

Preston Mall Youth
Community Centre
PMYCC

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HEALTH & SAFETY POLICY

POLICY STATEMENT

The **Preston Mall Youth and Community Club (PMYCC)** attach great importance to the health and safety of users using facilities provided by us.

To this end the **PMYCC** aims to ensure that all activities carried out or undertaken by its Users and User Groups are managed in such a manner to avoid, reduce or control all foreseeable risks to the health and safety of any person(s) who may be affected by such activities to a tolerable level.

PMYCC will adopt and implement procedures that are compatible with and recognise the duties imposed by the provisions laid out in the Health & Safety at Work Act 1974 and the Health & Safety (Young Persons) Regulations 1997.

The **PMYCC ABC** will pay particular attention to the provision of:

- A safe and healthy environment
- Safe and suitable resources and equipment
- First-Aid kits
- Fire evacuation procedures

POLICY PROCEDURES

General Responsibilities of all Users

- To take reasonable care to avoid acts that may adversely affect the health and safety of Users
- To co-operate fully with the PMYCC Committee or anyone responsible for carrying out health and safety checks
- To not intentionally or recklessly interfere with, or misuse, any resource or equipment provided for health, safety or welfare
- To observe health and safety procedures. Failure to do so could result in action being taken against Users

Reporting of Accidents or Incidents

- The primary purpose of reporting accidents and incidents is to identify the underlying cause(s) of the accident or incident and any contributing factors, in order to prevent further similar occurrences. All Users are required to report all accidents and incidents using the correct reporting book.

Hall Environment

- **PMYCC** will strive to provide the optimum conditions to the hall:

Smoking

- All buildings used by **PMYCC** are non-smoking buildings. Smoking in front of young people accessing the club is strongly discouraged

Disabled Access

- Wherever possible access to the workplace will be as suitable as possible for any User with a disability

Resources and Equipment

- **PMYCC** will strive to provide Users with safe and suitable resources and equipment: for example, all electrical equipment is tested and meets required safety standards

Training

- All User Groups shall be expected to familiarise themselves with Health & Safety and Fire Safety process and procedures.

First-Aid Kits

- The Centre is supplied with a First-Aid kit. It is the responsibility of the PMYCC Committee to ensure that the kit is regularly checked and replenished. User groups shall be responsible for their own first aid equipment.

Risk Assessments

- It is the responsibility of the PMYCC Committee to ensure that suitable and reasonable risk assessments are carried out and reviewed on an annual basis

PMYCC Committee
June 2021