

Hollybrook Condo Association Board Meeting Minutes #2
Date 11/15/22

The meeting was called to order at 6:43 pm.

In attendance were Pat Scherzer, Chris Stansbury, Allie Vella, Sara Zini, Anne and Jim.

Minutes and Financials

- The minutes were board corrected and posted on the website.
- The financials were distributed and approved.

Business

- **Gutter Cleaning to Schedule**
 - The company who has previously provided this service will be scheduled to be done again this December
 - Gutters planned to be deep cleaned next year (Jose Gutter Man) and need quote
- **New Insurance Company?**
 - Current community outdoor insurance is through Nationwide \$21,360
 - Quotes to be determined through outside companies and will need to know any changes to insurance companies by January 1st.
- **Schedule Walkabout for completed Tasks**
 - Saturday December 10th
- **Christmas Wreaths**
 - New wreaths have been purchased and put up.

Completed and Pending Business

- **Tree trimming and dead tree removal**
 - Complete
- **Richard completed unit 61 chimney repair**
 - 81 and 12 to be completed
 - Building 4 steps to be completed
 - Open to and searching new maintenance companies/ insured independent workers
- **Pond repair**
 - In progress

Next meeting date is Tuesday January 17th at 6pm.

Meeting adjourned at 7:42 pm.