

DESSAU LUTHERAN CEMETERY ASSOCIATION
BY-LAWS

ARTICLE 1 – (Name)

The name of this Association, a non-profit organization, shall be: “*DESSAU LUTHERAN CEMETERY ASSOCIATION*” of Travis County, Dessau, Texas.

ARTICLE II – (Purpose)

The purpose of this Association is for the sale of Burial Plots and providing for the maintenance of the Cemetery and Church.

ARTICLE III – (Membership)

The membership of this Association consists of persons who have relatives buried in this cemetery or own Burial Plots or grave spaces.

ARTICLE IV – (Meetings)

1. REGULAR MEETINGS: There shall be an annual meeting of this Association. Place and time will be designated by the Executive Committee.
2. SPECIAL MEETINGS: Special meetings may be called by the President at any time or upon demand of members equaling 10% of rostered addresses or the Executive Committee.
3. NOTICE OF MEETINGS: A telephone committee shall contact rostered addresses at least ten (10) days before meeting or notify them by mail.
4. QUORUM: Attendance of the lesser of twelve (12) members or members equaling 10% of rostered addresses at any meeting shall constitute a quorum.

ARTICLE V – (Election)

ELECTION OF OFFICERS: The Officers of this Association shall be President, Vice-President, Secretary-Treasurer and three (3) Directors and shall be elected for a term of three (3) years.

ARTICLE VI – (Duties)

PRESIDENT: The President shall preside at all meetings, sign all duly authorized contracts, deeds of the Association with the Secretary-Treasurer. Also, countersign all checks with the Secretary-Treasurer.

VICE-PRESIDENT: The Vice-President shall assist the President in all official acts and in the absence of the President take his/her place.

SECRETARY-TREASURER: The Secretary-Treasurer shall keep the books and records of the Association and account for all monies received. All proceeds to be received by the Secretary-Treasurer so proper credit can be made and deposited by him/her. Make reports at regular meetings. Funds to be deposited in the name of “*DESSAU LUTHERAN CEMETERY ASSOCIATION*”. All withdrawals shall be signed by the Secretary-Treasurer and countersigned by the President. Any expenditures in excess of \$250.00 must be approved by the Directors.

EXECUTIVE COMMITTEE: The Officers and Directors constitute the Executive Committee of the Association which shall be empowered to carry on the routine business within the guidelines of the Association and be responsible for the maintenance of the Cemetery and Church. The Executive Committee shall be contacted for the purpose of approval of Sale of Burial Plots and be responsible for adherence to the By-Laws. Should a vacancy occur of an Officer or Director, the Executive Committee shall appoint a member until the next constituted meeting.

ARTICLE VII – (Nominations)

A nominating committee shall be appointed. This committee shall be appointed by the President, Secretary-Treasurer and one (1) Director. Each to appoint one (1) member.

ARTICLE VIII – (Sundry)

SUNDRY PROVISIONS: A Burial Plot for eight (8) graves may be purchased for \$1,500. Burial Plots are thirty-two (32) feet by twelve (12) feet. A Burial Plot shall not be purchased by any member for resale purpose.

A deposit of \$750 will be made to the Association before interment. A refund of \$700 will be made if the burial site is left in good condition and a permanent grave marker is in place within one year of interment as determined by the Executive Committee. The Executive Committee may grant an extension to the one year requirement for a permanent marker upon request and showing of good cause by the depositor.

An annual free-will offering shall be made by all members of the Association. Memorials may be made in addition.

Parties purchasing a Burial Plot must become a member of the Association.

ARTICLE IX – (Fiscal Responsibility)

The fiscal year of this Association shall begin January 1 and end on the following December 31.

ARTICLE X – (By-Laws)

These By-Laws may be amended, repealed or altered at any regular or special meeting of this Association, provided that a majority of the membership at such a meeting vote for such amendment, after due notice to the membership of the proposed change.

Adopted: October 7, 2018