

Antrim Conservation District
7915 Cameron Street, Central Lake, MI 49622
PO Box 1006, Bellaire, MI 49615
231-533-8363

ANTRIM CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING

July 22nd, 2026 2:00pm 7915 Cameron Street, Central Lake, MI 49622

Call meeting to order by Chairperson at: 2:04pm by Adrienne Wolff

Attendance ACD Board: Adrienne Wolff, Kelly Doyle, Randy Johnson, Bryan Smith. Kathleen Peterson at 2:07pm.

Partners/Public: Jarris Rubingh, Jim Pawlowicz, Lyndsey Eccles, Lori Sak, Paul Sak, Amy Drake, Jesse Anderson, Terry VanAlstine, Doug Bedell, multiple guests.

ACD Staff: Mike Meriwether, Wade Foster, Zander LaPointe, Katie Gray.

Agenda Review and Approval:

*Motion to approve agenda with the additions listed by Bryan Smith, second by Kelly Doyle.
Motion carries 4-0.*

Public Comment:

Jarris Rubingh: At last County Commissioner meeting (7/16/26), Sheriff's 2025 Annual Report was given. Available for view online on county website (<https://www.antrimcountymi.gov>) under Government/Board of Commissioners/ Agendas and Minutes- packets.

Amy Drake: Asked for clarification about the process of ballot counting. Wade Foster describes the process: Polls officially close at 5:00pm and voters will be able to continue casting votes up until then. At close, two volunteer polling officials (Jarris Rubingh and Doug Bedell) will begin tabulating all ballots, including absentee, which have been compiled from the polling lockbox. One official will read the votes out loud while the other tabulates. This process will continue until all votes have been counted. After winner is announced, all ballots will be sealed and kept on file for 6 months in case anyone calls for a recount.

Information and Correspondence:

July 8th, 2026 Correspondence from Ryan Haveson, video game developer.

Staff, Partner, and Committee Reports: Staff written reports submitted: CAKE CISMA, Administration & Forestry, Office & Program Assistant Partner written reports submitted: MDARD, CTAP

Motion by Kathleen Peterson to accept monthly staff, partner & committee reports. Second by Randy Johnson. Motion carries 5-0.

Approval of Board Meeting Minutes for June 24th, 2026:

Motion by Kathleen Peterson, second by Adrienne Wolff to accept June 24th, 2026 meeting minutes. Motion carries 5-0.

Financial Review and Requests:

Motion to approve the financials for June 2026: motion by Randy Johnson, second by Kathleen Peterson. Motion carries 5-0.

New Business:

Addition of Executive Director Wade Foster as Accounts Administrator

Alden State Bank, MiClass, Empower Retirement Accounts, Blue Cross Blue Shield

Motion to add Wade Foster to Alden State Bank Accounts, MiClass Account, Empower Retirement Accounts, Blue Cross Blue Shield Accounts. Motion made by Kelly Doyle, second by Bryan Smith. Motion carries 5-0.

ACD/ CAKE CISMA MOA

Summary of changes and MOA attached in meeting packet.

Motion to accept the ACD Cake CSMA MOA. Motion made by Adrienne Wolff, second by Kathleen Peterson. Motion carries 5-0.

CAKE CISMA Crew Lead Job Posting

Motion to accept the CAKE CISMA Crew Lead job posting. Motion made by Randy Johnson, second by Kathleen Peterson. Motion carries 5-0.

Crew lead job posting will be made available for two weeks on national job boards, conservation job boards, and locally. Katie Gray asks that a ACD staff member or board member to be made available to help with interview and hiring process.

Old/Ongoing/Unfinished Business

ACD/BCC Lease Agreement for 4820 Stover Rd.

Motion to accept the lease agreement with BCC in the final re-written form with an updated move-in date as September 1, 2026. Motion made by Randy Johnson, second by Kelly Doyle. Roll call vote: Johnson- yes. Peterson- yes. Doyle-yes. Wolff-yes. Smith- yes. Motion carries 5-0.

General Discussion & Director Reports

Administration Committee - Smith, Wolff, Foster, Meriwether - none

Building & Properties Committee - Wolff, Johnson, Meriwether, Foster- none

Education & Outreach - Doyle, Peterson, Gray - none

Upcoming Meetings & Events:

- July 23rd at 9:45 - CAKE CISMA & Grand Traverse Land Conservancy dune pull at Antrim Creek Natural Area.
- July 25th 8am-noon at Bellaire High School parking lot - Household Hazardous Waste collection in Bellaire
- September 16th - Tentative MACD Region 3 Meeting in Charlevoix. Recommended board member attendance for this event.

Next Board Meeting Date: August 26th, 2026 at 3pm.

Motion to adjourn at 2:52pm by Randy Johnson, second by AW. Motion carries 5-0.

Minutes Approved By Secretary:  Date: 8/26/26