

Hollybrook Condominium HOA July 2024 Meeting Minutes

Meeting Date and Time

Date of Meeting: July 10, 2024

Time of Meeting: 7:05

Location of Meeting: Pool Gazebo

Present at Meeting: Kim Corbitt 81, Allie Mandikos 33, Todd Rucker 62, Lucy Kelly 82, Tammy Sadler 42, Sandra Crawford 64, Elissa Linke 34, and Jim Batten

The regular meeting was called to order at 7:05 pm.

Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

Review of Previous Minutes & Financials

The Financials were distributed and approved. The minutes of the previous HOA meeting were board corrected, reviewed, unanimously approved and emailed out to the community. As addressed in previous minutes, we will no longer be posting Meeting Minutes to the Hollybrook website for the privacy of our community. For information about our community please check out our website at:

<https://hollybrookcondoassoc.org/>

Completed and Upcoming Business

1. Walkabout completed
 - a. you will be notified if any concerns come up
 - b. If you do not receive communication there are no necessary actions needed to be taken

2. Landscape Meeting Planned

- a. Meeting on Friday July 12th with the owner of landscape business to discuss contract, community concerns and expectations

3. Pressure washing white fence by the pool

- a. scheduled for next week

4. Pool Phone

- a. Expenses have been changed from AT&T to Spectrum and our costs have gone down significantly

5. Concrete for Unit 72 and 93

- a. To be done July 13th, 2024

Pending Business

1. Audit for previous financials
2. Building 5 water spigot
3. Algae cleaning on necessary roofs
4. Need to address gutter cleaning/ leaves
 - a. To be scheduled in the fall

Reminders and Announcements

1. Welcome New Neighbors!
 - a. Unit 11 Dequavius Foster
 - b. Unit 15 Elise Morgan
2. Community Contact List Update
 - a. The updated Hollybrook Directory is attached to this email
3. Garbage cans need to be put up by next day
 - a. There will be a fine of \$10/day
4. New welcoming committee
 - a. If you are interested in joining or helping out welcome our new neighbors please reach out to Allie Mandikos Unit 33

5. Pool Party coming soon!

- a. Look out for another email for a pool party get together that will be fruit themed 😊

6. Pool Closing

- a. October 1st
- b. Look out for communication for a pool closing get together in the fall

7. Large item pick up to be announced

- a. look out for an email from the community
- b. Be sure before bringing items down to review rules and regulations
- c. Please email what you are bringing down

Agenda and Time of Next Meeting

The next meeting will be held on Wednesday, September 11th, 2024. Meetings will continue to fall on the second Wednesday of every other month.

The agenda for the next meeting will include the pending business and consideration of open issues.

The meeting was adjourned at 8:05pm

Minutes submitted by: Allie Mandikos

Minutes approved by HOA Board Members