

MINUTES OF THE REGULAR COUNCIL MEETING
TOWN OF LUSK
July 2, 2024, 5:00 P.M.

The Town Council of the Town of Lusk met in regular session at 5:00 p.m. in the Council Chambers of Town Hall on Tuesday, July 2, 2024.

Council Members Present: Council Members Tom Dooper, Chantry Filener, Ron Pfister, and Justin Bo Krein

Absent: Mayor Douglas Lytle

Also Present: Attorney Dennis Meier
Todd Skrukrud, Public Works Director
Desirae Matthews-LeLeux, Clerk/Treasurer
Taylor Willis, Deputy Clerk/Treasurer
Trevor Barner, Golf Course Superintendent
Mike Mayville, EMS Director
Jacob Gordon, Police Chief
Joyce Hammer, Pool Manager
Jay Owren, Police Sergeant

Council Member Filener led everyone in the Pledge of Allegiance.

MAYOR PRO TEMPORE DOOPER called the meeting to order at 5:00 p.m.

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve a consent agenda for item numbers three (3) through six (6). MOTION CARRIED.

VOUCHERS FOR PAYMENT

14 County Tire	Shop Vehicle Repair	\$254.18
AC Electric Motor Service	Sewer Equip Repair	\$2,790.04
Allbright's True Value	Supplies	\$1,571.51
ALSCO/American Linen	Mat Rental	\$96.90
AT&T Mobility	PD Phones/Tablets	\$445.65
Black Hills Energy	Gas Utilities	\$599.21
Bloomers, LLC	Pool Uniforms	\$895.15
Border State Industries Inc.	Electric Line Upgrade/Parts/Supplies	\$8,144.74
Bound Tree Medical LLC	Ambulance Supplies	\$1,538.31
Caselle Inc.	Office Support & Maintenance	\$1,360.00
Century Link	Phone Services	\$1,268.02
Chjnacky, Annie	Grave Buy-back	\$300.00
CMIT Solutions of WY Center	PD Firewall	\$130.00
CNA Surety	Insurance Bond-Mayor	\$595.00
Connecting Point	Copier Lease	\$100.00
Cool Customs Body & Paint LLC	Vehicle Repairs	\$3,677.50
Doyle J. Davies	Municipal Judge/Bond	\$1,170.00
Decker's Food Center	Supplies	\$132.28

Delta Dental	Employee Dental Insurance	\$1,051.85
Energy Laboratories INC.	Water Samples/well monitoring	\$3,471.00
Franks Parts Company	Parts/Supplies/Repairs/Fuel/Oil	\$1,221.43
Gordon, Kristen	PD Cleaning/Training polos	\$384.00
Great American Financial Services	Copier Lease	\$100.00
Harberts, Michael	IT Services	\$980.00
Hawkins, Inc	Pool Chemicals	\$6,096.39
HDR, Inc	Consultant Fees	\$14,974.62
Ideal Linen/Bluffs	Parts/Supplies	\$337.12
IRBY	Electric Parts/Supplies/Line upgrade	\$9,393.67
Jergenson, Doug	Monthly Wage Animal Control	\$1,540.00
Kurtzer's	Parts/Supplies/Equip Repair	\$227.13
Lawson Products, Inc	Tools/Supplies	\$68.26
LeLeux Enterprise, LLC	Golf Course Pro Shop	\$3,000.00
Lenz, Joan	Utility Overpayment	\$31.83
Local Govt. Liability Pool	Renewal Liability Ins	\$17,546.00
Lumen	Phone, Long Distance	\$20.40
Lusk Fire Dept	½ Retirement	\$637.50
Lusk Herald	Legal Advertising/Advertising	\$1,233.30
Lusk Lodging Tax Board	Tax Distribution	\$2,511.59
M.C. Schaff & Associates, Inc	Airport Supplies Fly-In	\$500.00
Matheson Tri-Gas Inc	Ambulance Supplies	\$315.28
McKee, Dawn	Lifeguard Training	\$1,750.00
Meier Building	Rent	\$800.00
Meier Law Office	Monthly Retainer	\$3,000.00
Midland Implement Co.	Parts/Supplies	\$292.37
Mind Your P's & Q's	Airport Fly-in	\$655.75
Niobrara County Weed & Pest	Chemicals/Weed Control	\$1,586.70
Niobrara Chamber of Commerce	Promotion	\$187.50
Niobrara County Library	Internet Service	\$250.00
Niobrara County Treasurer	Communication Contract	\$6,301.50
Niobrara Electric Association	Utilities	\$46.96
Northwest Pipe Fittings	Maintenance & Repairs	\$4,455.48
One-Call of Wyoming	Dig Tickets	\$56.25
Pitney Bowes Global Financial	Leasing Charges	\$163.53
Pitney Bowes Inc	Supplies	\$74.69
Ranchers Feed and Supply	Parts/Supplies	\$187.08
Silver Cliff Vet Clinic	PD K-9	\$72.55
Sinclair, Pine Bluffs	Golf Course/Airport Fuel	\$5,527.00
Smith, Chris	Training Reimbursement	\$50.00
TDS Trash Collection Serv.	Tipping Fees	\$5,929.33
TextMyGov	Software Management	\$3,000.00
The Sherwin-Williams Company	Street Paint	\$224.70
Timber Line Electric & Control	Water Maint/Repairs	\$1,674.90
Torrington Office Supplies	Supplies	\$183.47

Underground Enterprises	Transfer Station Fees	\$2,100.00
Visa 0681	Subscriptions/Supplies/New Equip/ Reimbursement	\$2,063.20
Visa 0707	Supplies/subscriptions /Uniforms/ Training/Postage	\$2,230.06
Visa 0715	Ambulance Emergency Coverage/Fees	\$155.00
Visa 0731	Equipment Repairs/Supplies	\$345.93
Visionary Broadband	Internet Service	\$562.80
WAM	Membership Dues	\$2,180.51
W.A.R.M. Property Ins Pool	Cyber/ Property Coverage	\$48,984.08
W.M.P.A.	Power Purchase	\$81,065.13
WAMCAT	Membership Dues	\$225.00
Warne Chemical & Equipment Co	Parts/Supplies	\$285.63
Western Medical Management	Ambulance Billing Fees	\$728.34
WEX Bank	Fleet Fuel	\$3,585.49
WY Dept of Revenue	Sales Tax	\$4,695.32
WY Dept of Transportation	PD Fuel Purchase	\$2,059.05
WY Dept of Agriculture	Food License	\$100.00
WY Dept. of Workforce Services	Worker's Compensation	\$2,376.11
WY Educators Benefit Trust	Employee Insurance	\$33,434.25
WY Machinery Corp	Street Equip. Repair	\$137.10
Total Vouchers		\$314,492.62

<u>MANUAL CHECKS</u>	<u>June 2024</u>	
AVI PC Engineering Inc	Engineering Fees	\$ 12,061.00
Oftedal Construction, Inc	Contractor Payment	\$ 158,250.05
Blue Cross Blue Shield of WY	Ambulance Overpayment Refund	\$ 63.14
Circuit Court of Niobrara County	Writ of Wages, Garnishment	\$ 591.06
Wyoming Child Support	Writ of Wages, Garnishment	\$ 307.84
Chang, Steve	Football Camp Coach Pay	\$ 450.00
GME Supply	Electrical Safety & Training	\$ 498.85
Hall, Jackson	Football Camp Coach Pay	\$ 400.00
K-9 Working Dogs International LLC	Annual Certification	\$ 5,000.00
McCully, Kadya	Football Camp Reimbursement	\$ 60.00
Parker, Stephon	Football Camp Coach Pay	\$ 400.00
Pickrel, CJ	Football Camp Coach Pay	\$ 450.00
Zacharias, Logan	Football Camp Coach Pay	\$ 400.00
Norberg, Rory	Per Diem Sewer Pump	\$ 20.00
Visa 0715	Ambulance Emergency Coverage/Fee	\$ 465.00
Postmaster	Utility Billing Mailings	\$ 319.52
Norberg, Rory	Per Diem Water Samples	\$ 20.00
Matthews-LeLeux, Desirae	Mileage- SLIB Meeting	\$ 188.94
Circuit Court of Niobrara County	Writ of Wages, Garnishment	\$ 549.13
Wyoming Child Support	Writ of Wages, Garnishment	\$ 307.84

GME Supply	Eelctric Parts/Supplies	\$ 10.00
Jirdon Agri Chemicals	Seed/Chemicals	\$ 842.00
Sinclair, Pine Bluffs	Airport Fuel Purchase	\$ 684.00
Wasson, Logan	Rec Basketball Reimbursement	\$ 220.46
Waterloo Tent & Tarp Company	Pool New Equipment	\$ 3,817.16
WYOKIE Trail LLC	Football Camp Coach Lodging	\$ 264.00
Yeager, Jessica	Football Camp Food	\$ 2,798.82
Himes, Bruce	Street Dept Uniform Reimbursement	\$ 400.00
Hickory Creek Catering	Football Camp Catering	\$ 227.50
Hiway Improvement, Inc	Street Asphalt Cracksealing	\$ 19,999.14
Listowel Land & Cattle, LLC	Golf Mats Reimbursement	\$ 2,396.00
Patrone's Landscaping & Tree Care	Electric Tree Trimming	\$ 4,391.75
	Total	\$216,853.20

<u>ACH - June 2024</u>		
Lusk State Bank	Health Savings Account	\$ 6,125.07
Elevon	Office Credit Card Fees	\$ 419.06
Wyoming Retirement System	Government Contribution	\$ 22,975.82
Xpress Bill Pay	Online Bill Pay Fees	\$ 119.00
Verizon Wireless	Ambulance Phones	\$ 91.79
	Total	\$ 29,730.74

Visitors: None

Department Updates:

Department updates were given by Chief Gordon, Joyce Hammer, Trevor Barner, Desirae LeLeux, and Todd Skrukrud.

LeLeux reported that the Ambulance MRG Grant application was approved by SLIB. The SLFRF funding was used as revenue replacement for the infrastructure project. Airport Fly-In is July 20th.

Chief Gordon reported that officers have completed training and weapon certifications. Still working on the SRO contract.

Old Business:

COUNCIL MEMBER KREIN MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve Ordinance No. 7-15-100, An ordinance amending existing ordinance No. 7-15-100 which establishes maximum speed limits within the Town of Lusk, on third reading. MOTION CARRIED. 4-0

New Business:

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve the temporary open container permit for the Legend of Rawhide on July 13, 2024, for the duration of the parade from 1st to 3rd street. MOTION CARRIED. 2-1

COUNCIL MEMBER PFISTER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the temporary open container permit for Oftedal Construction at Washington Park on July 3, 2024. MOTION CARRIED. 2-1

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER KREIN, to approve Charter Ordinance 1-1004, An Ordinance Providing for the Appropriations of Money to Defray all the Necessary Expenses and Liabilities of the Town of Lusk, Wyoming, Specifying the Appropriations for the Year Ending June 30, 2025. MOTION CARRIED. 4-0

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to move into executive session at 5:19 p.m. MOTION CARRIED. 4-0

The council reconvened into regular session at 5:52 p.m.

COUNCIL MEMBER PFISTER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve Resolution 24-10, A Resolution Authorizing and Directing the Mayor and The Town Clerk of the Town of Lusk to Execute, on Behalf of the Town, That Certain “Communication/911/Dispatch Services Operations Agreement.” MOTION CARRIED. 4-0

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve the renewal of the Contract for Services- Communications/911/Dispatch. MOTION CARRIED. 4-0

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER KREIN, to approve the Engineers Recommendation to award the Ranger Alley Bid to Apex Energy Service. MOTION CARRIED. 4-0

COUNCIL MEMBER PFISTER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the Engineers Recommendation to award the Phase III Infrastructure Project Bid to Oftedal Construction. MOTION CARRIED. 4-0

The next regular council meeting will be Tuesday, August 6, 2024, 5:00 p.m.

There being no further business to come before the Council, the meeting was adjourned at 5:56 p.m.

ATTEST:

Thomas Dooper, Mayor Pre Tempore

Desirae Matthews-LeLeux, Clerk/Treasurer