

# FLORISSANT FIRE PROTECTION DISTRICT



## ZOOM MEETINGS

### ATTENDEE INSTRUCTIONS

Meeting requires authentication to join

To ensure The Florissant Fire Protection District board meetings are a secure and safe setting, when joining a Zoom meeting the security setting "Only authenticated users can join" is now enabled for all Zoom meetings going forward.

Now, when joining a Zoom Meeting hosted by the FFPD you will be required to sign into a Zoom account before you are allowed to join the meeting. When you click the URL to join a scheduled meeting a window will pop up that says, 'This meeting is for authorized users only' asking you to 'Sign in to Join'.

#### This meeting is for authorized attendees only

Please [sign into](#) Zoom with an email address authorized for joining this meeting.

You will need to click 'Sign in to Join' and then:

- A) Sign into a Zoom account you already have using your existing username and password  
*OR*
- B) Sign up for a new Zoom Account (Free)  
*OR*
- C) Call in by Phone

## To join the meeting using an existing Zoom Account

Click the Meeting URL (link), on the pop-up window click 'Sign in to Join', then follow the steps below to join the meeting.

- 1) Click the Meeting URL (link) to Join a Meeting
- 2) Enter your Name to Join the Meeting

### Join Meeting

Your Name

Remember my name for future meetings

By clicking "Join", you agree to our [Terms of Services](#) and [Privacy Statement](#)

Join

- 3) You will get a pop-up on the screen

This meeting is for authorized attendees only  
Please [sign into Zoom](#) with an email address authorized for joining this meeting.

- 4) Click 'Sign Into' Zoom

This meeting is for authorized attendees only  
Please [sign into Zoom](#) with an email address authorized for joining this meeting.

- 5) Sign into your Zoom Account

### Sign In

  

[Forgot password?](#)

Sign In

By signing in, I agree to the [Zoom's Privacy Statement](#) and [Terms of Service](#).

- 6) It should allow you to join, if not, go back to the Meeting and Click the Meeting URL Link and join the meeting

## To join the meeting by creating a new (Free) Zoom Account:

Click the Meeting URL (link), on the pop-up window click 'Sign in to Join', then follow the steps below to create a new account

- 1) Click the Meeting URL (link) to Join a Meeting
- 2) Enter your Name to Join the Meeting

### Join Meeting

Your Name

Remember my name for future meetings

By clicking "Join", you agree to our [Terms of Services](#) and [Privacy Statement](#)

Join

- 3) You will get a pop-up on the screen

This meeting is for authorized attendees only  
Please [sign into Zoom](#) with an email address authorized for joining this meeting.

- 4) Click 'Sign Into' Zoom

This meeting is for authorized attendees only  
Please [sign into Zoom](#) with an email address authorized for joining this meeting.

- 5) Click "Sig Up for Free." In the upper right corner of the screen

New to Zoom? [Sign Up Free](#) [Support](#) [English](#) ▾

- 6) Enter your Birth Year

### Verify Your Age

Please confirm your birth year. This data will not be stored.

Continue

- 7) Enter your Email Address

### Let's Get Started

Please enter a valid email address.

Continue

By proceeding, I agree to [Zoom's Privacy Statement](#) and [Terms of Service](#).

Or sign up with

- 8) Verify code sent to your email address

### Check Your Email For A Code

Please enter the verification code sent to your email address [frabjous3377@gmail.com](mailto:frabjous3377@gmail.com)

07:52

Verify

- 9) Create your FREE Account

### Create Your Account

Enter your full name and password.

**For Educators:** Check here if you are signing up on behalf of a school or other organization that provides educational services to children under the age of 18

Continue

- 10) Go back to the Meeting and Click the Meeting URL Link and join the meeting