MINUTES OF THE REGULAR COUNCIL MEETING
TOWN OF LUSK
October 7th, 2025, 5:00 P.M.

The Town Council of the Town of Lusk met in regular session at 5:00 p.m. in the Council Chambers of Town Hall on Tuesday, October 7th, 2025.

Council Members Present: Thomas Dooper, Ronson Pfister, Chantry Filener, and Ty Tompson.
Also Present: Attorney Dennis Meier
Todd Skrukrud, Public Works Director
Dawn Hall, Deputy Clerk/Treasurer
Mattie Pfister, Utility Billing Clerk
Jacob Gordon, Chief of Police
Mike Mayville, EMS Director
Trevor Barner, Golf Course Supervisor
Brandie Collins, Lusk Herald

Council Member Chantry Filener led everyone in the Pledge of Allegiance.

TOM DOOPER called the meeting to order at 5:00 p.m.

COUNCIL MEMBER THOMPSON MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve the consent agenda for items three (3) through six (6). Items on consent agenda: Agenda, Bills, Payroll, Treasurer's Report, Minutes. MOTION CARRIED. 4-0

VOUCHERS FOR PAYMENT

14 County	Vehicle Repair	$892.16
Aflac	Payroll Deduction	$467.54
Allbright's True Value	Supplies	$1,011.34
ALSCO	Mat Rental	$104.56
AT&T Mobility	PD Phones/ Tablets	$200.20
Bauerkemper's Inc.	Cemetery New Equipment	$858.03
Border States Industries Inc	Electric Line Upgrade	$1,028.09
Bush Wells	Recreation Supplies	$391.85
Caselle Inc.	Office Support & Maintenance	$1,558.00
Century Link	Monthly Phone Payments	$1,433.85
City of Casper	Tire Disposal	$2,465.60
Clark, Lane	Youth Football Ref	$60.00
Coffman, Tyke	Youth Football Ref	$60.00
Connecting Point	Copier Service Contract/ Overage Fees	$200.00
Converse Hope Center	Service Contract Payment	$2,500.00
Core&Main	Water Parts and Supplies	$158.99
Doyle J. Davies	Municipal Judge and Postage	$1,000.00
DBT Transportation Services	AWOS Maintenance	$6,181.00

Decker’s Food Center	Supplies	$142.23
Delta Dental	Employee Dental Insurance	$1,159.70
Double Y	Shop Parts and Supplies	$160.92
Energy Laboratories, Inc	Water Samples	$76.00
Evans, Max	Utility Deposit Refund	$67.68
Farwest Line Special Ties	Electric Parts and Supplies	$209.22
Franks Parts Company	Parts/ Supplies/ Repairs/Fuel/Oil/ Tools	$2,316.22
Global Propane	Sewer Fuel & Oil	$746.71
Employee	Per Diem for Training	$510.00
Graham, Riley	Utility Deposit Refund	$185.43
Harberts, Michael	Information Technologies	$620.00
Hawkins, Inc.	Water Chemicals	$852.93
HDR Inc	Tap Grant Consultant Fees	$7,191.71
Employee	Uniform Reimbursement	$279.99
Hostetler, Cayden	Youth Tackle Football Ref	$60.00
Jergenson, Doug	Monthly Wage Animal Control	$1,690.00
Jirdon Agri Chemicals	Golf Course Chemicals	$128.52
Kerm-Fm	Public Relation Sponsor	$350.00
Kramm, Heidi Alexander	Refund for Overpayment	$110.32
Kurtzer's	Parks/Cemetery Equip. Repair	$191.54
LeLeux Enterprise, LLC	Golf Course Pro Shop & Range ball Refund	$3,000.00
Lumen	Phone, Long Distance	$21.21
Lusk Herald	Advertisement	$3,986.74
Lusk Lodging Tax Board	Lodging Tax Distribution	$12,139.66
Matheson Tri-Gas	Oxygen for Ambulance	$316.26
Meier Building	Rent	$800.00
Meier Law Office	Monthly Retainer	$3,000.00
Midland Implement Co	Irrigation Repairs	$375.12
Myer, Emily	Utility Deposit Refund	$143.71
Niobrara Co Weed & Pest Control	Parks Fertilizer	$48.50
Niobrara Chamber of Commerce	Monthly	$187.50
Niobrara County Library	Internet Service	$250.00
Niobrara County Treasurer	Communication Contract	$19,343.23
Niobrara Electric Association	Utilities	$67.00
Niobrara Hospital District	PD Jail Expense	$60.00
Employee	Per Diem for Training	$24.00
One-Call of Wyoming	Dig Tickets/ Group Membership	$19.95
Pitney Bowes Global Financial	Leasing Charges	$163.53
Pitney Bowes Power Purchase	Postage	$109.99
Quill, LLC	Office Supplies	$85.97

Rancher Feed and Supply	Golf Course Supplies	$414.57
Scott Nancy	Utility Deposit Refund	$172.84
Silver Cliff Vet Clinic	Vaccinations	$115.58
Sinclair, Pine Bluffs	Airport Fuel	$8,712.00
Summit Fire & Security	Extinguisher Service	$1,647.50
Tatro Irrigation & Potato Equip.	Golf Course Equip. Repair	$28.07
Thompson Safety, LLC	Heart saver First Aid Training	$80.00
Torrington Sod Farms	Golf Course Sod	$3,666.33
Underground Enterprises	Transfer Station Fees	$3,060.00
Visa	Office,Shop,Golf Course,FD,PD Supplies	$4,069.62
Visionary Broadband	Internet Service	$729.68
W.M.P.A.	Power Purchase	$128,872.98
Wasserburger, Anne	Reimbursement For Jersey	$21.00
Wasson, Logan	Basketball Award Reimbursement.	$209.80
Western Medical Management, Inc	Ambulance Billing Services	$779.70
WEX Bank	Fuel and Oil	$3,948.58
Wy Dep Fire Prevent/Elect Safety	Fire & ES INC	$86.08
WY Dept of Revenue	Wyoming Sales Tax	$5,632.43
Wyoming Dept of Transportation	PD Fuel Purchase & Citation Forms	$1,199.93
WY Dept. of Workforce Services	Worker's Compensation	$1,963.29
WY Educators Benefit Trust	Employee Insurance	$34,490.13
Wyoming Machinery Corp	Shop Supplies	$83.40
Wyoming Water Quality	Conference	$204.00
Yancey LLC	IT Services	$612.50
Yeager, Cody	Youth Football Ref	$60.00
	Total	**$282,622.71**

Manual Checks, August 2025		
Circuit Court of Niobrara	Writ of Wages, Garnishment	$ 381.16
Wyoming Child Support	Writ of Wages, Garnishment	$ 400.61
Northway, Dan	Electrical Line Upgrade	$ 2,341.02
TDS Trash Collection Service	Tipping Fees	$ 5,298.47
Visa 0681	Office/Pool/ Airport/Office/PD/Rec/Misc.	$ 2,504.46
Visa 0699	Shop Parts & Supplies/Cemetery/Electric	$ 281.37
Visa 0731	Golf Course Parts and Supplies/Equipment	$ 1,807.80
Visa 1267	PD Training/Uniforms/Investigation/Phones	$ 3,262.18
WEX Bank	Gas Purchase	$ 3,544.06
Wyoming Department of Revenue	Wyoming Sales Tax	$ 6,776.69
Himes, Bruce	Uniform Reimbursement	$ 169.60

AVI PC Engineering	Engineering Fees	$ 50,263.15
Oftedal Construction	P3 Contractor #7 - ARPA #18	$ 1,279,469.51
Postmaster	Bulk Mailing	$ 331.34
Circuit Court of Niobrara	Writ of Wages, Garnishment	$ 403.26
Wyoming Child Support	Writ of Wages, Garnishment	$ 400.61
AVI PC Engineering	P2 & P3 Engineering Fees	$ 66,684.66
Oftedal Construction	P2 Contractor #29	$ 108,751.65
	Total	**$ 1,533,071.60**

ACH - August 2025		
Black Hills Energy	Gas Utilities	$ 1,331.18
941 Employers Federal Tax	Payroll FICA/FWT	$ 14,350.56
Empower Trust	WRS 457 Retirement	$ 100.00
Xpress Billpay	Support, Maintenance, and Fees	$ 143.00
941 Employers Federal Tax	Payroll FICA/FWT	$ 14,098.11
Empower Trust	WRS 457 Retirement	$ 100.00
Verizon Wireless	Ambulance Phones	$ 86.70
Wyoming Retirement System	Government Contribution	$ 19,213.30
Black Hills Energy	Gas Utilities	$ 44.86
Black Hills Energy	Gas Utilities	$ 42.55
Black Hills Energy	Gas Utilities	$ 98.93
Xpress Bill pay	Support, Maintenance, and Fees	$ 119.00
	Total	**$ 49,609.19**

Visitors:
Robert Fiser presented to the Council a discount membership for Air Med Care out of Scottsbluff, NE. Fisher offered a group discount to the employees of the Town with an option to pay via payroll deduction. Air Med Care flies in 38 different States and pays anything the insurance company doesn't.

Twila Barker was present on behalf of the Chamber of Commerce Board. The Board wanted to discuss with the Council how the board will conduct future business without a Chamber Representative. Barker informed the Council that there are some events coming up and the Chamber is only working with volunteers currently. When asked who can volunteer, Barker stated anyone can volunteer and it is encouraged. Pro Temp Mayor Dooper stated there would be a Special Meeting for the Town and the Chamber of Commerce is more than welcome to attend and discuss their concerns further at the meeting.

Department Updates:
Mike Mayville, Jacob Gordon, Dawn Hall, Todd Skrukrud, and Trevor Barner reported Department updates to the Council.

Old Business:

COUNCIL MEMBER THOMPSON MOVED, SECOND BY COUNCIL MEMBER FILENER for the final reading of Ordinance No. 8-15-100, An Ordinance Amending Existing Ordinance 8-15-100 at (c) (2) to include Bar and Grill Liquor License to Hours of Operation. MOTION CARRIES. 4-0

COUNCIL MEMBER THOMPSON MOVED, SECOND BY COUNCIL MEMBER PFISTER for the final reading of Ordinance No. 8-5-170, An Ordinances Requiring TIPS Training for All Servers, Bartenders, And Managers Working in Establishments with a Liquor License in the Town of Lusk; Exception, Be It Ordained By the Governing Body of the Town of Lusk, Wyoming. MOTION CARRIES. 4-0

COUNCIL MEMBER THOMPSON MOVED, SECOND BY COUNCIL MEMBER FILENER for the final reading of Ordinance No. 4-5-130, To Include the Lodging Tax Board as a Component Unit of the Town for Annual Audit. Be it Ordained by the Governing Body of the Town of Lusk, Wyoming. MOTION CARRIES. 4-0

COUNCIL MEMBER PFISTER MOVED, SECOND BY COUNCIL MEMBER THOMPSON for the final reading of Ordinance No. 9-5-420, An Ordinance Prohibiting the Harassment of a Confined Animal. Be it Ordained be the Governing Body of the Town of Lusk, Wyoming. MOTION CARRIES. 4-0

COUNCIL MEMBER THOMPSON MOVED, SECOND BY COUNCIL MEMBER PFISTER for the final reading of Ordinance No. 9-5-430, An Ordinance Providing for the Revocation of Privilege of Keeping Pets within City Limits. Be it Ordained by the Governing Body of the Town of Lusk, Wyoming. MOTION CARRIES. 4-0

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER THOMPSON for the final reading of Ordinance No. 1-1011, an ordinance authorizing the issuance and sale by the town of Lusk, Wyoming, of its water revenue bond, series 2025, dated Oct 7, 2025, in the principal amount of $310,000, for the purpose of paying part of the cost of improving the town's water system; prescribing the form of said bond; providing for the pledge of revenues to pay the principal and interest thereon; ratifying, approving and confirming previous actions of town officials and members of the governing body of the town; and providing other details in connection therewith. MOTION CARRIES. 4-0

COUNCIL MEMBER PFISTER MOVED, SECOND BY COUNCIL MEMBER THOMPSON to approve the second reading of Ordinance No. 4-5-160, An Ordinance Providing that at Any Time the Town Council Determines that the Lodging Tax Board Has Ceases to Function as Envisioned by the Council, the Board Shall Be Dissolved, and the Governing Body Shall Serve as the Lodging Tax Board. MOTION CARRIED. 4-0

New Business:

COUNCIL MEMBER PFISTER MOVED, SECOND BY COUNCIL MEMBER FILENER to approve the Livestock Renewal Permits for Ty Thompson (horses & steers), Kenneth Durham (chicken), and Carrie Olson (ducks & chickens). MOTION CARRIED. 4-0

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER THOMPSON to approve the Temporary Open Container Permit to Legends Bar & Grill for their one-year anniversary. In discussion, Chief Gordon stated he had no objections. MOTION CARRIED. 4-0

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER THOMPSON to approve Resolution No. 25-9, A Resolution to Amend the Town of Lusk, Employee Policy Handbook as to Policy 303 "Vacation Benefits," as the same relates to Minimum Increments of Vacation Time that can be used by employees. MOTION CARRIED. 4-0

COUNCIL MEMBER THOMPSON MOVED, SECOND BY COUNCIL MEMBER PFISTER to approve Resolution No. 25-10, A Resolution Vacating a Portion of the Street known as "holly Street" and transferring same to the Abutting Owners on both sides of said Vacated Portion. MOTION CARRIED. 4-0

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER PFISTER to move into executive session at 5:22 p.m. MOTION CARRIED. 4-0

The council reconvened into regular session at 5:30 p.m.

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER THOMPSON to approve the Additional Payment for Joyce Hammer for Attending Swimming Lessons at the Pool During 2025. MOTION CARRIED. 4-0

The next regular council meeting will be on Tuesday, November 4th, 2025, at 5:00 pm.

Being no further business to come before the Council, the meeting was adjourned at 5:32p.m.

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Douglas E. Lytle, Mayor

ATTEST:

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Linda Frye, Clerk/Treasurer