

MINUTES OF THE REGULAR COUNCIL MEETING  
TOWN OF LUSK  
January 6, 2026, 5:00 P.M.

The Town Council of the Town of Lusk met in regular session at 5:00 p.m. in the Council Chambers of Town Hall on Tuesday, January 6<sup>th</sup>, 2025.

Council Members Present: Mayor Douglas Lytle, Council Members, Thomas Dooper, Ronson Pfister, Chantry Filener, and Ty Tompson.

Also Present: Attorney Dennis Meier  
Todd Skrukrud, Public Works Director  
Dawn Hall, Clerk/Treasurer  
Mattie Pfister, Deputy Clerk  
Mike Mayville, EMS Director  
Trevor Barner, Golf Course Supervisor

Attorney Member Dennis Meier led everyone in the Pledge of Allegiance.

DOUGLAS LYTLE called the meeting to order at 5:00 p.m.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the consent agenda for items three (3) through six (6). Items on consent agenda: Agenda, Bills, Payroll, Treasurer's Report, Minutes. MOTION CARRIED. 5-0

VOUCHERS FOR PAYMENT

14 County Tire	Vehicle Repair	\$592.44
Aflac	Payroll Deduction	\$391.94
Allbright's True Value	Supplies	\$993.24
ALSCO	Mat Rental	\$163.96
Boldon Welding & Repair LLC	Ambulance Vehicle Repair	\$8.22
Bound Tree Medical LLC	Ambulance Supplies	\$448.14
Carver, Florek, & James	Audit Expense	\$36,149.00
Caselle Inc.	Office Support & Maintenance	\$1,558.00
Century Link	Phone Services	\$1,436.17
Connecting Point	Copier Lease	\$100.00
Converse Hope Center	Service Contract Payment	\$2,500.00
Doyle J. Davies	Municipal Judge, Supplies	\$1,000.00
DBT Transportation Services	AWOS Maintenance	\$1,002.94
Decker's Food Center	Supplies	\$94.91
Delta Dental	Employee Dental Insurance	\$1,093.60
Double Y	Shop Parts/ Supplies	\$180.10
Energy Laboratories, Inc	Water Samples	\$450.00
Franks Parts Company	Parts/ Supplies/ Repairs/ Fuel/Oil/ Snow Removal	\$940.92

Harberts, Micheal	IT	\$1,490.00
HDR	Tap Grant Consultant Fees	\$1,120.00
Hometown Country	Cemetery Uniforms	\$160.00
Interstate Batteries	Equipment Repair/ Parts/ Supplies	\$159.95
Jergenson, Doug	Monthly Wage Animal Control	\$1,690.00
Kurtzer's	Equipment Repair	\$218.10
Lumen	Phone, Long Distance	\$23.11
Lusk Herald	Legal Advertising/ Advertising	\$1,661.08
Lusk Lodging Tax Board	Lodging Tax Distribution	\$7,237.50
Matheson Tri-Gas Inc	Ambulance Oxygen	\$47.71
Meier Building	Rent	\$800.00
Meier Law Office	Monthly Retainer	\$3,000.00
MES Service Company LLC	Fire Dept Supplies	\$1,010.24
Miller Construction	Transfer Station Repairs	\$6,285.00
Nio County Weed & Pest	Steet Chemicals	\$48.50
Niobrara Chamber of Commerce	Promotion	\$187.50
Niobrara County Library	Internet Service	\$250.00
Niobrara County Treasurer	Communication Contract	\$6,301.50
Niobrara Electric Association	Utilities & Electic Poles	\$3,094.83
Employee	Per Diem	\$48.00
Oftedal Construction	Utility Overpayment Refund	\$20.09
One-Call Wyoming	One-Call Tickets	\$17.85
Employee	Reimbursement	\$11.00
Pitney Bowes Global Financial	Leaseing Charges	\$163.53
Print Express	Office Supplies	\$1,561.22
Pro-Ware	Asset Keeper 2026	\$449.00
Quill	Supplies	\$179.20
Rawhide Fabrication	Year of Service Award	\$63.60
Sinclair Pine Bluffs	Airport Fuel	\$2,450.00
TDS Trash Collection Serv.	Tipping Fees	\$3,801.31
Torgersons Equipment	Water Maint	\$2,657.16
TW Enterprises	Electrical Line Upgrade	\$1,772.50
Underground Enterprises	Transfer Station Fees	\$2,260.00
Visa 0681	Subscriptions/ Supplies/ New Equipment/ Postage/ Hotel Reimbursement	\$1,426.75
Visa 1267	Supplies/ Subscriptions/ Support/ Dues/Fees/ Training	\$680.53
Visionary Broadband	Internet Service	\$562.80
W.M.P.A.	Power Purchase	\$104,275.91
Western Medical Management, Inc	Ambulance Billing Service	\$1,023.58

WEX Bank	Fuel	\$3,145.62
Wyoming Dept of Revenue	Sales Tax	\$6,080.28
WY Dept of Transportation	PD Fuel	\$1,040.89
WY Dept. of Workforce Services	Worker's Compensation	\$2,065.84
WY Educators Benefit Trust	Employee Insurance	\$33,196.28
Wy Office of State Lands & Invest	Loan Payments	\$41,743.29
Yancy LLC	IT	\$75.00
	Total Vouchers	\$294,659.83

<b><u>Manual Checks, December 2025</u></b>		
Visa 0681	Supplies, Training, Subscription, Etc.,	\$ 4,640.60
Visa 0699	Water Dept Maint & Repairs	\$ 61.00
Visa 0715	Ambulance Maint & Supplies	\$ 1,192.99
Visa 0731	Fees	\$ 39.92
Visa 1267	PD Supplies	\$ 774.75
Wyoming Dept of Transportation	Fuel Purchase	\$ 1,307.08
Kruse, Pete	FT Laramie Safety Meeting	\$ 19.00
Lashmett, Justin	FT Laramie Safety Meeting	\$ 19.00
Wyoming Child Support	Writ of Wages, Garnishment	\$ 363.23
Airmed Care	Employee Memberships	\$ 2,185.00
AVI PC Engineering	P2/P3 Engineering Fees	\$ 54,760.40
Oftedal Construction	P3 Contractor Fees	\$ 694,363.55
Postmaster	Bulk Mailing	\$ 327.13
Wyoming Child Support	Writ of Wages, Garnishment	\$ 363.23
	Total	\$760,416.88

<b><u>ACH - October 2025</u></b>		
Black Hills Energy	Gas Utilities	\$ 102.04
Black Hills Energy	Gas Utilities	\$ 52.88
Black Hills Energy	Gas Utilities	\$ 79.62
Lusk State Bank	Health Savings Account	\$ 6,416.74
Elavon	Office Credit Card Fees	\$ 541.12
Wyoming Retirement System	Government Contribution	\$ 19,821.47
Lusk State Bank	Health Savings Account- Back Pay	\$ 875.01
Lusk State Bank	Payroll FICA/FWT	\$ 4,904.35
Xpress Bill Pay	Maintenance Fees	\$ 119.00
Empower Trust	WRS 457 Retirement	\$ 100.00
Lusk State Bank	Payroll FICA/FWT	\$ 17,820.02

Lusk State Bank	Utility Pmt ACH Return	\$ 205.84
Lusk State Bank	Utility Pmt ACH Return	\$ 248.00
Verizon Wireless	Ambulance Phones	\$ 86.76
Black Hills Energy	Gas Utilities	\$ 105.80
Black Hills Energy	Gas Utilities	\$ 351.76
Black Hills Energy	Gas Utilities	\$ 129.26
Lusk State Bank	Payroll FICA/FWT	\$ 13,946.44
Empower Trust	WRS 457 Retirement	\$ 100.00
Lusk State Bank	Payroll FICA/FWT	\$ 2,642.40
Black Hills Energy	Gas Utilities	\$ 76.34
	Total	\$ 68,724.85

#### Visitors:

Niobrara County Commissioners were invited by the Town Council. Mayor Lytle started the conversation saying the Council would like to schedule a work session with the County to go over costs for both groups so the Town and the County can work together. A work session was scheduled for January 20<sup>th</sup>, 2026, at 5:00 pm.

Next visitor was Rosemary Henry on behalf of the Wyoming Municipal Power Agency to talk about a cost-of-service study, this is to ensure each rate class pays their fair share of the cost. Henry then went through the challenges to setting equitable rates, considerations of cost drivers, the system and its users, the cost-of-service study steps and future planning.

#### Department Updates:

Mike Mayville, Chief Jacob Gordon, Dawn Hall, Todd Skrukrud, Trevor Barner, Royce Thompson, and James Santistevan reported Department Updates.

#### Old Business:

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve the Final Reading of Ordinance No. 9-5-400, An Ordinance Amending Existing Ordinance 9-5-400 at paragraph (a) to require any person owning, keeping, possessing, or harboring a dog or cat to remove and dispose all feces left by said animal(s) on public property and/or private property owned by others and declaring a nuisance for dog, cat, or other animal feces on the property of the owner which emanates an offensive odor, excessive flies or other insects. In discussion Mayor Lytle informed the Council that there was an amendment to this Ordinance. Kieth Segar spoke on the matter thanking the Council Members for changing the wording and asking who would enforce it? Mayor Lytle responded with informing Segar that the Police Department enforces all the Towns Ordinances. MOTION CARRIED. 5-0

COUNCIL MEMBER THOMPSON MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the Final Reading of Ordinance No. 5-20-150, An Ordinance Amending Ordinance 5-20-150 as section five to clarify persons, firms, or corporations to whom notice should be given regarding

junk on property; and by adding a section ten entitled “Costs and Recovery of Costs if Abatement is Performed by the Town.” No further discussion. MOTION CARRIED. 5-0

COUNCIL MEMBER THOMPSON MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the Second Reading of Ordinance No. 5-20-160, An Ordinance Prohibiting Offensive Odors. No further discussion. MOTION CARRIED. 5-0

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to move into Executive Session on Personnel and Contracts. MOTION CARRIED. 5-0

The Council reconvened into regular session at 6:10 pm.

New Business:

COUNCIL MEMBER THOMPSON MOVED, SECOND BY COUNCIL MEMBER DOOPER, to appoint a new Clerk/Treasurer. Mayor Lytle appointed Dawn L. Hall as the new Clerk/Treasurer. Dennis Meier then had Hall take an oath of office. MOTION CARRIED. 5-0

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER THOMPSON, to approve the Contract for Professional Services Golf Course Superintendent. No further discussion. MOTION CARRIED. 5-0

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER THOMPSON, to Resolution No. 26-01, A Resolution Designating a Depository of the Funds of the Town of Lusk, Wyoming, a Municipal Corporation Existing Under and by Virtue of the Laws of the State of Wyoming. No further discussion. MOTION CARRIED. 5-0

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER THOMPSON, to approve Resolution No. 26-02, A Resolution Authorizing a Change in Signatory for Bank Accounts and Credit Cards at BMO, Lusk State Bank, Wyoming Government Investment Fund, and Wyoming Class. No further discussion. MOTION CARRIED. 5-0

COUNCIL MEMBER THOMPSON MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve Resolution No. 26-03, A Resolution Authorizing Transfers in the 2025-2026 Fiscal Year Budget to Comply with Wyoming State Statue 16-4-108, Limitation on Expenditures of Encumbrances, Documentation of Expenditures; and Revenues Collected Not Foreseen. No further discussion. MOTION CARRIED. 5-0

COUNCIL MEMBER THOMPSON MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the Resolution No. 26-04, A Resolution Ratifying and Affirming Authority of the Mayor and Chief of Police to Execute that Certain “Government Obligation Contract” with KS State Bank for the Financing of one (1) 2025 Dodge Durango Pursuit Vehicle. No further discussion. MOTION CARRIED. 5-0

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER THOMPSON, to approve the First Reading of Ordinance No. 1-1013, An Ordinance authorizing the issuance and sale by the Town of Lusk, Wyoming, of its water revenue bond anticipation note, series 2026, dated TBD, 2026, in a maximum principal amount of \$TBD in anticipation of the issuance by the town of

its water revenue bond in a maximum principal amount of \$TBD for the purpose of providing portion of the costs for replacing the town's water distribution system; and authorizing the members of the governing body and employees of the town to take any and all actions necessary to effectuate the issuance and sale of said note and the consummation of said transactions. No further discussion.  
MOTION CARRIED. 5-0

The next special meeting will be on January 20<sup>th</sup>, 2026, at 5:00 pm. The next regular council meeting will be on Tuesday, February 3<sup>rd</sup>, 2026, at 5:00 pm.

There being no further business to come before the Council, the meeting was adjourned at 6:23 pm.

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Douglas E. Lytle, Mayor

ATTEST:

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Dawn L. Hall, Clerk/Treasurer