



Antrim Conservation District
7915 Cameron Street, Central Lake, MI 49622
PO Box 1006, Bellaire, MI 49615
231-533-8363
www.AntrimCD.com

ANTRIM CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING

January 22nd, 3:00pm 7915 Cameron Street, Central Lake, MI 49622

SPECIAL MEETING MINUTES

Meeting called to order by Chairperson at: 3:04pm

Attendance ACD Board: Kelly Doyle, Randy Johnson, Kathleen Peterson, Deb Pruitt, Adrienne Wolff
Bryan Smith joined at 3:18pm

Partners/Public: Jarris Rubingh, Eric Douglas, Jim Pawlowicz

ACD Staff: Mike Meriwether, Katie Gray, Wade Foster, Tyler Lancaster

Agenda Review and Approval: *motion by Kathleen Peterson second by Deb Pruitt, motion carries 5-0.*

Public Comment: Written comments of Eric Douglas delivered in person. Jarris Rubingh - family dairy farm 119 years old in Antrim County. Soil and water conservation are important to his family. Also county commissioner. Antrim County Commissioners voted on Jan 5th to send a liaison - Jarris was appointed.

New/Current Business:

ACD attorney engagement

Motion made by Adrienne Wolff to have legal representation correspondence with the ACD board be through board chair and vice chair, second by Randy Johnson, motion carries 5-0.

Updates on ACD office relocation

Executive director sent an email providing updates on mailing address, previous office utilities, CAKE shed relocation, recycling dumpsters, and upcoming invoice from Chris Corbett. Randy Johnson will reach out to our new/current landlord, Chris Corbett.

Correspondence with Bellaire Conservation Club

Motion made by Randy Johnson to have ACD building committee meet with representatives of BCC to begin discussion on building safety of Stover Road with the potential to move back into the building. Second by Kathleen Peterson motion carries 5-0.

Adrienne Wolff to reach out to Triterra to provide clarity on report from Stover Road.

Conservation district relationship with Antrim County board of commissioners

ACD board chair was contacted by county commissioner chair Bill Hefferan on January 7th regarding recent vote on ACD's recycling contract with the county. Also shared recent concerns brought by taxpayers on their difficulty understanding ACD budget.

Commissioner Rubingh willing to meet with GFL management with ACD board chair to discuss county recycling relationship. Also suggested ACD chair and vice chair meet with Antrim County board of commissioners chair and vice chair and potentially county administrator and deputy administrator.

Discussion: Review and/or creation of board policies

Motion by Adrienne Wolff to have all ACD board policies sent by the executive director to board members by January 27th, 2026. Second by Deb Pruitt, motion carries 5-0.

Discussion: Executive director's correspondence of governance concerns

Board consensus to have ACD administration committee reach out to meet with executive director to gain clarification on her correspondence before January 28th board meeting.

Motion made by Adrienne Wolff to have executive director's signed work agreement and position description provided to the board by January 27th, 2026. Second by Randy Johnson. Motion carries 5-0.

Next Board Meeting Date: January 28, 2026

Motion to adjourn at 5:16pm by Randy Johnson, second by Kathleen Peterson, motion carries 5-0