



The Global Recruitment Co.
www.theglobalrecruitmentco.com
contact@theglobalrecruitmentco.com

Role: Senior Estimator

Location: South Yorkshire
Salary expectations: £47,000+
Notice Period: Available immediately

An ambitious Senior Estimator looking for his next career move in and around Yorkshire.

Senior Estimator

Evander
January 2021 to Present

Responsible for assessing new tender files, determine scope and scale of work before confirming that we will provide a quotation by the return date given. Reading detailed drawings and specification documents in order to put together our quotation, contacting external suppliers and contractors for prices to be built into our quotation or using budget rates.

High level of experience using Logikal & Genesis estimating programmes to input curtain wall screens, windows and doors with the correct glazing inserts. I have good knowledge of Technal, Senior Architectural Systems, Comar and Schuco systems.

I am able to use Mech Info to determine the correct glass thicknesses required for barrier loadings in applicable locations and dependant on the building use.

Discussing the specification requirements with suppliers to ensure correct glass type/coating is being used to meet the requirements.

I am able to assess tender documents and put together our quotation by myself and also by discussing with others in my team for larger scale / complex projects.

Speaking to external consultants in regards to wind load requirements and glass thicknesses should the project be out of the 'norm'.

Speaking to clients and main contractors regarding any queries with the documents received or queries they may have regarding our quotation.

Attending pre let meetings with the client and our sales representative to discuss the project and our quotation in further detail prior to an order being placed.

Creating cost plans and a project pack once an order has been received and taking part in hand over meetings, design meetings, cost to complete meetings.

Whilst in my role as Senior Estimator I evaluated and provided 100's of project quotations, ranging from values of £5,000 up to £1,000,000.

Clients I worked with;
RG Group, Mace Interiors,
McLaren Construction, Simons Construction, DW Shopfitters, Radius Shopfitters,
Key Property Solutions, Simpsons York Limited, Central Shopfitters, JF Finnegan Ltd,
Cosmur Construction, Kier Construction, Caddick Construction, Next Retail, Volker, Audas Project Management, ITAB Interiors,
Havercroft Construction, J Mills, Chas Smith Shopfitters, Clegg Construction and many more.

Commercial Projects Estimator

FGS / Glassolutions-Rotherham June 2018 to January 2020

Commercial Coordinator

FGS / Glassolutions September 2012 to June 2018



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My role as a commercial coordinator was to receive incoming jobs from commercial and insurance companies where they have a smashed window, shopfront, ram raid, damaged door / window mechanisms and despatching the correct engineer to site within the SLA provided, sometimes more than one engineer would be required dependant on the job.

Once the engineer had attended site to make safe and carry out a survey of the damage I would then put together our quotation for the repair or replacement of the damaged item. This would require me to read and understand the engineers survey fully, and viewing any photos taken or understanding any drawings submitted. In order to put together our quotation I would use agreed pricing rates that may be specific to each client or would build up the costs by getting external quotations for glass, parts, access equipment, council permits and anything else that may be required to complete the job.

Should we receive an order from the client to proceed with the works it was my responsibility to order all materials, arrange access equipment and any permits, contact the customer on site to book an appointment for the works to go ahead, this could be during normal hours, out of hours, night and weekend work dependant on the location, customer requirements, council restrictions and Health & Safety considerations.

In this role I was required to work at a fast pace, accurately and under pressure. Managing phone calls, engineer diaries, incoming work, outgoing quotations / orders, customer queries and emails.

Clients I worked with; Marks & Spencer Asda Waitrose Morrisons Debenhams John Lewis Boots Superdrug Santander Carillion Engie JD Sports, Costa Coffee Starbucks Premier Inn Frankie & Bennys One Stop Lloyds Bank Halifax Bank Barclays Bank

Education

GCSE or equivalent

Skills

- Microsoft Word, Auto Estimating • Budgeting
- Microsoft Outlook • Customer Service

Certifications and Licenses

Driving Licence

Present

SSSTS

Present