MINUTES OF THE REGULAR COUNCIL MEETING
TOWN OF LUSK
November 4, 2025, 5:00 P.M.

The Town Council of the Town of Lusk met in regular session at 5:00 p.m. in the Council Chambers of Town Hall on Tuesday, November 4th, 2025.

Council Members Present: Mayor Douglas Lytle, Council Members, Thomas Dooper, Ronson Pfister, Chantry Filener, and Ty Tompson.
Also Present: Attorney Dennis Meier
Todd Skrukrud, Public Works Director
Dawn Hall, Acting Clerk/Treasurer
Mattie Pfister, Acting Deputy Clerk
Mike Mayville, EMS Director
Trevor Barner, Golf Course Supervisor

Council Member Todd Skrukrud led everyone in the Pledge of Allegiance.

DOUGLAS LYTLE called the meeting to order at 5:00 p.m.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve the consent agenda for items three (3) through six (6). Items on consent agenda: Agenda, Bills, Payroll, Treasurer's Report, Minutes. MOTION CARRIED. 5-0

VOUCHERS FOR PAYMENT

14 County	Vehicle Repair	$70.00
Aflac	Payroll Deduction	$587.91
Allbright's True Value	Supplies	$1,276.31
ALSCO	Mat Rental	$156.84
Bloomers	Funeral Flowers	$53.95
Boldon Diesel Services	Airport Parts and Supplies	$152.97
Boldon Welding Repair	Shop Parts and Supplies	$132.23
Border States Industries Inc	Electric Line Upgrade	$2,588.48
Bouissey, Corvan	Tackle Football Ref	$60.00
Bush Wells	Recreation Supplies	$193.41
Caselle Inc.	Office Support & Maintenance	$1,558.00
Century Link	Monthly Phone Payments	$1,408.17
Chadron Motor Company Inc	Golf Course Equip. Repair	$269.58
Christianson, Tina	Utility Deposit Refund	$116.41
Clark, Lane	Youth Football Ref	$60.00
Coffman, Tyke	Youth Football Ref	$60.00
CTA Technology LLC	PD New Equipment	$1,536.40
Doyle J. Davies	Municipal Judge and Postage	$1,156.00

Decker's Food Center	Supplies	$4.29
Delta Dental	Employee Dental Insurance	$961.40
Energy Laboratories, Inc	Water Samples	$76.00
Fairbanks Scales INC	Scale Maintenance	$2,333.50
Franks Parts Company	Parts/ Supplies/ Repairs/Fuel/Oil/ Tools	$2,221.03
Geographic Innovations	Cemetery Parcel Updating	$500.00
Goodwin, Kayden	Tackle Football Ref	$60.00
Gorsuch, & Sons Inc	Airport Improvement Project	$55,291.77
Herren Bros. True Value	Shop Building Repair	$106.29
Employee	Uniform Reimbursement	$169.60
Hostetler, Caiden	Tackle Football Ref	$60.00
Ideal Linen/Bluffs	Parts and Supplies	$126.40
Interstate Batteries	Vehicle Repair	$166.95
Irby	Electrical Parts and Supplies	$658.90
Jergenson, Doug	Monthly Wage Animal Control	$1,690.00
Jirdon Agri Chemicals	Golf Course Chemicals	$952.80
Kulick, Karsyn	Utility Deposit Refund	$129.92
Lumen	Phone, Long Distance	$25.45
Lusk Fire Dept	LVFD Retirement	$478.12
Lusk Herald	Advertisement	$2,706.16
Lusk Lodging Tax Board	Lodging Tax Distribution	$9,656.19
M.C. Schaff & Associates Inc	Airport Improvement Project	$28,314.24
Marc	Shop Fuel and Oil	$375.13
Matheson Tri-Gas	Oxygen for Ambulance	$57.43
Meier Building	Rent	$800.00
Meier Law Office	Monthly Retainer	$3,000.00
Midland Implement Co	Irrigation Repairs	$24.69
Newman Traffic Signs	Street Signs	$130.94
Niobrara Chamber of Commerce	Monthly	$187.50
Niobrara County Library	Internet Service	$250.00
Niobrara County Treasurer	Communication Contract	$6,301.50
Niobrara Electric Association	Utilities	$46.00
Employee	Per Diem for Training	$24.00
Normont Equipment Company	Sweeper Parts	$815.74
One-Call of Wyoming	Dig Tickets/ Group Membership	$14.70
Panhandle Geotechnical	Airport SPCC Plan	$2,320.00
Pitney Bowes Global Financial	Leasing Charges	$585.85
Quest Inc	Electrical New Equipment	$345.91
Quill, LLC	Office Supplies	$155.05
Rancher Feed and Supply	Parks tree supplies	$96.60

Silver Cliff Vet Clinic	Vaccinations	$213.30
Sinclair, Pine Bluffs	Airport Fuel	$3,960.00
Stallman, Talon	Tackle Football Ref	$60.00
TDS Trash Collection Service	Tipping Fees	$4,407.77
Thompson Safety, LLC	Heart saver First Aid Training	$80.00
Underground Enterprises	Transfer Station Fees	$2,825.00
United States Dept. of Agri	USDA CPAP Loan Payment	$23,776.95
Visa	Office,Shop,Golf Course,FD,PD Supplies	$4,448.45
Visionary Broadband	Internet Service	$562.80
W.M.P.A.	Power Purchase	$103,170.83
WAM/WCCA	Lease Payment Shop Heating	$786.55
Western Medical Management, Inc	Ambulance Billing Services	$749.44
WEX Bank	Fuel and Oil	$3,509.58
Wy Dep Fire Prevent/Elect Safety	Fire & ES INC	$429.91
WY Dept of Revenue	Wyoming Sales Tax	$5,153.64
Wyoming Dept of Transportation	PD Fuel Purchase & Citation Forms	$909.54
WY Dept. of Workforce Services	Worker's Compensation	$2,754.94
WY Educators Benefit Trust	Employee Insurance	$29,817.29
Wy Office State Lands & Invest	Loan Payment	$4,689.32
Yancey LLC	IT Services	$150.00
Yeager, Cody	Youth Football Ref	$60.00
	Total	**$326,132.02**

Manual Checks, October 2025		
Circuit Court of Niobrara	Writ of Wages, Garnishment	$ 381.16
Wyoming Child Support	Writ of Wages, Garnishment	$ 400.61
Kruse, Pete	Guernsey Safety Meeting	$ 19.00
Lashmett, Justin	Guernsey Safety Meeting	$ 19.00
HDR, INC	Tap Grant Consultant Fees	$ 698.78
SWP Diesel Performance	Ambulance Vehicle Repair	$ 3,654.67
Circuit Court of Niobrara	Writ of Wages, Garnishment	$ 381.16
Wyoming Child Support	Writ of Wages, Garnishment	$ 400.61
Postmaster	Bulk Mailing	$ 329.00
AVI PC Engineering	P2/P3 Engineering Fees	$ 50,630.56
Oftedal Construction	P3 Contractor Fees	$ 450,831.06
Circuit Court of Niobrara	Writ of Wages, Garnishment	$ 377.86
Wyoming Child Support	Writ of Wages, Garnishment	$ 400.61
	Total	**$ 508,524.08**

ACH - October 2025		
Lusk State Bank	Health Savings Account	$ 6,416.74
Black Hills Energy	Gas Utilities	$ 1,032.63
941 Employers Federal Tax	Payroll FICA/FWT	$ 14,212.84
Wyoming Retirement System	Government Contribution	$ 19,180.55
Empower Trust	WRS 457 Retirement	$ 100.00
941 Employers Federal Tax	Payroll FICA/FWT	$ 13,686.10
Empower Trust	WRS 457 Retirement	$ 100.00
Verizon Wireless	Ambulance Phone Payment	$ 86.76
Black Hills Energy	Gas Utilities	$ 48.19
Black Hills Energy	Gas Utilities	$ 44.59
Black Hills Energy	Gas Utilities	$ 97.13
941 Employers Federal Tax	Payroll FICA/FWT	$ 13,656.43
Empower Trust	WRS 457 Retirement	$ 100.00
941 Employers Federal Tax	Payroll FICA/FWT	$ 2,741.28
	Total	**$ 71,503.24**

Department Updates:
Trever Barner, Mike Mayville, Dawn Hall, Todd Skrukrud and Mattie Pfister (for the Police Department) reported Department Updates.

Old Business:
COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER THOMPSON, to approve the Final Reading of Ordinance No. 4-5-160, An Ordinance Providing that at Any Time the Town Council Determines that the Lodging Tax Board Has Ceases to Function as Envisioned by the Council, the Board Shall Be Dissolved, and the Governing Body Shall Serve as the Lodging Tax Board. No further discussion. MOTION CARRIED. 5-0

New Business:
COUNCIL MEMBER THOMPSON MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the First Reading of Ordinance No. 9-5-400, An Ordinance Amending Existing Ordinance 9-5-400 at paragraph (a) to require any person owning, keeping, possessing, or harboring a dog or cat to remove and dispose all feces left be said animal(s) whether on public property and/or private property including that owned, leased or otherwise occupied by said person or persons. In discussion, the council clarified what type of animal this would refer to. To include all animals. No further discussion. MOTION CARRIED. 5-0

FAILED FOR LACK OF MOTION, to approve the First Reading of Ordinance No. 9-5-410, An Ordinance Amending Ordinance 9-5-410 at paragraph (a) to include commercial businesses as to maximum number of pets allowed. In discussion, the concern of owning an animal-based business was brought up. Clarification was made saying there shouldn’t be a storage of cats or dogs in a business. The council mentioned this would be easy to vote on but then any commercial business would need to be brought before council. Also brought into question, what would be the time frame for exceeding the amount, in cases such as a groomer or animals that have litter? Mayor Lytle expressed that this should not be to single out one person for an ordinance. Attorney Dennis Meier agreed he could add to the ordinance "as permitted." MOTION DID NOT CARRY.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve the First Reading of Ordinance No. 5-20-150, An Ordinance Amending Ordinance 5-20-150 as section five to clarify persons, firms, or corporations to whom notice should be given regarding junk on property; and by adding a section ten entitled "Costs and Recovery of Costs if Abatement is Performed by the Town." In discussion, Attorney Dennis Meier mentioned that there is an ordinance to determine what "junk" is. MOTION CARRIED. 5-0

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the Capitalization Policy to establish the minimum cost (capitalization amount) that shall be used to determine the capital assets that are to be recorded in the Town of Lusk's annual financial statements. No further discussion. MOTION CARRIED. 5-0

The next regular council meeting will be on Tuesday, December 2, 2025, at 5:00 pm.

There being no further business to come before the Council, the meeting was adjourned at 5:54 pm.

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Douglas E. Lytle, Mayor

ATTEST:

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Linda Frye, Clerk/Treasurer