Account Deletion

Below is our user information deletion policy, along with the steps we take after receiving an email request for data deletion:

User Information Deletion Policy

1. Data Deletion Request

Users have the right to request the deletion of their personal information held by Side Work LLC. To initiate the deletion process, users should send an email to [Support@sidework.app] from the email address associated with their account, clearly stating their intention to have their data deleted.

2. Verification of Identity

To protect the privacy and security of our users, we may request additional information to verify the identity of the person making the deletion request. This verification process ensures that only authorized individuals have access to or can request the deletion of personal information.

3. Processing Time

Upon receipt of a valid deletion request, we will endeavor to process and complete the deletion within [7] business days. Some residual information may remain in our backup systems for a limited period, but it will not be accessible or used for any purpose.

4. Deletion of Data

Upon completion of the deletion process, all personal information associated with the user's account will be permanently and

irreversibly removed from our active databases. This includes any data stored on servers, backups, and third-party service providers used for data processing.

5. Confirmation

We will send a confirmation email to the user once their data deletion request has been successfully processed. This email will serve as acknowledgment that their personal information has been removed from our systems.

6. Exceptions

Certain legal obligations or business requirements may prevent the immediate deletion of user data. In such cases, we will inform the user of the reasons for the delay and provide an estimated timeline for the completion of the deletion process.

7. Contact Information

If users have any questions or concerns regarding the deletion of their personal information, they can contact our privacy team at [Support@sidework.app].

8. Changes to the Deletion Policy

This deletion policy may be updated periodically to reflect changes in our data processing practices. Users will be notified of any significant changes through the app or other appropriate channels.