

Olds Lacrosse Association  
Society By Laws

MEMBERSHIP

1. Membership shall be determined by the registration of players. Membership will consist of the parents/legal guardians of the registered player(s). The executive of the Association shall be empowered by a majority vote to dismiss any member whose conduct is detrimental to the best interest of the Association.
2. Any member wishing to withdraw from membership may do so upon a notice in writing to the Board through its Secretary. If any member is in arrears for fees or assessments for any year, such member shall be automatically suspended at the expiration of six months from the end of such year and shall thereafter be entitled to no membership privileges or powers in the society until reinstated. Any member upon a majority vote of all members of the society in good standing may be expelled from membership for any cause which the executive may deem reasonable.

BOARD OF DIRECTORS

3. EXECUTIVE: Board of Directors, Executive, Executive Committee or Board shall mean the Board of Directors of the Society
4. The Board shall, subject to the by-laws or directions given it by majority vote at any meeting properly called and constituted, have full control and management of the affairs of the society, and, meetings of the Board shall be held as often as may be required, but at least once every three months, and shall be called by the President. A special meeting may be called on the instructions of any two members of the Board provided they request the President in writing to call such meeting and state the business to be brought before the meeting. Meetings of the Board shall be called by ten days notice in writing mailed to each member or by three days notice by fax or telephone. Any four executive members shall constitute a quorum, and meetings shall be held without notice if a quorum of the Board is present provided, however that any business transaction at each meeting shall be ratified at the next regularly called meeting of the Board; otherwise they shall be null and void.
5. Meetings without notice may be called provided that all business and/or decision are ratified at the next executive meeting.
6. The executive shall consist of a minimum of six (6) and a maximum of eight (8) including the President, Vice-president, Secretary, Treasurer and Directors all to be elected for a two (2) year term. A person appointed or elected a Director becomes a Director if they were present at the meeting when being appointed or elected and did not refuse the appointment. They may also become Director if they were not present at the meeting but consented in writing to act as Director before the appointment or election, or within days after the appointment or election, or if they acted as Director pursuant to the appointment or election. The executive of the association shall be empowered by a majority vote of the Board, to dismiss any member of said executive whose conduct is detrimental to the best interest of the Association. The executive of the society shall appoint a member(s) whose position for one reason or another becomes vacated. Any Director or officer, upon a majority vote of all members in good standing, may be removed from office for any cause which the society may deem reasonable.

## PRESIDENT

7. The President shall be ex-officio a member of all committees, he/she shall, when present, preside at all meetings of the society and of the Board. In his/her absence, the Vice-president shall preside at any such meetings. In the absence of both, a chairperson may be appointed by the executive to preside.

## SECRETARY

8. It shall be the duty of the Secretary to attend all meetings of the society and of the Board and to keep accurate minutes of the same. He/she shall have charge of the Seal of the society which whenever used shall be authenticated by the signature of the Secretary and the President, or, in the case of the death or inability to act, by the Vice-president. In case of the absence of the Secretary, his/her duties shall be discharged by such officers as may be appointed by the Board. The Secretary shall have charge of all the correspondence of the society and be under the direction of the President and the Board.  
The Secretary shall also keep a record of all the members of the society and their addresses, send all notices of the various meetings as required.

## TREASURER

9. The Treasurer shall receive all monies paid to the society and be responsible, for the deposit of same in whatever Bank, Trust Company, Credit Union or Treasurer Branch the Board may order. He/she shall properly account for the funds of the society and keep such books as may directed. He/she shall present a full detailed account of receipts and disbursements to the Board whenever requested and shall prepare for submission to the Annual Meeting a statement duly audited of the financial position of the society and submit a copy of the same to the Secretary for the records of the society. The office of the Secretary and Treasurer may be filled by one person if any Annual Meeting for the election of officers shall so decide.

## AUDITING

10. The books, accounts and records of the Secretary and Treasurer shall be audited once a year by duly qualified accountant or by two (2) members of the society elected for that purpose at the Annual Meeting. A complete and proper statement of the standing of the books for the previous shall be submitted by such auditor at the Annual Meeting of the society. The fiscal year of the society in each year shall be March 1 to February 28.
11. The books and records of the society may be inspected by any member of the society at the Annual Meeting or at anytime upon giving reasonable notices and arranging a time satisfactory to the officer or officers having charges of same. Each member of the Board shall at all times have access to such books and records.
12. Cheques shall require a minimum of two (2) signatures.

## MEETINGS

13. This society shall hold an Annual Meeting on or before September 30 in each year, of which notice in writing to the last known address of each member shall be delivered in the mail 21 days prior to the date of the meeting. At this meeting there shall be elected a President, Vice-

president, Secretary, Treasurer (or Secretary-Treasurer) and three (3) Directors. The officer and directors so elected shall form a Board, and shall serve until their successor(s) are elected and installed. Any vacancy occurring during the year shall be filled at the next meeting, provided it is so stated in the notice calling such meeting. Any member in good standing shall be eligible to any office in the society.

14. General meetings of the society may be called at any time by the Secretary upon instructions of the President or Board by notice in writing to the last known address of each member, delivered in the mail eight (8) days prior to the date of such meeting. A special meeting shall be called by the President or Secretary upon receipt of a petition signed by one-third of the members in good standing setting forth the reasons for calling such meeting, which shall be by the letter to the last known address of each member, delivered in the mail eight (8) days prior to the meeting.
15. 15% of members in good standing shall constitute a quorum at any meetings.

#### VOTING

16. Any member who has not withdrawn from membership nor has been suspended, nor expelled shall have the right to vote at any meeting of the society. Such vote must be made in person and not by proxy or otherwise.

#### REMUNERATION

17. Unless authorized at any meeting and after notice for same shall have been given, no officer or member of the association shall receive any remuneration for his/her services.

#### BORROWING POWERS

18. For the purpose of carrying out its objects, the society may borrow or raise or secure the payments of money in such manner as it thinks fit, and in particular by the issue of debenture, but this power shall be executed only under the authority of the society, and in no case shall debentures be issued without the sanction of a special resolution of the society.

#### DISSOLUTION OF THE ASSOCIATION

19. Upon dissolution of the association, any assets remaining after paying all debts and liabilities shall be disbursed to a charitable organization.

#### BY-LAWS

20. The by-laws may be rescinded, altered or added to by a Special Resolution.

\_\_\_\_\_

Date

\_\_\_\_\_

Name (Printed)

\_\_\_\_\_

Position

\_\_\_\_\_

Signature