

# RIVER BEND PARK BOARD MEETING MINUTES

August 10<sup>TH</sup>, 2022

## 1. ROLL CALL

Meeting was called to order by President JW White at 6:42pm.

Board members in attendance: JW White, Rick Cooper, Kimberly Bondi, Mary Beth Dodd, Ryan Holder, Stacey Okert, Thomas Smith and Justin Taylor

## 2. ANNOUNCEMENT OF ANY SPECIAL ORDER OF THE DAY

None

## 3. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

A motion was made by Ms. Bondi to approve the July 2022 board minutes as written unless there are any changes needed. Seconded by Mr. Holder. Board members that voted aye: Rick Cooper, Kimberly Bondi, Mary Beth Dodd, Ryan Holder, Stacey Okert, Thomas Smith and Justin Taylor

## 4. APPROVAL OF FINANCIAL REPORT

A motion was made by Ms. Bondi to approve the July 2022 financial statements as reported. Seconded by Mr. Holder. Board members that voted aye: Rick Cooper, Kimberly Bondi, Mary Beth Dodd, Ryan Holder, Stacey Okert, Thomas Smith and Justin Taylor

## 5. REPORT OF THE PARK MANAGER

- Bath House 3 Repairs should be completed by Friday.

## 6. REPORTS OF STANDING COMMITTEES

Mr. Holder spoke about the abandoned properties and the letters he will be sending out

## 7. REPORTS OF SPECIAL COMMITTEES

None

## 8. OLD BUSINESS

None

## 9. RESOLUTIONS PREVIOUSLY TABLED

None

## 10. NEW BUSINESS

President White talked about how at the February 2022 POA meeting, a motion was made to pay Kim Bondi for her services as she was acting as the office person. Kim wouldn't take the money, she won't take the money, she turned it down. But she is again having to fill the role as the office person, and she filled that most of the year because we can't seem to keep anybody. President White made a motion to pay Kimberly Bondi's assessment for the year 2023 and the year 2024. Seconded by Mr. Holder. Board members that voted aye: Rick Cooper, Kimberly Bondi, Mary Beth Dodd, Ryan Holder, Thomas Smith and Justin Taylor. Board members that abstained: Stacey Okert

Ms. Okert wanted to get the July 2022 POA meeting re-scheduled. President White suggested September 10, 2022. It was determined that the POA members wanted the meeting prior to the board elections in September. Mr. Taylor made a motion to have the POA meeting on August 20, 2022 at 12:30pm in the Community Building. Seconded by Ms. Okert. Board members that voted aye: Rick Cooper, Kimberly Bondi, Mary Beth Dodd, Ryan Holder, Stacey Okert, Thomas Smith and Justin Taylor. The "Meet & Greet" will be held in the Community Building at 10:30am.

Mr. Holder talked about the abandoned properties and campers. He stated that he has a list started and will be sending out letters to these POA members.

## 11. MISCELLANEOUS AND UNFINISHED BUSINESS

None

## 12. ANNOUNCEMENTS

President White stated that it was Rick Cooper, TJ Smith and Jeremy Glass's last board meeting. He asked the leaving board members if they had anything to say. TJ Smith and Rick Cooper said it was nice working with everyone. The other board members made comments about the outgoing people. Everyone said it was great working with them.

President White made the following statement:

I called them quitters, that was meant as a joke, they're really not. They have really stepped up to the plate and done a lot and I want to wish them the best in the next chapter of their life.

There are some things that need to be said, that aren't said because the property owners don't see inside the fish bowl like we do. And they don't see the things that get done. So, I'm going to single some people out, and I'm probably going to leave some people out. I'm sorry and I apologize. But I did want to thank Jeremy, TJ and Rick for all the hard work and the dedication they've done for the board.

TJ wasn't here when this happened, but this board, a lot of people on this board, brought the park out of a financial hole. That's something that wasn't seen. It's never

appreciated. But with some hard work and some quick thinking, we made it work and we got back on a solid playing field that we weren't on.

There was a lot of work that went into the gates and still go into the gates. They're not perfect, they are never going to be perfect. But that's what the property owners wanted, Rick Cooper went to work, and he worked to make it happen. He handled that first leg and then Kim has been handling the next leg of it. She's doing the best that she can with the equipment that she has to work with there.

The playground equipment, that was Kim Bondi. She lucked into that somehow. She coordinated with Rick and several other board members at that time to get that stuff brought over from Memphis to the park. And then she coordinated to get some of us out there to put it up. That was a Kim Bondi project, and she got that done.

This board has done a massive flood cleanup. That's something that never had been done before. Rick was out there working his rear-end off, Stacey was cooking breakfast, Kim was finding the money. Everybody was doing something. Other than me, I wasn't doing anything just to be honest with you. I was trying to get a camper moved that had floated 100' from where it was.

The connection broke at this point and came back. President White asked Ms. Okert if she could hear us. She said yes, we went cattywampus for a bit but are back now. The cattywampusness happened at the playground part. President White said "well good, cause the next part was so very important".

Kim organized getting the playground equipment put together. Jeremy Glass was pretty instrumental in that and Rick. I was there, I was just a parts handler because Rick told me to get out of the way and let a real man do it. So that's what I did.

This board took part of a massive flood cleanup, something that we've never done before. Rick was out there cleaning stuff up. Kim was finding the money. Stacey was fixing breakfast. There was a lot of board members that were involved in that. I was involved in trying to get a camper moved 100' that had floated away. So, I didn't do my part but you guys stepped up for me.

There's a lot of things that we've done in these last 3 years. Rick, a lot of that is due to you in your helping me, and I do appreciate it. We got a new pumper truck, that was you. Now we have a pumper truck and a backup. (Rick said and a backup to the backup.)

We've got plans for the block 6 creek.

We've got bath houses ventilated, the ventilation thing that was originally started with Justin. He did the research and the homework on that. We tried it, it worked. We put it in all the bath houses. Now we have a new bath house in block 6.

We've got a new lawnmower. We're getting the hill cleaned up, thank you Ryan. The pump list updates, that's a Kim thing, she did a great job with that. We've got a

time clock that keeps on ticking and keeps us in line with payroll and stuff. That's a Justin Taylor thing, he did the homework on that.

There is a lot that has happened that everybody has been a part of. I'm glad that we were all here for that. These were a lot of things that I wanted to get done when I started here. And you guys have worked together, we've all worked together to get these things accomplished.

I look forward to seeing what this next board does, from the sidelines. Effective at the adjournment of this meeting, I am resigning as a board member of River Bend Park. I want to thank you property owners for the opportunity to serve. I want to thank you board members for allowing me to be the president. And to my children, Jared, Will and Kinsley, I love you all.

#### 13. EXCUSED BOARD MEMBERS

Ms. Bondi made a motion to excuse Jeremy Glass for his absence. Seconded by Ms. Dodd. Motion passed by majority verbal Ayes.

#### 14. ADJOURNMENT

Ms. Bondi made a motion to adjourn the meeting till the next scheduled meeting which is on September 14, 2022 at 6:30pm at a place to be determined and via Zoom. Seconded by Mr. Cooper. Motion passed by majority verbal Ayes. Meeting adjourned at 7:15pm.

Finance Committee Audit Report  
April-June 2022  
July 2022

Meeting Date: August 28, 2022

Committee Members present: Brandy Alcorn, James Alcorn, and Sebrina Smith. The audit was held in the office. Kimberly Bondi was present in the office during the audit covering office hours & to answer questions. The committee went ahead and covered July 2022 in this audit since we had office personnel turnover during that time.

Records audited in the office: Bank statements, Expenses/bills, Deposits, Receipts, Receipt books, and quick books reports.

Information reviewed out of office: Payroll. This is done every 2 weeks to catch any potential errors quickly.

**Expenses:**

There were no expenses that were not accounted for in the paperwork. The park is waiting on a refund of \$118.22 from the State of Arkansas for back taxes paid for redemption of lot 068-03 that was going to be auctioned for back taxes (the park was recorded as the prior owner of the lot). After the park paid the back taxes, a property owner came forward with a deed to that lot.

**Deposits:**

Deposits are being made in a timely manner & all receipts from the receipt books were accounted for.

There was \$80.00 cash that was not accounted for in either the deposits or the receipt books. Stacey Okert said she took the \$50.00 donation from Larry & Dana Russell for activities and \$30.00 from shirt sales to the office and gave it to the office manager, Samantha Maney. When asked about the missing cash, Samantha stated no cash was turned in. The cash was not on any of the deposits, there were no receipts for the donation or shirt sales, and there was no mention of the donation in the POA member's file. The missing \$80.00 could have gone completely unnoticed due to the complete lack of paperwork for donations or T-shirt sales.

The audit committee was not able to find consistent documentation for any of the donations towards activities, fireworks, or shirt sales.

The Finance and Audit committee proposes the following recommendations:

1. A bank account be opened for activities and donations.
2. Only the office manager and the board member responsible for the Activities Committee take cash or check donations.
3. All donations MUST be turned in to the office for proper tracking in the finances.
4. The office manager and the board member responsible for the Activities Committee should have a receipt book. A receipt must be completed for every donation.
5. A Cash App account be set up to take donations. Link this to the donations bank account.
6. Receipts for fund raising expenses (shirts, pancake breakfast, etc.) and receipts for proceeds from fundraisers and food vendors must be available for auditing.

**Receipts:**

There was no receipt for the \$80.00 cash for the Activity committee. There were a few receipts in the book with special donation noted on them, but nothing consistent or enough to count for known donations.

**Payroll:**

Employee payroll for 4/8/22- 7/28/22 was checked using employee timecards, accountant's payroll reports, and time clock printouts.

There were no errors in payroll for this quarter.

Comparison of January-June 2021 to January-June 2022

	Regular Employee hours	Overtime Hours
2021	4,077.86	136.09
2022	3,702.57	35.9

# RIVER BEND PARK BOARD OF DIRECTORS EMAIL VOTE

August 12<sup>TH</sup>, 2022

The following is a transcription of an email sent by Justin Taylor

Friday, August 12, 2022 at 3:11 pm, to the following Board Members:

Rick Cooper, Kimberly Bondi, Mary Beth Dodd, Jeremy Glass, Ryan Holder, Stacey Okert and Thomas "TJ" Smith

I would like to nominate John Dahm for the open board seat vacated by JW White for the remainder of the term ending September 2, 2023 at which time John would have to run to be elected

Justin Taylor

Seconded by Ms. Dodd via email on Friday, August 12, 2022 at 3:19 pm.

The following members voted:

Rick Cooper voted	Can't vote – Interim President
Kimberly Bondi voted	Yes
Mary Beth Dodd voted	Yes
Jeremy Glass voted	Yes
Ryan Holder voted	Yes
Stacey Okert voted	Yes
Thomas "TJ" Smith voted	Yes
Justin Taylor voted	Yes

7 Yes votes – Motion passed

# RIVER BEND PARK ANNUAL ELECTION MEETING MINUTES

SEPTEMBER 3<sup>RD</sup>, 2022

## 1. ROLL CALL

Meeting was called to order by Treasurer Kimberly Bondi at 9:07am.

Board members in attendance in the Morning: Kimberly Bondi, John Dahm, Stacey Okert, Justin Taylor and Jericho Smith as Ex-Officio

Board members in attendance in the Afternoon: Rick Cooper, Kimberly Bondi, John Dahm, Julie Moss, Stacey Okert, Lynn Richert, Michael Roland and Justin Taylor

## 2. ANNOUNCEMENT OF ANY SPECIAL ORDER OF THE DAY

After calling the meeting to order, Ms. Bondi turned it over to the Election Committee Chairperson Angie Ostermeier. Voting started at 9:10am and continued until 1pm. The board recessed until the results were confirmed.

Mr. Cooper reconvened the board at 1:36pm. The election results were 32 Yes votes and 19 No votes for Justin Taylor. Mr. Cooper congratulated Justin Taylor on his win.

## 3. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

None

## 4. APPROVAL OF FINANCIAL REPORT

None

## 5. REPORT OF THE PARK MANAGER

None

## 6. REPORTS OF STANDING COMMITTEES

None

## 7. REPORTS OF SPECIAL COMMITTEES

None

## 8. OLD BUSINESS

None

9. RESOLUTIONS PREVIOUSLY TABLED

None

10. NEW BUSINESS

None

11. MISCELLANEOUS AND UNFINISHED BUSINESS

None

12. ANNOUNCEMENTS

None

13. EXCUSED BOARD MEMBERS

Mary Beth Dodd and Ryan Holder

14. ADJOURNMENT

Mr. Taylor made a motion to adjourn the meeting. Seconded by Ms. Okert. Motion passed by majority verbal Ayes. Meeting adjourned at 1:39pm.

# RIVER BEND PARK SPECIAL BOARD MEETING MINUTES

SEPTEMBER 4<sup>TH</sup>, 2022

## 1. ROLL CALL

Meeting was called to order by Treasurer Kimberly Bondi at 9:00am.

Board members in attendance: Kimberly Bondi, John Dahm, Mary Beth Dodd (by phone), Ryan Holder (by phone), Julie Moss, Stacey Okert, Lynn Richert, Michael Roland and Justin Taylor

## 2. ANNOUNCEMENT OF ANY SPECIAL ORDER OF THE DAY

Mr. Holder, Ms. Okert and Mr. Taylor were nominated for board President. Mr. Holder received 2 votes, Ms. Okert received 6 votes and Mr. Taylor received 1 vote. Ms. Okert is board President.

Ms. Moss and Mr. Taylor were nominated for board Vice President. Ms. Moss received 3 votes and Mr. Taylor received 6 votes. Mr. Taylor is board Vice President.

Ms. Moss was nominated for board Secretary. All board members voted Aye. Ms. Moss is board Secretary.

Ms. Bondi was nominated for board Treasurer. All board members voted Aye. Ms. Bondi is board Treasurer.

## 3. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

None

## 4. APPROVAL OF FINANCIAL REPORT

None

## 5. REPORT OF THE PARK MANAGER

None

## 6. REPORTS OF STANDING COMMITTEES

None

## 7. REPORTS OF SPECIAL COMMITTEES

None

8. OLD BUSINESS

None

9. RESOLUTIONS PREVIOUSLY TABLED

None

10. NEW BUSINESS

None

11. MISCELLANEOUS AND UNFINISHED BUSINESS

None

12. ANNOUNCEMENTS

President Okert stated the Board meeting will be on Wednesday, September 14, 2022 at 6:00pm at the Bono Fire Department and via zoom. This will be the last Wednesday board meeting, they will be held in the park going forward.

13. EXCUSED BOARD MEMBERS

None

14. ADJOURNMENT

Ms. Moss made a motion to adjourn the meeting. Seconded by Ms. Bondi. Motion passed by majority verbal Ayes. Meeting adjourned at 9:10am.