

OCTOBER 11-13, 2018

LAKEVIEW RESORT

MORGANTOWN, WV



PISPWV Conference 2018

**Private Investigation and Security
Professionals
Of West Virginia**

PISPWV

Code of Conduct

I regard myself as a proud member of an important and honorable profession. "Honor" and "Responsibility" are words, which hold a special meaning for me. I must seek knowledge and skills related to my chosen profession. My official conduct will be above reproach, stressing honesty and sincerity. I am obligated to serve my clients loyally, and to perform my services without personal prejudices. I pledge to give earnest effort and best thought to the performance of my duties. I will conduct all matters in a diligent and thorough manner, in accordance with all local, state, and federal laws, and with due respect for the rights and privacies of those involved. I will protect the confidentiality of my investigations, pursuant to WV Code §30-18-8. I will respect my fellow investigators/security professionals as I do myself. I promise to defend my fellow investigators'/security professionals' honor and lives as I would my own. On my honor, I pledge to abide by the above Code of Conduct.

Business Meeting 11 October 2018

PISPWV Board

and their respective responsibilities from the By-laws.

Board Members are unpaid elected positions, held voluntarily by members committed to serve their industry and profession. Positions are held for a period of two years. Each Board Officer dedicates time beyond their routine duties to serve the members of the organization.

PRESIDENT

The President shall preside at all meetings of the association, and shall have the power to call special meetings when necessary. He shall notify all concerned of the time and place of any special meeting called by him. He shall conduct the day-to-day business of the association between meetings, and report on any significant actions to the body of the association at the next regular meeting.

Robert Fluharty president@pispwv.org

SECRETARY

The Secretary shall notify the membership of the time and place of all meetings; take the minutes of all business meetings; handle correspondence on behalf of the association; keep an active register of membership, showing the members' names and addresses; publish and distribute the newsletter upon timely submission from the contributors, and perform all of the duties ordinarily incidental to the office of Secretary.

Lisa Turley secretary@pispwv.org

TREASURER

The treasurer shall handle all financial affairs of the association; collect the dues voted by the membership or the Board of Divisional Vice-Presidents; keep an accurate record of all receipts and expenditures. The Treasurer shall keep an accurate register of all members, showing their current dues status.

Diane Lewis treasurer@pispwv.org

VICE PRESIDENTS

The duties of the Divisional Vice-President shall be to preside when the President is absent. He/she shall be responsible for the functioning of the standing committees and provide input in his/her area of expertise. This duty may be rotated among the Board of Divisional Vice-Presidents should the President be absent long term.

INVESTIGATIONS

William F. Gross investigations@pispwv.org

SECURITY

Chris Signorelli security@pispwv.org

EDUCATION AND TRAINING

Tom Gorgone training@pispwv.org

Order of Business

- A. Meeting called to order
- B. Pledge of Allegiance
- C. Reading by Secretary of minutes of the prior meeting.
- D. Report of the Treasurer.
- E. Reports of the committees.
- F. Unfinished Business.
- G. New Business.
- H. Good and Welfare of the association.
- I. Meeting adjourned.

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John R. Teare Jr.
Counsel
Spilman Thomas &
Battle PLLC
Charleston, WV
office 304.340.3813
mobile 304.550.3516



A standard of every PISPWV Conference is a presentation on Ethics. This year we are pleased to have John Teare as advising legal counsel. Mr. Teare brings over 42 years of experience working in law both on the side of enforcement or defense. We are pleased to have such an expert participating in this year's conference. Selection of Mr. Teare's information is below.

Education

- Dover Police Academy, State Certification, Highest Academic Average, 1977
- Wilmington College, B.S., Criminal Justice, *summa cum laude*, 1987
- T.C. Williams School of Law, J.D., *cum laude*, 1990
- University of Virginia Trial Advocacy Institute, 1996

Experience

- Serving as first chair in jury trials
- Representing the manufactured housing industry, law enforcement management, and the defense of law enforcement liability and employment issues
- Serving on numerous appeals cases, civil and criminal bench trials, extraordinary and injunctive proceedings and extensive motions practice
- Serving as the current General Counsel for the West Virginia Housing Institute, Inc.

Distinctions

- AV® Preeminent™ Peer-Review Rated by Martindale-Hubbell
- Nominated by his peers for inclusion in *The Best Lawyers in America* for Litigation - Labor & Employment

Admissions

- West Virginia State Bar
- West Virginia Supreme Court of Appeals
- United States District Courts for the Northern and Southern Districts of West Virginia
- United States Court of Appeals for the Fourth Circuit

Spilman Thomas & Battle, PLLC is a full-service, super-regional law firm serving local, national and international businesses. The firm has seven offices located in West Virginia, Pennsylvania, Virginia and North Carolina and lawyers admitted to practice throughout the country.

October 12, 2018

Fraud Investigations and Report Writing

What Investigators Need To Know

8:00 a.m. Introduction
University Hall

8:15 a.m. – 12:15 p.m. Fraud Investigations

- o Fraud Types and Indicators
- o Following the Money
- o Interviewing Fraudsters and Victims



12:15 p.m. – 12:55 p.m. *** Lunch ***** Provided**

1:00 p.m. – 5:00p.m. Report Writing

- o Before You Write
- o Bottom Line Up Front
- o Beginning – Middle – End
- o Visual Aids



6:00 p.m. – 8:00 p.m. ***Dinner***** Provided**
Governor Ballroom 1-2

October 13, 2018

Social Media 101 and Cyber Security 101

What Investigators Need To Know

8:00 a.m. Introduction

University Hall

8:15 a.m. – 12:15 p.m. Social Media Investigations

o What is Social Media

o The Most Popular Sites and How They Work

o Legal

o Investigative Tools to Search Social Media



12:15 p.m. – 12:55 p.m. *** Lunch ***** Provided**

1:00 p.m. – 5:00p.m. Introduction to Cyber Security

o Classifying Networks and Attacks

o Network Traffic Analysis

o Host Machine Triage and Data Collection

o Malware Detection and Analysis





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Yergey Insurance Services is pleased to provide insurance to **process servers** across the country. As a process server, duties can include skip-traces and attorney services. These duties are performed while protecting the privacy of the individuals being served. Yergey Insurance has been providing insurance to meet the needs of process servers for over twenty years.

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Dave Wygal
Training Instructor
NW3C, Fairmont, WV



Dave Wygal is a Training Instructor with the National White Collar Crime Center (NW3C). He currently instructs and/or facilitates the Financial Investigations Practical Skills (FIPS), Financial Records Investigative Skills (FRIS), Intellectual Property Rights (IP), Intelligence Writing and Briefing (IWAB), and Financial Records Examination and Analysis (FREAA) classes. Prior to his career with NW3C, Wygal spent the majority of his 21 years in law enforcement with the City of Clarksburg Police Department in West Virginia before retiring in 2012. While in Clarksburg, Wygal was assigned to the Detective Bureau as a major case detective with an emphasis on sexual and financial-based crimes. Wygal's background includes training in Advanced Crime Scene Investigations, Advanced Death and Homicide Investigations, Forensic Entomology Evidence, Traffic Accident Reconstruction and certification in forensic interviewing techniques. In addition to his own training, Wygal has trained new detectives on all aspects of investigative work. Among his accomplishments, Wygal received the Chief's Award, seven Sherlock Holmes Awards and was named Officer of the Year. Wygal has worked with several federal, state and local task forces including the FBI Homeland Security Task Force, FBI Crimes Against Children, U.S. Marshal Fugitive Task Force and WV Internet Crimes Against Children Investigative Team. He continues to serve on the Board of Directors for the Harrison County Child Advocacy Center.



Norman Gibson
High Tech Crime Specialist
NW3C, Fairmont, WV



In November of 2009 Norman Gibson joined the staff of the NW3C bringing with him over 8 years of law enforcement experience and two years of civil litigation computer forensic investigative experience.

In 1998 Norm started his law enforcement career as a deputy sheriff for the Wayne County Sheriff's Department in Detroit, Michigan. Assignments included Corrections, the Internet Crime Unit, and the Deed Fraud Unit. In addition to those specific assignments he assisted the Narcotics unit, Morality unit, and Auto Theft Task force with undercover work, surveillance, evidence collection, and interviews. In 1999 Norm was assigned to the Internet Crime Unit where he investigated crimes against children, identity theft, fraud, internal investigations and was also trained to perform forensic analysis on seized computers. In addition, he educated the public through Internet Safety presentations provided in schools, at parent teacher organization meetings, and for attorneys and sheriffs for Cooley Law School and the National Sheriff's Association. In 2005 Norm was assigned to the newly created Deed Fraud Unit that was formed in conjunction with the Sheriff's Department and the Register of Deeds office.

In 2006 Norm left to begin work in the civil arena. He performed forensic analysis on computers related to civil litigation involving a variety of cases including but not limited to theft of proprietary data/intellectual property, arson and divorce. In 2009 he joined the West Virginia High Technology Foundation as a Forensic Project Manager to test and validate forensic tools, and later that year joined the NW3C as a Computer Crimes Specialist.

Currently he teaches almost the entire NW3C curriculum and has delivered training throughout the country in classes and conferences, as well as participated in the development of multiple NW3C courses. In addition to teaching, Norm has developed and assisted in the development of various whitepapers published by NW3C. He also provides technical assistance to law enforcement including but not limited to forensic examinations in the West Virginia office.

Norm has attended over 700 hours of computer investigative courses. In 2007 he attended the International Association of Computer Investigative Specialist (IACIS) Basic training and became Certified Forensic Computer Examiner (CFCE). He also has completed the AccessData Certified Examiner (ACE) and Encase Certified Examiner (EnCE) certifications. He graduated in 1996 from Western Michigan University with a Criminal Justice degree.



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PO Box 197, Prociuous, WV 25164

304-587-4828

forensicinvestigatorwv@gmail.com

From the members,

A special thank you goes out to our Secretary, Lisa Turley for all her efforts in preparing this years conference. The members of the association appreciate your work in arranging this event and understand that the countless hours spent are those taken from your family and employment. Thanks again for all you do.

Robert Fluharty
President PISPWW
On Behalf of the Members

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