



Hockey Club Alaska: Northern Knights
January 4, 2021 6:00 pm
<https://alaska.zoom.us/j/81597254571>

Attendees:

- **President-** Robin Dahlman 2019 - present
- **Vice President-** Nate Crabtree 2020 - present
- **Treasurer-** Laura Garcia 2019 -Present
- **Secretary-** Nicole Cunningham 2019 - present
- **Head Coach-** Jeremy Love 2020 - present
- **Public Relations-** Andie Bock 2020 - Present
- **Registrar & Information Technology-** Brice Cunningham 2020 - present
- **U14A Representative-** Laura Sena
- **U16A Representative-** Ashley Purchel
- **U12AA Representative-**
- **U10\12A Representative-**
- **U6\8B Representative-**
- **Other:** Chris Tilley, Rebecka Challens, Anna Love, Eric Derith, Stephine Derith, Melissa Milton, Mandy Clyde, R. Thomas, Bruce Linton, Jenny Thomson, Amanda Brown

Board Member Norms:

- 1) **One person talking at a time**
- 2) **Stick to time**
- 3) **Constructive listening**
- 4) **Stay open-minded**
- 5) **Remain kind & considerate**

Agenda Item		Completed/ In-progress	Due Date	Responsible Party
Call meeting to order	Time: 6:02	Complete		President
Roll Call of board				Secretary
Call for Approval of Minutes	12/28/20 General Meeting Draft Minutes 1st: Brice 2nd: Laura Approved	Complete		Secretary
Call for Approval of Agenda	Any amendments from the Board to today's agenda? 1st: Laura 2nd: Nicole Approved	Complete		President / VP

Public Comment	<p>Public Comment Norms: 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed</p> <p>Stephanie Derith- Concern with lack of information provided by the club.</p> <p>Eric Derith- Concern with Board Members’ handling of the recent vishing scam</p> <p>Robin Dahlman- resigned</p> <p>Rebeka Challans- Concern with the Board Members’ handling of the recent vishing scam</p> <p>Melissa Linton- In support of the Board Members’ handling of the vishing scam thus far</p> <p>Amanda Brown-Concern for safety of personal information and the ability to make future payments safely.</p> <p>Robin Dahlman- Requesting members to wait until the investigation is complete</p> <p>Jenny Thompson Speaking for Husband- The board is there to represent the children. (She was cut off due to technical difficulties.)</p> <p>Nate Crabtree- Called for a recess at 6:27. We will resume at 6:32 pm</p> <p>Resumed at 6:32</p>	Complete		
Discussion/Action Items	<p>501(c)(3) Status Applied in October 2019. Pandemic happened shortly afterwards. Jeremy Love made multiple attempts to reach IRS. Finally got a hold of someone who said no one was there to open mail. We then re-applied in August. In pending status. Can have corporations write donations as advertisement, which can be taxed deductible. Not approved by the board yet.</p>			Treasurer
	<p>Holdings account balance \$9,285 left</p>	Complete		Treasurer
	<p>Outstanding Balances and Procedures for handling them Brice proposed an outlined process.</p>	Complete		Board Members

	<ol style="list-style-type: none"> 1) Registrar sends "<u>Past Due Notice</u>" to Guardian via email 2) Public Relations sends a list to Team Managers with only their respective players. <i>It is assumed that the team manager is responsible for managing the participant sign in sheets during events.</i> 3) If, after receiving this list, the player on the list participates during an event, Team Manager notifies Registrar via email or text afterwards. 4) The Registrar sends "<u>Second Past Due Notice</u>" to Guardian(s) via email. If the player participates a second time, the Registrar notifies Treasurer, who then attempts to contact Guardian via phone call. 5) If a player on the list participates a <u>third time</u>, AND if the Treasurer was successful in contacting a Guardian, the Registrar changes the player's status to suspended and notifies the Coaching Director. 6) The Coaching Director notifies the Head Coach of the corresponding team. 7) If a player on the team participates a <u>fourth time</u>, the Head Coach will need to deny participation due to "suspended" status. <i>It should be communicated to the player that this is not his or her fault.</i> <p>1st: Andrea 2nd: Jeremy Approved</p>			
Adjournment	Meeting adjourned at ____ 7:00pm 1st: Laura 2nd: Brice	Complete		President
Resumed Meeting 1.7.21 @ 7pm	https://us05web.zoom.us/j/84257600645?pwd=L3VRSFQyakVCb1VNRkk0MnBDMm9pQT09			
Call meeting to order	Time: 7:06pm			President
Roll Call of Board	Attendees: <ul style="list-style-type: none"> ● President- Open ● Vice President- Nate Crabtree 2020 - present ● Treasurer- Laura Garcia 2019 -Present ● Secretary- Nicole Cunningham 2019 - present ● Head Coach- Jeremy Love 2020 - present ● Public Relations- Andie Bock 2020 - Present ● Registrar & Information Technology- Brice Cunningham 2020 - present ● U14A Representative- ● U16A Representative- 			

	<ul style="list-style-type: none"> ● U12AA Representative- ● U10\12A Representative- ● U6\8B Representative- ● Other: Robin Dahlman, Anna Love, Ashliey Purcel, Stephanie Derleth, Jenny Thomson 			
	Motion to Amend Minutes to include Bridges 1st: Nicole 2nd: Laura Approved			
	Clarification of fees and defined process for special circumstances A player that is on another team, but wants to play with HCAK: Treasurer keeps track of billing Coaches have Punch Cards with \$20/ ice times plus tournament fees 1st: Andie 2nd: Nicole Approved	Tabled/ Complete		Board Members
	Update on phishing scam per correspondance on 12/17 The investigation is still pending.	Tabled/ Complete		Board Members
	Bridges Foundations: Provides the Following for \$25 File our taxes, provide 501C3 Status, Liability Insurance We are responsible to provide bookkeeping Laura Garica will look further into.	Tabled		Treasurer
Reports from Board Members	Scheduling of ice times Update: Scheduled ice time with Soldotna using current schedule Soldotna proposed that the post closure practices may would resume January 16th Requested masks from Soldotna Rink ASHA is requiring masks on ice which supersedes the city.	Tabled/ Complete		Coaching Director
	Changing to Credit only or Green Light Card Update: Brice looked into it and we will set up with the register and treasurer	Tabled/ Complete		Registrar & Treasurer
	Moving Banks from Alaska USA to another bank Update: FNBA said that they have the ability to require two signers. Laura will ask what happens if the bank honors a check signed only by one? If it does, is the bank liable or the club?	Tabled/ Tabled		Treasurer
	Permanent Banners of Sponsors in the Rink Update: Kenai Rink- Owned by Kenai High School-Getting no traction on this No rights to boards though (Jeremy) Soldotna Rink- Owned by the Brown Bears- \$2,500 prime side of boards Backboards \$7,500, \$350 for glass, wall banner is \$2,500 * Can combine advertisements into one banner. The Brown Bears said they would work with us. Brice	Tabled/ Tabled		Registrar & Coaching Director
	Acquiring a P.O. Box dedicated to the club Update: \$416 for Box	Tabled/ Complete		Secretary

	Skate-A-Thon: Laura will be there to collect money Two sheets of ice- 1/10/21 @ 2:45 Younger Groups, 4pm Older groups in Soldotna Rink Jeremy will clarify on the allotted number of people allowed by tomorrow morning.	Complete		Public Relations
Future Agenda Items	Form a Committee to review and update By-Laws:	Tabled/		Board Members
	President's Resignation			
	Restructuring of Board			
	Club get their own Zoom Account			
	Dedicated phone line for club			
	Designee for phone forwarding			
	Public Information release			
	Amend bylaws to reflect a minimum purchase allotment before board approval is needed:	Tabled/		Board Members
	A procedure put in place that requires two signatures to withdraw funds:	Tabled/		Registrar & Treasurer
	Set term length for each board position:	Tabled/		Board Members
	Amendment- Combining Fundraiser and Tournament Director into one position:	Tabled/		Board Members
	Fred Meyers Rewards, Amazon Charities:	Tabled/		Board Members
	Connections & Idea Payments:	Tabled/		Board Members
	Discuss handling of non-participant accounts: Register will address if players only came one or two times and then moved.	Tabled/ Complete		Board Members
Public Comments	Public Comment Norms: 1) All comments must pertain to agenda items. 2) Each speaker is allowed two minutes. 3) No profanity allowed Anna Love -Wants Board to allow due process before moving forward Melissa Linton - Trusts that the board will provide information when it is available. Ashley Purcell - Wants Board to allow due process before moving forward	Tabled/ Complete		
	January 18th @ 6pm is next board meeting			
Adjournment	Meeting adjourned at __8:15pm__ 1st: Nicole 2nd: Laura			President