

MINUTES OF THE REGULAR COUNCIL MEETING
TOWN OF LUSK
April 7, 2026, 5:00 P.M.

The Town Council of the Town of Lusk met in regular session at 5:00 p.m. in the Council Chambers of Town Hall on Tuesday, April 7th, 2026.

Council Members Present: Mayor Douglas Lytle, Council Members, Thomas Dooper, Ronson Pfister, and Chantry Filener.

Also Present: Todd Skrukruud, Public Works Director
Dawn L. Hall, Clerk/Treasurer
Mattie Pfister, Deputy Clerk
Trevor Barner, Golf Course Supervisor

Trevor Barner led everyone in the Pledge of Allegiance.

DOUGLAS LYTLE called the meeting to order at 5:00 p.m.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve the consent agenda for items three (3) through six (6). Items on consent agenda: Agenda, Bills, Payroll, Treasurer’s Report, Minutes. MOTION CARRIED. 4-0

VOUCHERS FOR PAYMENT

14 County Tire	Vehicle Repair	\$585.96
Aflac	Payroll Deduction	\$391.94
Allbright’s True Value	Supplies	\$437.20
ALSCO	Mat Rental	\$118.80
Bauerkemper's INC	Fire Dept Equipment	\$96.49
Boldon Diesel Services LLC	Vehicle Repair	\$7,781.64
Border State Industries	Electrical Parts & supplies	\$107.28
Bound Tree Medical LLC	Ambulance Supplies	\$450.15
Caselle Inc.	Office Support & Maintenance	\$1,558.00
Century Link	Phone Services	\$1,480.32
Children’s Advocacy Project	Services	\$1,500.00
Connecting Point	Copier Lease	\$1,293.68
Converse Hope Center	Service Contract Payment	\$2,500.00
Core & Main	Annual Fee	\$15,916.72
Doyle J. Davies	Municipal Judge, Supplies	\$1,156.00
Deckers Food Center	Supplies	\$28.77
Delta Dental	Employee Dental Insurance	\$1,123.95
Energy Laboratories, Inc	Water Samples	\$76.00
Floyd's Truck Center WY	Equipment Repair	\$548.50

Franks Parts Company	Parts/ Supplies/ Repairs/ Fuel/Oil/ Snow Removal	\$1,964.95
Henson, Rose	Utility Deposit Refund	\$13.73
Hometown Country	Uniforms	\$50.00
Ideal Linen/Bluffs	Parts/Supplies	\$52.99
Jergenson, Doug	Monthly Wage Animal Control	\$1,690.00
Kilmer, Blake	Reimbursement	\$211.18
Lumen	Phone, Long Distance	\$23.20
Lusk Herald	Legal Advertising/ Advertising	\$2,598.82
Lusk Lodging Tax Board	Lodging Tax Distribution	\$1,897.80
Mason, Perry	Utility Deposit Refund	\$119.59
Matheson Tri-Gas Inc	Ambulance Oxygen	\$84.43
Meier Building	Rent	\$800.00
Meier Law Office	Monthly Retainer	\$3,000.00
Niobrara Chamber of Commerce	Monthly	\$187.50
Niobrara County Library	Monthly	\$250.00
Niobrara County Treasurer	Monthly	\$6,301.50
Niobrara Electric Association	Utilities	\$50.92
Employee	Per Diem	\$97.96
Northwest Contractors Supply	Supplies	\$295.20
Norton, Jeremy	Utility Deposit Refund	\$192.04
Office Shop Inc	PD Support/Maintenance	\$85.00
Oftedal Construction	Utility Deposit Refund	\$200.00
One-Call Wyoming	One-Call Tickets	\$7.35
Pitney Bowes Global Financial	Leasing Charges	\$200.46
Pitney Bowes	Office Supplies	\$35.68
Pitney Bowes Power Purchase	Postage	\$200.00
Quill	Supplies	\$22.09
Ransom Tina	Utility Deposit Refund	\$35.32
RDO Equipment Co	Equipment Repair	\$2,805.82
Rose, Randy	Utility Deposit Refund	\$6.99
Sinclair Pine Bluffs	Airport Fuel	\$4,095.30
TDS Trash Collection Serv.	Tipping Fees	\$4,738.43
Underground Enterprises	Transfer Station Fees	\$2,260.00
Visa 0681	Subscriptions/ Supplies/ New Equipment/ Postage/ Hotel Reimbursement	\$4,184.94
Visa 0699	Supplies	\$325.00
Visa 0715	Supplies	\$66.28
Visa 0723	Supplies/Training	\$2,152.06
Visa 1267	Supplies/ Subscriptions/ Support/ Dues/Fees/ Training	\$736.76

Visionary Broadband	Internet Service	\$562.80
W.M.P.A.	Power Purchase	\$100,334.69
Western Medical Management, Inc	Ambulance Billing Service	\$668.09
WEX Bank	Fuel	\$3,450.53
Wyoming Child and Family	Match Request	\$1,000.00
Wyoming Dept of Revenue	Sales Tax	\$6,003.44
WY Dept of Transportation	PD Fuel	\$2,203.70
WY Educators Benefit Trust	Employee Insurance	\$33,988.11
	Total Vouchers	\$227,402.05

Manual Checks, March 2026		
Circuit Court of Nio County	Writ of Wages, Garnishment	\$ 399.96
Wyoming Child Support	Writ of Wages, Garnishment	\$ 363.23
AVI PC Engineering	Engineering Fees	\$ 21,461.00
Postmaster	Bulk Mailing	\$ 324.12
Hall, Dawn	Per Diem-Wyo Community Gas	\$ 102.00
Pfister, Mattie	Per Diem-Wyo Community Gas	\$ 247.60
Circuit Court of Nio County	Writ of Wages, Garnishment	\$ 427.68
Wyoming Child Support	Writ of Wages, Garnishment	\$ 363.23
Wyoming Secretary of State	Notary Fee-McNees	\$ 60.00
	Total	\$ 23,748.82

ACH - March 2026		
Lusk State Bank	Health Savings Account	\$ 6,708.41
Elavon	Office Credit Card Fees	\$ 590.30
Wyoming Retirement System	Government Contribution	\$ 20,227.54
Xpress Bill Pay	Maintenance Fees	\$ 131.00
Empower Trust	WRS 457 Retirement	\$ 100.00
Lusk State Bank	Payroll FICA/FWT	\$ 12,579.72
Black Hills Energy	Recycling Center Utilities	\$ 60.43
Lusk State Bank	Payroll FICA/FWT	\$ 12,518.85
Empower Trust	WRS 457 Retirement	\$ 100.00
Verizon Wireless	Ambulance Phones	\$ 86.64
Lusk State Bank	Payroll FICA/FWT	\$ 1,788.57
Black Hills Energy	Ambulance Barn Utilities	\$ 467.25
Black Hills Energy	Shop/Warehouse Utilities	\$ 1,189.19
Black Hills Energy	PD Utilities	\$ 153.04
	Total	\$ 56,700.94

Visitors:

First on the agenda for visitors was Public Comment on Liquor License Renewal Applications for the Town of Lusk dba Lusk Municipal Golf Course; The Silver Dollar Bar of Lusk, LLC dba Silver Dollar Bar; The Pizza Place LLC dba The Pizza Place; Lusk Elks BPO 1797; L & J Halligan dba The Pub; Lusk Liquor Store & Lounge; Legendary Ladies, LLC dba Legends Bar and Grill; Big D Oil Company dba 1885 Travel Center. Mayor Lytle made a comment on Big D Oil Company's liquor license stating they will be approved pending operational status as of June 1st, 2026. Lytle continues by saying the council can't deny them, but they will have to follow through with their operational status this fiscal year for them to qualify for next fiscal year.

Next on the agenda for visitors was David Bumann, an engineer from AVI Engineering who assisted with the completion of phases 1-3 on Lusk Water and Sewer Infrastructure Project. Bumann proposed starting Phase 4 design in the northwest quadrant adding roughly 100 taps to reach about 750-800 total. Bumann informed the Council that the Town ranks second statewide for sewer and fourteenth for drinking water on the project priority list, positioning it well for loan forgiveness with a balance at up to 0.5% interest. The application is due October 3rd for FY27. A shovel-ready design by that date would improve funding chances. Design costs would be paid via sixth-penny funds with monthly invoices and later reimbursement by funding agencies. Construction could begin in late summer 2027, with final funding approval targeted for April 2028.

Department Updates:

Dawn Hall, Todd Skrukud, and Trevor Barner reported Department Updates.

New Business:

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER to approve as a block (1-7) of the liquor license renewal applications for the following: Town of Lusk dba Lusk Municipal Golf Course; The Silver Dollar Bar of Lusk, LLC dba Silver Dollar Bar; The Pizza Place LLC dba The Pizza Place; Lusk Elks BPO 1797; L & J Halligan dba The Pub; Lusk Liquor Store & Lounge; Legendary Ladies, LLC dba Legends Bar and Grill. MOTION CARRIED. 4-0

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER PFISTER to approve Big D Oil Company dba 1885 Travel Center liquor license renewal application. Mayor Lytle commented saying this was separated from the other liquor licenses due to the condition it was approved under. Big D Oil Company dba 1885 Travel Center Liquor License Renewal is approved pending operational status as of June 1st, 2026. MOTION CARRIED. 4-0

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the request of the Lusk Volunteer Fire Department Golf Tournament on Saturday, September 13th, 2026, and NEA Golf Tournament on Saturday, June 13th, 2026 as a block. No further discussion. MOTION CARRIED. 4-0

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the Airport Hangar Lease for Tschacher Farms. MOTION CARRIED. 4-0

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve the Pasture Lease for C&W Land and Livestock LLC. MOTION CARRIED. 4-0

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the livestock permit renewals for Cheri Thompson- chickens; Ashley Clark- chickens & goats; Jason & Becky Balckburn-chickens. Skrukrud reported no issues. MOTION CARRIED. 4-0

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve the first reading of 2026-2027 Budget Approval: Revenues \$12,588,033.00; Expenditures \$10,610,308.00. MOTION CARRIED. 4-0

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve Resolution No. 26-08, A Resolution Authorizing and Directing the Mayor and the Town Clerk/Treasurer of the Town of Lusk to Establish a Retainage Joint Account with Apex Energy Services LLC for the Lusk Safe Pathways Project. MOTION CARRIED. 4-0

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve Resolution No. 20-09, A Resolution Amending Previous Resolution No 25-10 Vacating a Portion of the Street Known as “Holly Street” and transferring same to the Abutting Owners on Both Sides of said Vacated Portion. MOTION CARRIED. 4-0

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to move into Executive Session for Contracts at 5:23 pm. MOTION CARRIED. 4-0

The Council reconvened into regular session at 5:57 pm.

In the Mayors Remarks, Lytle mentioned putting AVI’s Design Proposal approval on the May Council Meeting.

The next regular council meeting will be on April 7th, 2026, at 5:00 pm. Budget Work session will be on April 17th, 2026, at 9:00 am, and Joint Work Session with the County Commissioners will be on April 20th, 2026 at 6:00 pm.

Being no further business to come before the Council, the meeting was adjourned at 5:59 pm.

Douglas E. Lytle, Mayor

ATTEST:

Dawn L. Hall, Clerk/Treasurer