

Special Meeting of the Board of Directors of the  
**FLORISSANT FIRE PROTECTION DISTRICT**  
4p April 17, 2024  
Station 1 Florissant Fire  
2606 W. Hwy. 24, Florissant CO 80816  
In person and ZOOM MEETING

1. Paul called the meeting to order at 6:00pm.
2. Pledge of Allegiance
3. Roll Call - Present: Paul del Toro, Dave Groat, Jim McGovern, & LeAnne Spicer.
4. Approve minutes 4/3/24
5. Treasurers Report
  - a. State Backfill has been determined. We had intentionally underestimated the amount due to the complexity of the two bills being considered at the time we put together our budget. We estimated \$30,000 in the budget, but the actual amount will be \$43,631 more. When we will actually receive this money is unclear.
  - b. 2023 Audit Update
    - i. i. Audit is on track. Since there hasn't been one in so long, it will be treated as an initial audit. As a result, the auditor will verify both the starting and ending balances.
  - c. Budget Committee Update
    - i. i. One application received from the community. Committee consists of LeAnne Spicer, Jim McGovern, Vicky Collings, Karen Masterson, and the Chief.
6. Chief's Report
  - a. 46 Calls since last meeting, average of 6 responders/call. Response time 10 minutes. 38 of the calls were medical.
  - b. Volunteer Training – 6 completed EMR class, 1 has passed the state test and is now certified. No details on the other 5. 1 volunteer is enrolled in EMT class, 1 in AEMT class.
  - c. Volunteer hours = 850
  - d. Captain Sebring made a request for repairing Squad 51 at a cost of \$5,000
  - e. Truck acquired from Cripple Creek is being prepared for service and will be called Rescue 52. It will be housed at Station 2.
  - f. Rescue 50 will be repurposed as Brush 52
  - g. An Ambulance has been acquired from UPRAD for \$5,000. It will be set up as a rehab vehicle for large fire events. It will also be used for community events. It will be called Rehab 51. No information on where it will be housed.
  - h. All the gear from the grant has been received.
  - i. EMS gear has been tested and certified for next year.
  - j. Several community events have been planned.
7. Old Business
  - a. Hiring Committee Update
    - i. Final two candidates for Chief position have been determined and their resumes are posted on the website. Arrangements have been made for their visits.
    - ii. District Administrator position. Renamed as Part-time Administrative Assistant. Discussion as to duties and supervision was discussed and voted upon. An ad will be placed in the Courier and posted on the website.
  - b. FFPD Procedural Authority Governing Operations
    - i. This 14-page document was edited and changes were agreed to by the board. The finished copy will be done by LeAnne and will be presented for a final vote next meeting.

- c. Pancake Breakfast Update was presented over zoom. Everything is on track and volunteers will be looking at the Connex box to inventory what we have.
8. New Business
  - a. NoFloCo Donations Statement was read by Paul stating that all three donations (one during Chief Baileys tenure) were made with no Quid Pro Quo. No vote on the subject was necessary.
9. Meeting was Adjourned at 8:32 pm

Respectfully submitted,  
Dave Groat, Secretary