

Antrim Conservation District
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ANTRIM CONSERVATION DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
May 13th, 2:30pm 7915 Cameron Street, Central Lake, MI 49622

Meeting called to order by Chairperson at: 2:30pm by Adrienne Wolff

Attendance ACD Board: Adrienne Wolff, Kathleen Peterson, Kelly Doyle, Randy Johnson, Bryan Smith

Partners/Public: Jarris Rubingh, Amy Drake

ACD Staff: Mike Meriwether, Zander LaPointe, Wade Foster

Agenda Review and Approval: *Motion by Kathleen Peterson, second by Randy Johnson. Motion carries 5-0.*

Public Comment:

Jarris Rubingh: The County (Human Resources and Deputy Administrator) is offering to help post and set up interviews for open Executive Director position at no cost if this is desired. Also mentioned that he's receiving notices from public that recycling in Bellaire needs attention. Mike Meriwether confirms that a fence was added to the site yesterday and that active additional cleanup efforts are ongoing.

Amy Drake: Introduces herself to the board, expresses interest in getting more involved with the ACD.

New/Current Business:

Appointment of Directors

Due to the discovery of improper certification from the previous 2025 board's elections, MDARD representative had recommended making appointments to the board for those positions affected for the remainder of this year's terms.

Motion by Adrienne Wolff to appoint Kelly Doyle as a board member until the next annual meeting and election on July 22, 2026. Second by Randy Johnson. Motion carries 3-0.

Motion by Adrienne Wolff to appoint Kathleen Peterson as board member until next annual meeting and election on July 22, 2026. Second by Randy Johnson. Motion carries 4-0.

Motion by Adrienne Wolff to appoint Bryan Smith as board member until next annual meeting and election on July 22, 2026. Second by Randy Johnson. Motion carries 4-0.

Executive Director Job Posting

Draft of job description included in email to board, staff & partners.

Wolff notes current ACD personnel manual allows for posting open positions internally at the organization for view, interview, and hire for one week before posting publicly through standard procedures. Administration Committee set to oversee this effort in the coming week.

Motion by Randy Johnson to accept the new Executive Director position description. Second by Kathleen Peterson. Motion carries 5-0.

Next Board Meeting Date: May 27, 2026

Motion to Adjourn: Motion made by Adrienne Wolff at 3:06pm, second by Randy Johnson. Motion carries 5-0.

Draft Minutes Approved By Secretary:



Date:

5/27/26