

MINUTES OF THE REGULAR COUNCIL MEETING
TOWN OF LUSK
June 4, 2024, 5:00 P.M.

The Town Council of the Town of Lusk met in regular session at 5:00 p.m. in the Council Chambers of Town Hall on Tuesday, June 4, 2024.

Council Members Present: Mayor Doug Lytle, Council Members Dean Nelson, Tom Dooper, Chantry Filener, Ron Pfister, and Council Member Elect Justin Bo Krein

Also Present: Attorney Dennis Meier
Todd Skrukud, Public Works Director
Desirae Matthews-LeLeux, Clerk/Treasurer
Taylor Willis, Deputy Clerk/Treasurer
Trevor Barner, Golf Course Superintendent
Mike Mayville, EMS Director
Jacob Gordon, Police Chief

Danny Matney led everyone in the Pledge of Allegiance.

MAYOR LYTTLE called the meeting to order at 5:00 p.m.

COUNCIL MEMBER NELSON MOVED, SECOND BY COUNCIL MEMBER DOOPER, to approve a consent agenda for item numbers three (3) through six (6). MOTION CARRIED.

VOUCHERS FOR PAYMENT

14 County Tire	Shop Vehicle Repair	\$327.32
AFLAC	Payroll Deduction	\$1,272.30
Allbright's True Value	Supplies	\$2,317.27
ALSCO/American Linen	Mat Rental	\$96.90
AT&T Mobility	PD Phones/Tablets	\$445.65
Bartel, Susan	Utility Deposit Refund	\$59.17
Bauerkemper's Inc	Shop Vehicle Repair	\$121.73
Body Builders Body Shop	Cemetery Vehicle Repair	\$93.41
Border State Industries Inc.	Electric Line Upgrade	\$1,188.58
Bound Tree Medical LLC	Ambulance Supplies	\$269.12
Brown Co	Airport Parts/Supplies	\$340.86
Caselle Inc.	Office Support & Maintenance	\$1,308.00
Century Link	Phone Services	\$1,099.30
CMIT Solutions of WY Center	PD Firewall	\$130.00
CNA Surety	Insurance Bond-Youngquist	\$175.00
CNM Plumbing & Heating, LLC	Camera Sewer Line/Project	\$220.00
Connecting Point	Copier Lease	\$100.00
Doyle J. Davies	Municipal Judge/Supplies	\$1,136.00
Dell Marketing L.P.	Cyber Security New Equipment	\$3,585.21
Delta Dental	Employee Dental Insurance	\$991.15

Driven Powersports & Marine	PD Polaris Service	\$795.20
Energy Laboratories INC.	Water Samples	\$66.00
Ergon Asphalt & Emulsions, Inc	Streets Oil/chips	\$8,088.57
Ferguson Waterworks #1116	Pool Equipment Repair/Parts	\$279.00
Franks Parts Company	Parts/Supplies/Repairs	\$1,553.23
Geographic Innovations	Cemetery Parcel Viewer	\$475.00
Gordon, Jacob	K9 Fuel Reimbursement/USPCA Certification	\$89.63
Great American Financial Services	Copier Lease	\$100.00
Hawkins, Inc	Pool Chemicals	\$80.55
HDR, Inc	Consultant Fees	\$24,529.89
IRBY	Electric Line Upgrade	\$540.53
Jassman, David	AR Overpayment	\$71.52
Jergenson, Doug	Monthly Wage Animal Control	\$1,540.00
Jirdon Agri Chemicals	Parks Fertilizer	\$210.75
LACAL Equipment, Inc.	Street Parts	\$302.28
LeLeux Enterprise, LLC	Golf Course Pro Shop	\$3,000.00
Lexipol	Ambulance Training	\$675.24
Lumen	Phone, Long Distance	\$19.88
Lusk Herald	Legal Advertising/Advertising	\$2,276.17
Lusk Lodging Tax Board	Tax Distribution	\$2,834.58
Marc	Shop Vehicle Repair/Maint.	\$205.37
Matheson Tri-Gas Inc	Ambulance Supplies	\$51.57
McKee, Dawn	Lifeguard Training	\$200.00
Meier Building	Rent	\$800.00
Meier Law Office	Monthly Retainer	\$3,000.00
Midland Implement Co.	Parts/Supplies	\$1,089.94
Motorola Solutions, Inc	Ambulance New Equipment	\$20,151.97
Municipal Emergency Svcs	Fire Dept SCBA Testing	\$2,717.96
Niobrara County Weed & Pest	Street Chemicals	\$2,622.00
Niobrara Chamber of Commerce	Promotion	\$187.50
Niobrara County Library	Internet Service	\$250.00
Niobrara County Treasurer	Communication Contract/Property Tax	\$6,301.50
Niobrara Electric Association	Utilities/sewer pumping	\$1,563.76
One-Call of Wyoming	Dig Tickets	\$16.50
Osage Lake Designs, LLC	Rec Dept uniforms	\$969.00
Petty Cash	Dues/Fees/Postage/safety equip	\$76.49
Pitney Bowes Inc	Supplies	\$91.29
Pitney Bowes Purchase Power	Postage	\$16.61
QTPod	Airport Subscription	\$1,675.00
Ramkota Hotel	Annual Water Conference	\$348.00
Ranchers Feed and Supply	Parts/Supplies	\$78.16
Rawhide Drug	Supplies	\$9.99
Roetman, Brett	Ground Control	\$210.00

Rollins, Elaine	Utility Deposit Refund	\$184.75
Safeguard Business Systems, Inc	Municipal Court Supplies	\$508.92
Sinclair, Pine Bluffs	Airport Fuel	\$3,725.37
TDS Trash Collection Serv.	Tipping Fees	\$5,494.10
The Radar Shop	PD Radio Recert.	\$832.50
The Sherwin-Williams Company	Street Paint	\$941.59
Torrington Office Supplies	Supplies	\$86.42
Underground Enterprises	Transfer Station Fees/Tires	\$2,625.00
Visa 0681	Subscriptions/Supplies/Election	\$1,971.39
Visa 0699	Building Upkeep/Supplies	\$1,452.03
Visa 0707	Supplies/Support/K-9/Subscription/ Postage	\$407.76
Visa 0731	Clubhouse maintenance	\$631.99
Visionary Broadband	Internet Service	\$562.80
W.M.P.A.	Power Purchase	\$87,639.76
Warne Chemical & Equipment Co	Street Chemicals	\$283.97
Western Medical Management	Ambulance Billing Fees	\$560.24
WEX Bank	Fleet Fuel	\$4,332.86
WY Dept of Revenue	Sales Tax	\$5,106.00
WY Dept of Transportation	PD Fuel Purchase	\$818.83
WY Dept of Transportation	Fuel License	\$25.00
WY Dept. of Workforce Services	Worker's Compensation	\$2,987.19
WY Educators Benefit Trust	Employee Insurance	\$28,287.75
WY Machinery Corp	Street Equip. Repair	\$153.38
Total Vouchers		\$255,057.20

<u>MANUAL CHECKS</u>	<u>May 2024</u>	
Circuit Court of Niobrara County	Writ of Wages, Garnishment	\$ 335.22
Wyoming Child Support	Writ of Wages, Garnishment	\$ 307.84
Black Hills Energy	Gas Utilities	\$ 790.27
Pomp's Tire	Streets Equip. Repair	\$ 9,737.84
Visa 0699	Water Samples, Parts/Supplies	\$ 2,322.97
Visa 0715	Ambulance Emergency Coverage	\$ 1,224.00
Postmaster	Utility Billings	\$ 320.74
Kruse, Pete	Mileage- Meeting	\$ 140.70
Norberg, Rory	Per Diem/ Sewer Pump Pickup	\$ 20.00
Cash	Pool Money	\$ 100.00
Circuit Court of Niobrara County	Writ of Wages, Garnishment	\$ 335.78
Circuit Court of Niobrara County	Writ of Wages, Garnishment	\$ 549.13
Wyoming Child Support	Writ of Wages, Garnishment	\$ 307.84
Hammer, Joyce Linda	Per Diem/Mileage Training	\$ 160.84
Kerkes, Fionna	Per Diem Training	\$ 59.00
Steenke, Sean	Per Diem Training	\$ 59.00
Bauersachs, Addisyn	Per Diem Training	\$ 177.00
Duffy, Joseph	Per Diem Training	\$ 177.00

Duffy, Padraic	Per Diem Training	\$ 177.00
Goodwin, Kayden	Per Diem Training	\$ 177.00
Kleinburg, Taylor	Per Diem/Mileage Training	\$ 482.52
Matthews, Corbin	PerDiem Training	\$ 177.00
	Total	\$18,138.69

<u>ACH - May 2024</u>		
Lusk State Bank	Health Savings Account	\$ 5,833.40
Elevon	Office Credit Card Fees	\$ 391.94
Wyoming Retirement System	Government Contribution	\$ 15,255.94
Xpress Bill Pay	Online Bill Pay Fees	\$ 119.00
Verizon Wireless	Ambulance Phones	\$ 72.48
	Total	\$ 21,672.76

Mayor Lytle called for public comment on the 2024-2025 Fiscal Year Budget – No comment.

Visitors:

Will Arthur with Attentive Benefits, a preventative care online portal of benefits for the employee, handed out a packet and walked through a presentation of the portal. The purpose of this portal is to create healthier outcomes for the employees, lower claims on group health plans and create a tax incentive for both the employer and the employee. The Council agreed for the program to be presented to the employees and it is up to the employees to enroll.

Cass Matney requested the use of the golf course on Saturday, August 10, 2024, for a 9-hole Niobrara County Trap Tee Toss golf tournament with reduced green fees. She stated the funds would go to the school lunch program. COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER PFISTER to approve the tournament date with reduced green fees of \$12 per golfer and working with the Pro Shop. Council member Filener abstained. MOTION CARRIED.

Department Updates:

Department updates were given by Chief Gordon, Trevor Barner, Mike Mayville, Desirae LeLeux, and Todd Skrukud.

Old Business:

COUNCIL MEMBER NELSON MOVED, SECOND BY COUNCIL MEMBER DOOPER, to approve the third reading of the budget for fiscal year 2024-2025, Revenue \$25,030,505.67, Expenditures \$25,030,505.67. There was discussion on lodging tax and how it is used. MOTION CARRIED.

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve Ordinance No. 11-25-120, An Ordinance Amending Ordinance 11-25-120 to Add A Sub-Paragraph (e) Providing Rates for Yard Lights, on third reading. MOTION CARRIED.

COUNCIL MEMBER NELSON MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve Ordinance No. 9-10-100, An Ordinance Amending Ordinance 9-10-100 to Clarify What Approval is Required to Obtain a Permit to Keep Animals in Town Limits and To Correct Permit Renewal Requirements, on third reading. MOTION CARRIED.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve Ordinance No. 7-15-100, An ordinance amending existing ordinance No. 7-15-100 which establishes maximum speed limits within the Town of Lusk, on second reading. MOTION CARRIED.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve the grave-buy-back from Carl Porter, E-6-1- graves 1&2 for \$300. MOTION CARRIED.

Mayor Lytle thanked Council Member Dean Nelson for his six years of support on the council.

Town Attorney Dennis Meier administered the Oath of Office to Council Members Elect Thomas Dooper, Ronson Pfister and Justin Bo Krein.

New Business:

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER DOOPER, to approve a livestock permit renewals for Royce Thompson- chickens, Randy & Cindy Starkey-poultry, Leslie R Erwin – chickens & turkey, and Jephtha Willoughby- chickens. MOTION CARRIED.

COUNCIL MEMBER DOPPER MOVED, SECOND BY COUNCIL MEMBER KREIN, to approve the pasture lease renewal for J.V. Boldon, 6 ½ acres located in the business park for a two-year lease at \$200 per year. MOTION CARRIED.

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve the commercial building lease renewal for Dennis C. Meier, d/b/a Meier Building, 221 S. Main Street. MOTION CARRIED.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve the open container permits for 1) Sheila Youngquist & Michelle Fife – Northside Softball Field, softball season June 3 – August 5, 2024, as amended to specify Mondays and the Sunday and Monday of tournament only and limited to the playing field area only; and 2) Ed Rapp Washington Park, June 7, 2024, and Northside Park, June 8, 2024, as presented. Prevention Specialist Kassidy Miller and a community member spoke against issuing the permit for the softball season. There was much discussion on the subject. MOTION CARRIED 4-1.

The next regular council meeting will be Tuesday, July 2, 2024, 5:00 p.m.

There being no further business to come before the Council, the meeting was adjourned at 6:22p.m.

Douglas E. Lytle, Mayor

ATTEST:

Desirae Matthews-LeLeux, Clerk/Treasurer