

Hollybrook Condo Association Board Meeting Minutes
Date 3/28/23

The meeting was called to order at 6:34pm at unit 81.

In attendance were Pat Scherzer, Chris Stansbury, Allie Vella, Sara Zini, Kim Corbitt and Todd Rucker.

Minutes and Financials

- The minutes were board corrected and posted on the website.
- The financials were distributed and approved.

Board Approved officers

- Pat Scherzer- President
- Chris Stansbury- Vice President
- Allie Vella- Secretary
- Sara Zini- Treasurer (non board member)
- Kim Corbitt- Landscape Committee Chairman
- Todd Rucker- Board Member

Business

- 2023 budget discussed and to be revised
- Special project ideas for the budget discussed
- Increase meetings to once a month
- Notification to be sent out to Hollybrook Community when board meetings are held
- Walk about to be scheduled for April or May
- Annual Water Quality Report- City water is safe drinking water standards
- Landscaping for 2023 Discussed
 - Letter sent to landscaping company and meeting is scheduled
- Pool tiles and form to file for pool opening
 - Board to call 3 pool companies to get quotes for tile re-caulking
- Discussed painting and/or pressure washing gray fence up front, white solid fence and inspect pool house for needed repairs
- Landscape committee established- Subcommittee designed for gardening/grounds
 - Pat Scherzer and Kim Corbitt
 - Looking for volunteers for landscape committee

Completed and Pending Business

- Gutter Cleaning done 2/9/23
- Mary Purdy unit 75 request for second dog teacup poodle 5lbs- Approved
- Unit 63 Chimney Repaired complete
- Exit stairs beside building 4 completed and yet to be painted
- Quote from Kim Corbitt to paint stairs beside building 4 submitted
- Working on a quote for Unit 61 and 81 chimney repair
- Working with Richard to complete quotes for safety exits

Next meeting date is April 18th at 6pm.

Meeting adjourned at 8:07 pm.