

Pickleball Manitoba Inc. (PMI)

Minutes of 1st Annual General Meeting (AGM), October 5, 2015 – 7:00 PM

2nd Floor Jonathon Toews Community Centre, Winnipeg

1. Call to Order

- D. Cable called the meeting to order at 7:00pm. 41 members were in attendance. D. Cable noted he would be acting as Chairperson for the AGM. Copies of the PMI Bylaws and the AGM Agenda were provided to those in attendance.
- The Chairperson introduced members of the working committee that had been guiding the formation of PMI and related activities over the past year: B. Kan, L. Allec, A. Bernard, J. Vincent, R. Laughren, T. Calhoun, R. Dunsford and D. Cable.
- The Chairperson, on behalf of PMI, thanked D. McComb, R. Laughren, K. Harrison and G. Kroop who established the PMI website: www.pickleballmanitoba.ca
- The Chairperson also recognized, and gave thanks to, R. Laughren and B. Vincent, both who have acted as ambassadors for pickleball in Manitoba and have been active in connecting people to the sport of pickleball in the past. Due, in large part, to their efforts, a critical mass was created that resulted in the formation of PMI.

2. Establishment of Quorum

- The Chairperson noted Sections 3.7 and 3.9 of the PMI Bylaws, and as 41 members were in attendance at the AGM, a quorum had been achieved for continuation of the AGM.

3. Appointment of Scrutineers

- The Chairperson explained the role of scrutineers and, following the explanation, called for volunteers. G. Rodrigue, C. Goodman and D. Dunsford volunteered to act as scrutineers.

4. Approval of Agenda

- The Chairperson reviewed the AGM agenda and asked if there was any new business to be added to the AGM agenda. No new business was noted for addition to the AGM agenda.
- With the full approval of the Members present, the AGM agenda, as presented, was accepted.

5. Adoption of PMI Bylaws

- The Chairperson noted the history of the creation of the PMI Bylaws and, that the template provided by Sport Manitoba, had been followed in the drafting of the Bylaws.

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- The Chairperson also noted that, as the PMI Bylaws had been sent with the AGM e-mail notice, it was not the intention of the meeting to review each line of the PMI Bylaws at this meeting. The Chairperson drew Articles 2 and 4 of the PMI Bylaws to the attention of Members present, and reviewed these Articles. A brief discussion, which focussed on clarification of the wording of the sections within these articles, ensued.
- Moved by G. Rodrigue, Seconded by P. Aquin that the PMI Bylaws as presented be accepted.
- Approved, unanimously.

6. Committee Reports - 2015

- The Chairperson provided, for information and discussion, a verbal summary report of PMI activities that had taken place over the time period April 2014 to October 2015. It was noted that:
 - R. Dunsford approached City Councillor, Marty Morantz (Charleswood), which resulted in pickleball lines being painted on 3 tennis courts at Marj Edie Park. Other tennis courts that have had pickleball lines painted on them were in St. James at the Deer Lodge Tennis Club, and tennis courts at the corner of Silver Ave. and Collegiate St.
 - The PMI Bylaws and membership fee rates were finalized.
 - Two meetings, with a representative of Sport Manitoba regarding recognition of pickleball as a sport, were held.
 - Skill Development and Coaching Programs were launched; 29 individuals attended 'Train the Trainer' sessions in Winnipeg, Beausejour and Headingly/Starbuck.
 - On behalf of PMI, B. Kan and R. Laughren applied for a grant from Sport Manitoba for equipment to be used in future outreach and skill development sessions.

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7. Work Plan – 2016

- The Chairperson provided, for acceptance, a verbal report on the proposed PMI action/work items for 2016. It was noted that PMI would continue to:
 - Develop and deliver its pickleball skills and coaching programs;
 - Promote PMI membership; and
 - Submit to Sport Manitoba, an Application for Sport Recognition.
 -
- In addition to the above activities, it was noted that PMI would undertake to:
 - Develop a sponsorship program;
 - Fill vacant Director At Large position;
 - Host 2 competitive events in 2016 (spring and fall); and
 - Hold a referees clinic.
- Following a brief discussion regarding clarification of proposed activities, it was:
- Moved by T. Clifton and Seconded by D. Dunsford that PMI undertake the presented 2016 work plan.
- Approved, unanimously.

8. Appointment of Auditors

- The Chairperson recommended not appointing auditors at this meeting as there were only 3 transactions in the PMI financial records and, few additional transactions were anticipated over the fiscal year period, thus making the cost of an audit questionable.
- Discussion ensued regarding the possibility of a PMI member being able to conduct an audit of PMI financial records, when one was needed. Also, the Chairperson noted that if an audit were required by Sport Manitoba, PMI would engage qualified personnel to conduct the audit for the period required.
- Moved by E. Podolsky, Seconded by C. Bru that an auditor not be appointed at this time; however, should an audit of PMI financial records be required to support the Sport Manitoba, Application for Sport Recognition, an auditor would be engaged and an audit report completed.
- Approved, unanimously.

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9. Election of Directors

- The Chairperson briefly reviewed the PMI Bylaws, Article 4, Governance. In his review it was noted that 2 Director At Large positions were reserved for Members residing outside the City of Winnipeg, and at this time, both those positions were vacant. In discussion on this matter, it was noted by members that T. Clifton, a resident of Sanford, was present at the AGM.
- Moved by A. Young, Seconded by E. Podolsky, that T. Clifton be nominated as a Director At Large from rural Manitoba.
- Approved, unanimously.

- The Chairperson then advanced the names of persons nominated for the PMI Board of Directors, for acceptance, by the Members present. The nominated Board of Directors for PMI were: Doug Cable, Louis Allec, Brian Kan, Alphonse Bernard, Jim Vincent, Ron Dunsford, Ted Clifton and Tannis Calhoun. One rural Director At large position remained vacant.
- Moved by M. Gllchrist, Seconded by C. Goodman that the nominated Board Of Directors be accepted.
- Approved, unanimously.

10. New Business.

- The Chairperson noted that there was no New Business to be conducted at the AGM.
- There was however, brief discussion, for information purposes, regarding:
 - Clarification of the cost of membership (\$20 for 5 years) with no reduction in cost after year 1. The Chairperson noted that the Board could review the Membership Fee charged by PMI at a later date, but for the near future, the current amount of the Membership Fee amount will remain as is.
 - A bank account has been opened in the name of PMI at the Assiniboine Credit Union, with a balance of \$2,391.67.
 - Introduction to Pickleball was offered through the City of Winnipeg Parks & Rec Leisure Guide.
 - PMI members will be instructing pickleball to Physical Education teachers in October at the MTS Professional Development day.

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11. Adjournment at 8:15pm

- The Chairperson noted there was no further business to be conducted, and with the full agreement of the Members present, the meeting adjourned at 8:15 PM.

Minutes recorded by T. Calhoun and reviewed and revised by D. Cable (October 16, 2015).