates:

Department updates were given by Chief Gordon, Royce Thompson, Joyce Hammer, Mike Mayville, Trevor Barner, Pete Kruse, Desirae LeLeux, and Todd Skrukud.

Chief Gordon reported that Officer Smith graduates from the academy on August 8. The School District will be meeting for a final SRO decision. He received an MOU with the Department of Criminal Investigation to utilize the server to put hot places into our system for amber alerts, kidnappings and stolen vehicles. We are the first agency in Wyoming to be able to do this.

Royce Thompson reported that WMPA is establishing a net metering policy that when finalized will be between the Towns and the agency. He reported that the Fly-In at the Airport was a success again this year and it brought in 22 airplanes and 12 cars. The sealcoat/stripping project is being monitored for a start date, due to weather. The airport will be closed for 3 days during that time.

Joyce Hammer reported on the swimming pool and shared it will be open with a modified schedule through Labor Day. She stated she had to close three times because of chemicals but the issue has been fixed. Sponsored free swim days will be Friday, August 9th for meeting the staff and Saturday, August 24th for the 4-H Council.

Mike Mayville gave department updates for the month of July for EMS. He reported that he is waiting on contracts from the state for the new ambulance. Waiting to go do bid once we receive agreements. Started remodeling the barn.

Trevor Barner reported that July was hot, and they are watering every day. #1 well had the motor in the pump replaced. The clubhouse well went down, and two pipes had holes and replaced the 25-year-old pump.

Pete Kruse reported on the electrical power outage and said that there was a regulator failure in the Lusk substation. He had the regulators tested and we lost two of the three regulators. The system is currently running on bypass until the regulators can be replaced. He found four rebuilt regulators. Because it is not budgeted, he is seeking the council's approval to purchase the four regulators with new controllers and stands. COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to purchase the 4 regulators with controllers and stands, and to amend the budget. MOTION CARRIED. 5-0

Desi LeLeux reported they are still working on the cyber security upgrades and will be wrapping the current grant up soon. Then she will apply for another round of grant funds to continue upgrades. She will be putting in another grant application for the PD e-Citation program. There was a pre-construction meeting for the Ranger Alley last week. Beginning construction end of August and anticipating taking 6 weeks. We received confirmation from USDA to move forward with the Phase 3 project. Kalene White is the new utility bill clerk. We received a retainage release request from Oftedal for 3rd Street. There are still some issues with landscaping. The roof has been completed at Town Hall. Todd is waiting on bid for the shop roof and still trying to get in touch with the company for the AC unit.

Old Business:

New Business:

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the temporary livestock permit renewals for Susan Beecher-chickens, rabbits, mini goats; Sara DesEnfants-chickens; and Chris Trudeau-horses. MOTION CARRIED. 5-0

The new livestock permit for Roger Spurgeon was tabled.

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve the application for The Pub to "provide Food Service to Minors". MOTION CARRIED. 5-0

The council tabled the request from the Niobrara County Victim Witness Service as it is not in the budget at this time. There was discussion on the Victim Witness program and Helpmate

Crisis Center. The County Attorney's office has taken over the Victim Witness program. The Helpmate Crisis Center program is being run by Converse Hope Center for Fiscal Year 2025 and will be reopened by July 1, 2025.

The proposed sign at the North Side Ball Park was tabled.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to move into executive session at 6:22 p.m. MOTION CARRIED. 5-0

The council reconvened into regular session at 7:01 p.m.

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER DOOPER, to approve the contract for professional services for the golf course superintendent. MOTION CARRIED. 5-0

COUNCIL MEMBER KREIN MOVED, SECOND BY COUNCIL MEMBER DOOPER, to approve the town covering the Law Enforcement Pension contribution increase as of July 1, 2024, for fiscal year 2024-2025. MOTION CARRIED. 5-0

The next regular council meeting will be Tuesday, September 3, 2024, 5:00 p.m.

There being no further business to come before the Council, the meeting was adjourned at 7:04 p.m.

Douglas E. Lytle, Mayor

ATTEST:

Desirae Matthews-LeLeux, Clerk/Treasurer