

GROUP FACILITATION

Facilitation Services

- Pre Facilitation – identify goals, constituents, agendas, format, and frequency
- Active Facilitation – create environment of safety, moderate or lead discussions, address “guidelines” including behavioral and decision making, and identify how consensus is defined
- Post Facilitation followup – prepare meeting reports and followup needs

Facilitators have no authoritative decision-making power and therefore are not responsible for ensuring any particular outcome.

Sample Topics

- Competing constituencies requiring limited resources
- Interdepartmental communication gaps (e.g. Medical Staff or hospital department)
- Quality and patient safety initiatives requiring interdepartmental consensus
- Pre-conflict situations (e.g. departments with high rates of staff complaints)

Deliverables

- Preliminary comprehensive agenda, as well as specific agendas for each meeting
- Written surveys, decision making and other protocols
- Meeting notes