

STAFF WEEK 2023

Monday, August 7th – Saturday, August 12th, 2023

Schedule:

Date	Time	What Happens?
Monday, Aug 7	11am-5pm	Staff Workshop!
Tuesday, Aug 8	10am-8pm	<p>10am – Registration Prep</p> <ul style="list-style-type: none">• unpack boxes in RC 102 instrument room!!• Organize, get appropriate apparel, name tags, etc. together on carts to move to rooms on Thurs.• Make sure all name tag pouches have <u>one of each chip color</u> <p>Set up all registration rooms with chairs and tables as necessary. Test scanner and CutTime on appropriate computer(s).</p> <p>12pm (approx.) – Lunch</p> <p>1pm (approx.) – start preparing instruments and cases</p> <ul style="list-style-type: none">• Make sure instruments are functional, polished, and cases are fully and appropriately stocked!• ALL woodwinds + horns this afternoon! <p>5:30pm (approx.) – Dinner</p> <p>7pm (approx.) – more instruments!</p> <ul style="list-style-type: none">• Make sure instruments are functional, polished, and cases are fully and appropriately stocked!• Trumpets, Trombones, Euphoniums

Wednesday, Aug 9	10am-8pm	<p>10am – continue prepping instruments</p> <ul style="list-style-type: none"> • Tubas! Put new pads on, stock cases, make sure they work! • Double check bit bags, bits <p>11:30am (approx.) – Rebuild podium with new wheels</p> <p>1pm (approx.) – Lunch</p> <p>2pm (approx.) – Drill Books!</p> <ul style="list-style-type: none"> • Set up Pregame <i>fully</i> for everyone! (Band will be taught how to put together British Invasion drill during band camp) • Remember shoelaces, plastic bags • If we have it, put together British Invasion Pt. III books for STUDENT 1 and STUDENT 2 <p>6pm (approx.) – Dinner</p> <p>7pm (approx.) – Dot Painting!</p>
Thursday, Aug 10	10am	<p>10am – Tie up loose ends this morning!</p> <ul style="list-style-type: none"> • Finish pregame books if needed • Make sure podium, speakers, yard markers, metronome, etc. are all prepped and ready (charging!) • Lay out name tags in NG • Move supplies on carts to respective rooms • Finish anything else that needs to be done!! <p>12:30pm (approx.) – Lunch</p> <p>1:30pm (approx.) – move drums to Gusman Hall! Use student leadership to help make it happen quickly.</p> <p>4pm: Wesley Center Clean-Out – use band truck!</p> <ul style="list-style-type: none"> • Lock doors when we're done! <p>Rest up and HYDRATE!!!</p>

Friday, Aug 11	Various	<p>Morning: <small>DANCERS</small> move into on-campus housing</p> <p>1-6pm: Student Leadership Workshop</p> <p>Evening: Student Leaders and <small>DANCERS</small> registration</p> <ul style="list-style-type: none"> <i>This is the test run of the registration process for tomorrow, the Big Day™!!!</i>
Sat, Aug 12 THE BIG DAY™!!	All Day	<p>8am – on-campus move-in</p> <p>1pm – registration begins!!</p> <p>3-4pm – auditions/sectionals</p> <p>4:15-5:15pm – full winds in RC 102</p> <p>5:30-7pm – Welcome Banquet!</p> <p>7:30-10pm – Field rehearsal #1</p>
Sunday, Aug 13		<p><small>STUDENT 1</small> moves into Pearson Hall during the day – get her registered with instrument, equipment, apparel, fees (\$60+30+75) – joins band for evening rehearsal block.</p>
Monday, Aug 14		<p><small>STUDENT 2</small> moves into Pearson Hall – get him registered with instrument, equipment, apparel, fees (\$60+30+75) – joins band at afternoon block on Monday.</p> <p><small>STUDENT 3</small> joins band during morning block on Monday. Get him apparel, remaining fees (\$30, \$75), etc.</p> <p>Monday Evening: Drill book demo, drill book building</p>

Registration Procedure

Stop #1: Nancy Greene

- Register, collect fees, hand out name tags, checklist for remaining items, and meal tickets.

Stop #2: Broby

- Students collect Earasers, practice gloves, new gray water jugs, totes (new members only), backpacks (if applicable), shorts, three shirts (UBand, Tour Shirt, White Dri-Fit).

Stop #3: RC 102

- Instrument/Equipment check-out, Staff collects checklists (students must sign – Hurricanettes give to COACH, Guard to COACH, drums to COACH).
- Drums will go to **Gusman** for auditions & rehearsal with COACH
- Hurricanettes will go to **Wellness Center** for rehearsal with COACH
- Guard will go to **IM Field** for rehearsal with COACH

Placement Auditions & Sectionals

Winds auditions occur at the start of sectional time at 3pm on Saturday 8/12. Any leftover time will be spent on mu/sic as a section. Winds sectionals will end at 4pm, and all winds will move to RC 102 for a music rehearsal.

Piccolos: Volpe 207

Alto Saxes: Volpe 203

Tenor and Bari Saxes: Volpe 103

Trumpets: RC 102

Horns: Volpe 102

Trombones/Euphoniums: Broby

Tubas: courtyard or Greene

with David

with Andrew

with Roy

with Rees

with Chris & Kiana

with Zach

with Zach

Instrument Case Packing List

Saxophones:

- Mouthpiece with Cap
- Ligature
- Reed with Reed Case
- Cork Grease
- Cleaning Kit
- Cleaning Rag
- Neck Strap
- Lyre with Phone Clip

Trumpets, Horns, Euphoniums:

- Mouthpiece
- Valve Oil
- Slide Grease
- Lyre with Phone Clip
- Cleaning Rag

Trombones:

- Tuning Slide Grease
- Slide Oil (spray and/or cream)
- Trombone Lyre
- Phone Clip
- Cleaning Rag

Tubas:

- Bit Bag: mouthpiece, big and little bits
- Valve Oil
- Cleaning Rag
- Slide Grease

BRASS / WOODWINDS
2023 Registration Checklist ***sample***

Student Name: _____

_____ Orange U Band Shirt

_____ Orange Band Cap

_____ Tour Shirt

_____ Black Band Shorts

_____ White Dri-Fit T-Shirt

_____ Earasers

_____ Name Tag Wallet with 4 Drill Poker Chips

_____ Practice Gloves

_____ Band Tote Bag (1st year members)

Returning members may purchase this item after registration.

_____ Gray Water Bottle

_____ Luggage Tag for Tote Bag

_____ Luggage Tag for Instrument Case

_____ Instrument with Maintenance Supplies, Lyre/Phone Clip,
Mouthpiece

*****Once completed, please initial & submit sheet to ROOM STAFF.*

Student Initials: _____