Antrim Conservation District
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ANTRIM CONSERVATION DISTRICT

BOARD OF DIRECTORS MEETING - DRAFT MINUTES

October 14th, 4:00pm 4820 Stover Road, Bellaire, MI 49615

Meeting called to order by Chairperson at: Adrienne Wolff at 4:02pm

Attendance ACD Board: Randy Johnson, Adrienne Wolff, Kelly Doyle, Heidi Shaffer, Kathy Peterson

Partners/Public: Jarris Rubingh (until 5:10pm), Lyndsey Eccles

ACD Staff: Wade Foster, Mike Meriwether

Agenda Review and Approval: *Motion by Randy Johnson, second by Kathleen Peterson to accept October 14th ACD Board of Directors Meeting agenda. Motion carries 5-0.*

Public Comment:
Jarris Rubingh: Asked Jeremy Scott about joining County insurance pool for employees, is not possible now but possibly could join separately in the future. Also, for ACD's consideration, Jarris expressed that he would love for the county to contract with ACD vs Networks Northwest in the future for materials management.

Lyndsey Eccles: Happy to see ACD's Community Assessment Survey, serves as good evidence that people really care about natural resources.

Information and Correspondence: Heidi Shaffer distributed: 1) Rural Development Fund grant opportunity to strengthen rural communities. 2) MDARD Partners with Flint Health Coalition to Boost Local Food Access (article)

Staff, Partner, and Committee Reports: Staff written reports submitted: Wade Foster - Executive Director, Kathrine Gray - CAKE CISMA Coordinator, Mike Meriwether - District Forester, and Zander LaPointe - Office & Program Assistant. Partner written reports submitted: MACD, MDARD, and Nick Panicola - Produce Safety Technician, Lauren Shaffner - CTAP.

Motion to accept monthly staff, partner, and committee reports by Kathleen Peterson, second by Adrienne Wolff. Motion carries 5-0.

Approval of Board Meeting Minutes for September 9th: *Motion by Heidi Shaffer, second by Randy Johnson to accept September 9, 2026 board meeting minutes. Motion carries 5-0.*

Financial Review and Requests: *Motion to approve the financials for September 2026. Motion by Randy Johnson, second by Kathleen Peterson. Motion carries 5-0.*

New Business:

November Meeting Date Change (Currently scheduled for Veteran's Day)
Motion to change November meeting to November 18 at 4:00pm. Motion by Adrienne Wolff, second by Randy Johnson. Motion carries 5-0.

Chair Purchase Requests
Holding off on purchase for the moment to put out a community call for donations for foldable event chairs.

Elk Rapids Chamber of Commerce Membership Renewal - $250
Motion to approve payment for Elk Rapids Chamber of Commerce membership renewal. Motion by Kathleen Peterson, second by Heidi Shaffer. Roll call: Johnson-yes. Wolff-yes. Doyle-yes. Shaffer-yes. Peterson-yes. Motion carries 5-0.

Financial Request Review: *Motion to approve financial requests for October 14, 2026 with the correction of "Dave's Towing" to "reimbursement for Mike Meriwether". Motion by Kelly Doyle, second by Adrienne Wolff. Roll call: Johnson-yes. Wolff-yes. Doyle-yes. Shaffer-yes. Peterson-yes. Motion carries 5-0.*

Old/Ongoing/Unfinished Business:

Associate Board Member Policy
Motion to accept the Associate Board Member Policy as written. Motion made by Kelly Doyle, second by Heidi Shaffer. Motion carries 5-0.

General Discussion & Director Reports:

Administration Committee - Peterson, Wolff, Foster, Meriwether
- Created policy for Associate Directors

Building & Properties Committee - Wolff, Johnson, Meriwether, Foster
- Committee has a conservation easement discussion about ACD properties with Chris Sullivan of Grand Traverse Land Conservancy. Toad Lake property most eligible for easement payment because it falls into their priority zones.

Motion to move forward with the Grand Traverse Land Conservancy to pursue a conservation easement on our current unrestricted properties. Motion by Heidi Shaffer, second by Adrienne Wolff. Motion carries 5-0.

Education & Outreach Committee - Doyle, Peterson, Gray, Shaffer
- Education & Outreach position hiring updates: Roughly 40 applications received and reviewed; narrowed the hiring pool down to 7 applicants. Interviews will be conducted the first week of November.
- Committee is working on strategic outreach to connect with local partners and set up winter events before onboarding the new hire. Also working on a yearly event schedule.

Upcoming Meetings & Events:
- October 19-22: 2026 MACD Annual Meeting

Next Board Meeting: November 18, 2026 at 4pm

Motion to adjourn at 5:29 pm by Adrienne Wolff, second by Randy Johnson, motion carries 5-0.