

Cleaning & Disinfecting our Vans before, during, and after a tour

The safety and wellbeing of our employees is a core value of Southwest Adventure Tours. This guidance is to mitigate the transmission for COVID-19 and other seasonal diseases through exposure from the daily operation of our fleet vehicles and equipment. By employing regular cleaning and disinfecting practices to our fleet we can effectively minimize the transmission of these diseases while utilizing our vehicles and equipment.

Guidance for cleaning vehicles during the trip, before, and after:

1. Clean commonly touched surfaces that are heavily soiled or dirty before and after operation and before disinfecting; wearing chemical gloves (i.e. nitrile gloves) is highly recommended.

Note: Wearing gloves will not stop transmission if you touch a potentially contaminated surface and then touch your face or other surface with the gloves on.

- 2. Follow cleaning activities with an approved disinfectant; wearing chemical gloves (i.e., nitrile gloves) is highly recommended.
- 3. All commonly touched surfaces used in the vehicle should be cleaned and disinfected at the end of the day; common surfaces include but are not limited to:
  - a. Passenger grab handles
  - b. Tops of all seats
  - c. Entrance handrails
  - d. Arm Rests
  - e. All doors and handles
  - f. Driver & Passenger lights and air controls
  - g. Window ledges
  - h. Driver control knobs including air, steering wheel, shifter, etc
  - i. Walking Sticks/Trekking poles
  - j. Ice Chests or Water Containers

## **Safety Measures during tours:**

If a passenger or tour guide/driver starts showing symptoms of the flu or coronavirus while on a multiday tour the tour guide/driver will notify dispatch immediately. Action will be determined on a case-by-case basis.

The best way to protect ourselves is avoid being exposed to the virus. The CDC always recommends simple everyday preventative steps to help prevent the spread of respiratory virus, including:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose and mouth with unwashed hands.

- Wash your hands often with soap and water for at least 20 seconds (hum the "Happy Birthday" song twice for an easy estimate.)
- If soap and water are not available, use an alcohol-based hand sanitizer containing 60% alcohol or more
- Cover your cough or sneeze with a tissue and then throw the tissue away. If no tissue is available cough or sneeze into your arm, not your hand.

In addition to the above:

• Hand sanitizer, tissues, and disinfectant wipes are available in all vehicles for the use of the tour participants and guides

We are monitoring the latest updates and most current information regarding the Coronavirus closely, while partnering with the American Bus Association, IMG, and federal resources to stay abreast of the most recent updates. Southwest Adventure Tours will listen to the CDC and adjust accordingly to their recommendations regarding the coronavirus.