

AIOA



Educating the World, One Student at a Time

Request for Student Records

Send Records To:

AIOA

PO Box 3

Newton, UT 84327

Email: aioa@ai-oa.org

For questions, please call 435-535-2081

To: _____ in the _____
(School Transferring From) (School District)

The student referenced below has registered to attend AIOA for the 2016-2017 school year. We request this student's complete record file, including cumulative files, transcripts, health records, discipline history, testing data, grades, special placement, ALP, IEP and 504 plans.

Student Name (as it appears on birth certificate):		
Known As or Preferred Nickname:		Birth date:
Grade: 2016-2017	Phone Number:	Gender: Male Female
Home Address:	City:	Zip:

Parent/Guardian Signature Date

School Official Date

Pursuant to UCA 53A-11-504 and 34 CFR 99-31 a school may disclose the education records of a student without the written consent of the parent if the disclosure is to officials of another school in which the student seeks or intends to enroll. Transferring credits will be assessed and processed by the admissions board and will be in compliance with the NWAC / AdvancEd requirements.

For Office Use Only	1st Request / /	2nd Request / /	3rd Request / /
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