# Terms and Conditions

## Care of Grove Farm Wellbeing Hub property

- The hirer shall, during the period of hire, be responsible for the care of Grove Farm Wellbeing Hub property, it's grounds and it's contents.
- The hirer is responsible for making sure the barn is not left unattended and unsecured at any time during, or at the end of hire period.
- No alterations or additions, including the installation of fixtures, may be made to Grove Farm Wellbeing Hub.
- The hirer shall make good or pay for all damage (including accidental damage) to the premises or it's fixtures, fittings and contents. The hirer is responsible for the replacement of any contents lost or stolen.

## Supervision

- The hirer is responsible for the actions of all persons using Grove Farm Wellbeing Hub during and following the hire period. Orderly behaviour should be maintained, both inside Grove Farm Wellbeing Hub and in the vicinity.

## Use of Grove Farm Wellbeing Hub

- The hiring agreement allows only the use of Grove Farm Wellbeing Hub and confers no tenancy or other right of occupation on the hirer.
- The hirer shall not use Grove Farm Wellbeing Hub for any purpose other than that described in the hire agreement.
- The hirer shall not sub-let Grove Farm Wellbeing Hub.
- The hirer shall not use Grove Farm Wellbeing Hub or allow Grove Farm Wellbeing Hub to be used for any unlawful purpose or in any unlawful way.
- The booked/hired period is the amount of time the hirer has the room for. This booked period will include any set up and clear down time. If more time is needed to set up or take down, then it is the hirers responsibility to book additional time to allow for this. For instance a booking from 9-10am, allows use of the room for that period, as another hirer may have booked the room from 8-9am or 10-11am.

## Stored equipment and other property

- The proprietor accepts no responsibility or liability for loss or damage to any stored equipment or other property brought on to or left at Grove Farm Wellbeing Hub. All equipment and other property must be removed at the end of each hiring, unless by prior agreement.

## Referrals

- Any referrals, follow-up appointments and bookings made as a result of Grove Farm Wellbeing Hub and it's marketing must be seen at Grove Farm Wellbeing Hub.

**Regular Hire**

- Hirers will be subject to a probationary period of 4 weeks, following which the proprietor may at their discretion decide to renew or cancel the hiring agreement.
- Hirers are requested to give a minimum of 4 weeks notice of termination of a regular hire.

**Insurance**

- During the period of hire, the hirer is covered by Grove Farm Wellbeing Hub insurers against any claims arising out of negligence of Grove Farm Wellbeing Hub.
- Any claims made for accidents or injuries arising out of the activities taking place at Grove Farm Wellbeing Hub are the hirer's responsibility.
- Hirers must have their own liability insurance, which must be sent to (and approved by) Grove Farm Wellbeing prior to the first rental period . Submission of insurance documents is only required prior to the first hire and also when renewal has taken place.

**Cancellation**

- Grove Farm Wellbeing Hub require a minimum of 4 weeks notice (in writing via email) for cancellation of one or all of a block booking (a block is 6 weeks).
- Grove Farm Wellbeing Hub require a minimum of 24 hours notice (in writing via email) for the cancellation of a drop-in booking. In the event that not enough notice is given, then the hirer is liable to pay the full fee for rental at Grove Farm Wellbeing Hub.
- Grove Farm Wellbeing Hub reserves the right to cancel a regular hire, in exceptional circumstances. In any such case the hirer shall be entitled to a refund of all/part of fee already paid, depending on the if the hire period has yet to start/has already started or is part way through. Grove Farm Wellbeing Hub shall not be liable to the hirer for any resulting direct or indirect loss or damage whatsoever.

Signed:

_____       Date:_____
*(Hirer`*

Signed:

_____       Date:_____
*(Grove Farm Wellbeing Hub)*

**Emergency contact: Stuart Morton – 07769 553295**
Grove Farm Wellbeing Hub, Aylsham Road, Swanton Abbott, Norfolk NR10 5DL