

Hollybrook Condo Association Board Meeting Minutes  
September 21, 2022

The meeting was called to order at 6:35pm.

In attendance were Pat, Kim, Chris, Tod, Allie, Sarah, Elissa and Jim.

**Minutes and Financials**

- The minutes were board corrected and posted on the website.
- The financials were distributed and approved.

**New Business**

- **Pond**
  - The total repair for dirt, gravel, pond drainage and labor has been voted on and approved.
  - This project is scheduled to start October 10th pending permit approval.
  - New piping and drainage system to be installed.
  - This project will take about one week.
  
- **Trees**
  - Removal of necessary trees throughout our community has been scheduled.
  - This project is planned for November 15th and 16th

**Completed Business**

- Richard will make repairs in October to unit 61 and 63 and walkway bedside 41
- Annual tree walk around done August 9th Royce to be scheduled November 15th and 16th
- TP Howard repaired water spigot at unit 93
- Junk pile at visitor parking removed

**Additional Notes**

- Owner of unit 81 requested approval to replace old windows.
  - Board approved
- Future wishlist to be discussed in November HOA meeting.
- Due to maintenance issues the pool is officially closed for the year, but the gazebo and grass area remain open all year.

**Next meeting date November 15th 2022**

**Meeting adjourned at 7:26pm**