

Hollybrook Condo Association Board Meeting Minutes
Date 4/18/23

The meeting was called to order at 6:06 pm, held at the Hollybrook pool gazebo.

In attendance were Pat Scherzer, Allie Vella, Todd Rucker, Sara Zini, Elissa Linke, Tammy Sadler, Debi Hamill, Judy Spark and Vincent Young.

Minutes and Financials

- The minutes were board corrected and posted on the website.
- The financials were distributed and approved.

Old Business:

- Spring walk about
 - Date set for April 27th weather permitting
- Updated phone directory
 - Completed and emailed out to community
- Updated hollybrook website
 - Completed
- Long range financial plan and review
 - In progress
- Pool
 - Bids for pool rim tiles to be re-caulked: In progress
 - Pool inspection: In progress
 - Pool inspection date to be set for may, an email will be sent out when inspection is complete
- Community landscape plan: in progress
 - Bid for pine straw to be requested (behind building 9)
- Hollybrook community Committees
 - Formed, now seeking volunteers
 - An email will be sent out for community members to volunteer and sign up
- Asphalt patching: patch kit located- In progress
- Asphalt striping: Next big job to be completed
- Hollybrook News Letter: In progress
- Bids received/ work to be discussed with board members
 - Building 4 and 6 exits: Received
 - Building 4 exits: Approved
 - Drain pipe to pond: Received
 - Building 4 side steps to be painted: In Progress

- Special Projects to be broken down into phases and discussed by board members
 - Building 6 exit
 - Landscape hill behind building 9
 - Exposed drain pipe down to pond
 - Pressure wash white fence out front
 - Refresh silver paint on hollybrook sign
 - 2023 Tree Inspection- Currently two trees to examine
 - News on busby development?
 - Recent letter refers to community- not individual condo owners
- Increase meetings to once a month
 - We will not be meeting this May, will resume in June

New Business

- 2023 Hollybrook pool party
 - Committee in place
 - Planning in progress
 - Date Set: June 10th
- Committees formed and will be providing status updates at future board meetings

Next meeting will be held at the Hollybrook pool gazebo on June 20th at 6pm.

Meeting adjourned at 7:23pm.