

Antrim Conservation District
7915 Cameron Street, Central Lake, MI 49622
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ANTRIM CONSERVATION DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
August 4th, 4:00pm 7915 Cameron Street, Central Lake, MI 49622

Meeting called to order by Chairperson at: 4:03pm by *Adrienne Wolff*

Attendance ACD Board: Heidi Shaffer, Randy Johnson, Kelly Doyle, Adrienne Wolff, Kathleen Peterson

Partners/Public: Jarris Rubingh

ACD Staff: Wade Foster

Agenda Review and Approval: *Motion by Kathleen Peterson, second Randy Johnson. Motion carries 4-0.*

Public Comment:

Rubingh: Charlevoix County Commissioners appointed someone to oversee water level assessment & planning for Six Mile Lake.

New/Current Business:

Recognize Newly Elected Directors Oaths of Office

Motion by Adrienne Wolff to recognize the newly elected Conservation Directors Oaths of Office. Second by Randy Johnson. Motion carries 4-0.

Assignment of Officer Designations

Kathleen Peterson nominates Adrienne Wolff as Chairperson, second by Heidi Shaffer. Motion carries 5-0.

Heidi Shaffer nominates Kathleen Peterson as Vice Chairperson, second by Adrienne Wolff. Motion carries 5-0.

Adrienne Wolff nominates Kelly Doyle as Secretary, second by Kathleen Peterson. Motion carries 5-0.

Heidi Shaffer nominates Randy Johnson as Treasurer and Heidi Shaffer as Assistant Treasurer, second by Adrienne Wolff. Motion carries 5-0.

Approval of FY 2027 County Appropriations Request

Includes funding for ACD recycling program, and household hazardous waste program.

Motion by Heidi Shaffer to approve sending the FY 2027 County Appropriations Request with the noted corrections distributed. Second by Kathleen Peterson. Motion carries 5-0.

Fischer Insurance Update to Accommodate Upcoming Move to 4820 Stover Road
The new lease with the BCC has been signed and notarized for official move-in date September 1, 2026. Early move-in process approved by the BCC as long as insurance coverage has begun. Fischer quoted insurance coverage at \$3,768 per year (\$314/month).

Motion by Heidi Shaffer to accept the Fischer Insurance quote for \$3,768 per year and move forward with moving beginning August 10, with updated policies to be appropriate for new space. Motion second by Adrienne Wolff. Roll call: Johnson- yes. Peterson- yes. Doyle- yes. Shaffer- yes. Wolff- yes. Motion carries 5-0.

Next Board Meeting Date: August 26, 2026 at 3:00pm at 7915 Cameron Street.

Motion to adjourn: *Motion by Adrienne Wolff, second Randy Johnson at 5:10pm. Motion carries 5-0.*

Minutes Approved By Secretary:  Date: 8/26/26