

**COUNCIL OF PRESIDENTIAL AWARDEES IN MATHEMATICS, Inc.
Constitution and Bylaws**

Constitution

Article I . . . Name and Affiliation

Section 1: Name

The name of this association shall be the Council of Presidential Awardees in Mathematics, Inc. (hereinafter referred to as CPAM).

Section 2: Affiliation

CPAM shall be an affiliate of the National Council of Teachers of Mathematics (NCTM) and of the NCSM Leadership in Mathematics Education.

Article II . . . Purposes

The purposes of CPAM include the following:

- A. To provide leadership in mathematics education.
- B. To encourage excellence in the teaching of mathematics.
- C. To encourage those with excellent qualifications to enter mathematics teaching.
- D. To promote recognition for those who excel in the teaching of mathematics.
- E. To provide for the interchange of evolving ideas and issues for the improvement of mathematics education.

Article III . . . Membership

Those eligible for membership shall be recipients of the Presidential Award for Excellence in Mathematics Teaching.

Article IV . . . Officers

Section 1: Elected Officers

The elected officers of CPAM shall consist of:

- President
- President-elect or Past President
- Secretary
- Treasurer
- Elementary School (K-4) Representative
- Middle School (5-8) Representative
- Secondary School (9-12) Representative
- NCTM Representative

The Treasurer, Elementary School Representative, Secondary School Representative and NCTM Representative shall be elected in even years for a two-year term. The Secretary and the Middle School Representative shall be elected in odd years for a two-year term. The President-elect shall be elected in odd years for a one-year term, followed by a two-year term as President, and a one-year term as Past President.

Section 2: Appointed Officers

The Newsletter Editor, the Database Manager, the Webmaster, and the Board Advisor shall also be officers of CPAM and shall be appointed by the President and confirmed by the elected members of the Board of Directors.

The President near the end of the first year in office shall review the appointed officers with the Past President and notify those appointees of the status of their positions by June 1.

All of the CPAM officers, elected and appointed, collectively shall be known as the Executive Board or the Board of Directors.

Article V . . . Meetings

The annual membership meeting of CPAM shall be held in the fall in a format to be determined by the Executive Board.

Article VI . . . Amendment Procedure

This Constitution may be amended by the following procedure:

- A. Any member may propose amendments to the Constitution to the Executive Board. Proposed amendments should be received no later than June 1 for consideration at that year's annual membership meeting.
- B. The Executive Board may submit an amendment to the Constitution to be considered at the summer Board meeting.
- C. All proposed amendments shall be available for member comments for 30 days before an online vote of the members is taken.
- D. A proposed amendment shall be posted on the website and may be discussed at the annual membership meeting of CPAM.
- E. Online voting shall take place within two weeks following the annual membership meeting and passed by a two-thirds majority vote of those members voting.

Article VII . . . Dissolution Clause

If at any time, CPAM shall cease to carry out the purposes as herein stated, all assets and property held by it, whether in trust or otherwise, shall, after the payment of its liabilities, be paid over to the Denise I. Griffiths CPAM Scholarship Fund and/or the Mathematics Education Trust Fund of the National Council of Teachers of Mathematics at the discretion of the Executive Board.

Bylaws

Article I...Election and Duties of Officers

Section 1: Nominations and Election Committee

The President shall appoint a Nominations and Election Committee following the summer Board meeting. The Nominations and Election Committee shall solicit the names of members to serve as candidates for CPAM officers and shall be responsible for validating the results of elections.

Section 2: Nominations

No elected member may serve more than two terms in the same office. This being observed, any member may be nominated to serve as a member of the Executive Board. Any member may nominate him/herself by notifying the Chair of the Nominations and Election Committee of interest in being nominated for office. A member may be suggested for nomination by another member of CPAM. All such suggestions for nomination shall be received by the Chair of the

Nominations and Election Committee by March 1 prior to the election. From these nominations, the Nominations and Election Committee shall present to the membership a slate of not more than two candidates for each office.

Section 3: Elections

Officers of CPAM shall be elected by online voting of the membership in May. Recipients of the Presidential Award for Excellence in Mathematics Teaching must be CPAM members by April 30 in order to vote in the May election. The newly elected officers of CPAM shall assume office on July 1.

Section 4: Duties of Officers

Detailed lists of duties for each office are provided in the CPAM Job Descriptions manual.

- A. The President shall preside over all meetings of the Executive Board, the annual membership meeting, and other meetings of CPAM; appoint individuals to fill vacancies on the Executive Board with Board approval; and appoint all committees not otherwise provided for in the Bylaws.
- B. The President-elect/Past President shall preside over all meetings and CPAM events in the absence of the President and make arrangements for all CPAM events at the NCTM annual meeting.
- C. The Secretary shall take minutes of each annual membership meeting and all meetings of the Executive Board. These shall be provided to the Executive Board for approval. The Secretary shall preserve all documents and records and transmit them to his/her successor.
- D. The Treasurer shall receive all monies of CPAM and provide for their safe-keeping, pay all authorized bills, keep a record of all receipts and expenditures of CPAM, make reports at the annual membership meeting and all Executive Board meetings, submit books for review at the time of transfer, preserve the financial records, and transmit them to his/her successor.
- E. The Elementary School (K-4) Representative shall advise the Executive Board in areas regarding the elementary school level.
- F. The Middle School (5-8) Representative shall advise the Executive Board in areas regarding the middle school/junior high school level.
- G. The Secondary School (9-12) Representative shall advise the Executive Board in areas regarding the secondary school level.

- H. The NCTM Representative shall act as a liaison between CPAM and the National Council of Teachers of Mathematics and the NCSM Leadership in Mathematics Education.
- I. The Newsletter Editor shall coordinate the preparation and dissemination of the CPAM newsletter to all members.
- J. The Database Manager shall maintain an accurate listing of all membership records and prepare the CPAM Directory.
- K. The Webmaster shall maintain the CPAM web page and listserv.
- L. The Board Advisor shall consult and provide advice to the President as well as the Executive Board.

Article II . . . Membership

Section 1: Eligibility

Those eligible for membership shall be recipients of the Presidential Award for Excellence in Mathematics Teaching.

Section 2: Rights

Members shall be accorded all rights and privileges normally provided members of educational or professional associations including the right to vote, hold office, receive publications, and participate in conferences.

Section 3: New Awardees

New awardees will receive an initial period of free membership as determined by the Executive Board.

Article III . . . Dues

The amount of the annual dues shall be established by the Executive Board, subject to review at the annual membership meeting.

Article IV . . . Committees

The Nominations and Election Committee and the Scholarship Committee are two standing committees with members appointed by the President. The President can designate other committees as needed.

Section 1: Nominations and Election Committee

The Nominations and Election Committee shall be appointed by the President with the approval of the Executive Board following the summer Board meeting. The Committee shall present to the membership names of nominees for offices in May.

Section 2: Scholarship Committee

The Scholarship Committee shall be appointed by the President with the approval of the Executive Board, following the summer Board meeting. The Scholarship Committee shall solicit nominations and select the scholarship recipient.

Article V . . . Meetings

Section 1....Annual Membership Meeting

At least one membership meeting shall be held yearly at the call of the President or of the Executive Board.

Section 2...Executive Board Meetings

Meetings of the CPAM Executive Board shall be held periodically throughout the year. A quorum is needed to pass any motion. A quorum is considered a majority of the Executive Board.

Article VI . . . Amendment Procedure

The Bylaws may be amended by the following procedure:

- A. Any member may propose amendments to the Bylaws to the Executive Board. Proposed amendments should be received no later than June 1 for consideration at that year's annual membership meeting.
- B. The Executive Board may submit an amendment to the Bylaws to be considered at the summer Board meeting.
- C. All proposed amendments shall be available for member comments for 30 days before an online vote of the members is taken.
- D. A proposed amendment shall be posted on the website and may be discussed at the annual membership meeting of CPAM.
- E. Online voting shall take place within two weeks following the annual membership meeting and passed by a two-thirds majority vote of those members voting.

Article VII . . . Parliamentary Authority

Roberts Rules of Order Revised shall govern the meetings of CPAM in all cases to which they are applicable.

August 25, 1985

Amended September 11, 1987

Amended April 20, 1991

Amended April 16, 1994

Amended April 8, 1995

Amended April 4, 1998

Amended April 24, 2002

Amended November 1, 2023